

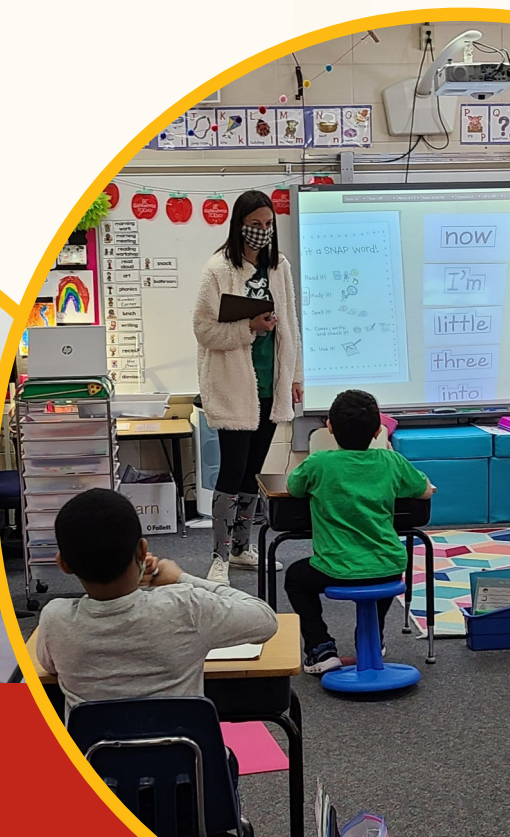


Sun Prairie Area  
School District

Futures depend on us...every child, every day.

# 2021-2022

# Annual Meeting



## October 4, 2021

**ANNUAL MEETING OF SCHOOL DISTRICT ELECTORS AGENDA**

MONDAY, OCTOBER 4, 2021, 6:00 PM

SUN PRAIRIE HIGH SCHOOL PERFORMING ARTS CENTER, 888 GROVE STREET

- 1. School Board President Steve Schroeder calls the meeting to order**
  - 1.01 Official notice of budget hearing and annual meeting
  - 1.02 Pledge of Allegiance
  - 1.03 Introduction of School Board members and District officials
  - 1.04 Recognition of people who have helped with the Annual Meeting preparation
  - 1.05 Recognition of former School Board members in attendance at the Annual Meeting
  - 1.06 Strategic Plan Update by Dr. Brad Saron
- 2. School District's attorney reviews procedures under which the meeting will be conducted and qualifications for voting**
- 3. Election of chairperson to conduct the budget hearing and the annual meeting**
- 4. 2021-22 Budget Summary Report by Phil Frei, Director of Business & Finance**
  - 4.01 2021-22 Annual Meeting Presentation
- 5. Public hearing and review of the 2021-22 Budget by Dave Hoekstra, District Treasurer, and Phil Frei, Director of Business and Finance**
- 6. Treasurer's Report by Dave Hoekstra**
- 7. New Business**
  - 7.01 Set annual salaries of School Board members for 2021-22
  - 7.02 Reimbursement of School Board members' expenses
  - 7.03 Set date and time for 2022-23 Annual Meeting or authorize School Board to set the date and time
  - 7.04 Other business as permitted at an annual meeting
  - 7.05 Set property tax levy for the 2021-22 school year
  - 7.06 Petition for Plan of Apportionment of School Board Members
- 8. Motion for adjournment**
  - 8.01 Motion to adjourn
- 9. Notes: Quorums and Accommodations**
  - 9.01 It is anticipated that a quorum of the School Board will be present, but that no School Board business will be conducted.
  - 9.02 Please note that upon reasonable notice, effort will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the District Support Center, 501 S. Bird St., Sun Prairie, WI 53590 (608) 834-6500.

This booklet uses the most current information available at the time of publication. We will give an update about enrollment, property values, and state aid at the Annual Meeting. Thank you for your understanding.

## Table of Contents

### I. ANNUAL MEETING DOCUMENTATION

Legal Notice	4
Board President and Superintendent's Message	5
Minutes from the 2020 Annual Meeting	6
Minutes from the November 16, 2020 Meeting of the Electors	8
Minutes from the March 1, 2021 Meeting of the Electors	9
Sample Motions for 2021-2022	10
Powers of the Annual Meeting	11

### II. BUDGET DETAIL

Budget Summary Highlights	13
Wisconsin State Statute 65.90 Summary Budget	14
Fund Explanations	15
65.90 Budget Adoption Report for 2021-2022	17
65.90 Budget Publication Report for 2021-2022	24
Five-Year Budget Data	27
Revenue Assumptions	28
Equalized Value and Tax Mill Rate	29
Tax Levy and Mill Rate	30
Mill Rate Dane County Comparison	31
Fund Balance Comparison	32
Fund Balance by Percentage & Fund	33
Student Enrollment	34
Sun Prairie Third Friday Enrollment by Level	34
Student Enrollment Pattern	35
Open Enrollment Trends	35
Economically Disadvantaged Enrollment	36
Special Education Enrollment	37
Special Education Enrollment by School	38
School Race Ethnicity-District	39
School Race Ethnicity	40
General Operations (Fund 10) Revenue Budget	41
General Operations (Fund 10) Revenue by Source	41
District Staffing	42
District Staffing Categories	43
Teaching Staff vs. Student Demographic Data	43
Staffing Ratio Comparison	44
Summary of Fund 10 Capital Projects Budget	45
History of Fund 10 Capital Projects Budget	45
General Operations (Fund 10) Expenditures	46
General Operations (Fund 10) Expenditures by Object	46
Long-Term Debt	47
Debt Service Payments	48

**III. TABLES AND GRAPHS**Tables

Table 1	Sun Prairie Third Friday Enrollment by Level	34
Table 2	General Operations (Fund 10) Revenue by Source	41
Table 3	Teaching Staff vs. Student Demographic Data	43
Table 4	Summary of Fund 10 Capital Projects Budget	45
Table 5	General Operations (Fund 10) Expenditures by Object	46
Table 6	Long-Term Debt	47

Graphs

Graph 1	Equalized Value	29
Graph 2	Tax Levy	30
Graph 3	Mill Rate History	30
Graph 4	Mill Rate Dane County Comparison	31
Graph 5	Fund Balance Comparison	32
Graph 6	Fund Balance by Percentage & Fund	33
Graph 7	Student Enrollment Pattern	35
Graph 8	Open Enrollment Trends	35
Graph 9	Economically Disadvantaged Enrollment	36
Graph 10	Special Education Enrollment	37
Graph 11	Special Education Enrollment by School	38
Graph 12	School Race Ethnicity-District	39
Graph 13	School Race Ethnicity	40
Graph 14	General Operations (Fund 10) Revenue Budget	41
Graph 15	District Staffing Categories	43
Graph 16	Staffing Ratio Comparison	44
Graph 17	History of Fund 10 Capital Projects Budget	45
Graph 18	General Operations (Fund 10) Expenditures	46
Graph 19	Debt Service Payments	48

**IV. APPENDICES**

Appendix 1	Strategic Based Budget & Staff Planning Calendar	49
Appendix 2	Historical Data	56
Appendix 3	School Facilities	59
Appendix 4	Administrative Staff	60
Appendix 5	School Year Calendar 2021-2022	62
Appendix 6	School Board Member Salary Comparison Data	63
Appendix 7	Voting Procedures	64
Appendix 8	Petition for Apportionment of SPASD Board	66
Appendix 9	District Boundary Map	67



## Legal Notice

To: *The Star* – Publish in the September 24 and October 1, 2021 issues of *The Star*, per WI State Statute 120.08(1)(c).

### LEGAL NOTICE

---

#### Notice of Annual School District Meeting and Budget Hearing

The health of the School District of Sun Prairie's electors, Board of Education, employees and the community is our number one priority. The District is taking precautionary measures consistent with CDC recommendations and current Orders from Public Health Madison and Dane County (PHMDC) that will be in effect on October 4, 2021.

Although electors attending the annual meeting are encouraged to self-regulate social distancing, school officials will establish parameters and protocols regarding entry into the meeting, congregating during the meeting, seating during the meeting, approaching the microphones during the meeting, and exiting the meeting for the purpose of re-enforcing physical distancing. Also in accordance with PHMDC and School District policy, all attendees will be required to wear a face covering. Finally, being mindful of the Order's purpose in mitigating COVID-19 spread, the business of the meeting will be restricted to the annual presentations to the electors and the statutory powers of the meeting.

To: **The Electors of the Sun Prairie Area School District**

**ANNUAL MEETING and BUDGET HEARING OF SCHOOL DISTRICT ELECTORS - THE ELECTORS OF THE SUN PRAIRIE AREA SCHOOL DISTRICT ARE HEREBY NOTIFIED** that the Annual Meeting and Budget Hearing of said school district for the transaction of any and all business which can be properly considered and acted upon at said meeting will be held at Sun Prairie High School Performing Arts Center, 888 Grove Street, in the City of Sun Prairie, Dane County, Wisconsin, on October 4, 2021, at 6:00 p.m

NOTICE is further given that a petition requesting the establishment of a plan of apportionment of Board Members of the Sun Prairie Area School District has been filed. The petition, which will be a subject of business to be considered at the annual meeting and budget hearing, assigns three school board members to each high school attendance area as established for the 2022-2023 school year and one at-large member for a total of seven members.

**Carol Sue Albright**  
District Clerk

## Board President and Superintendent's Message

The vision and mission of this school district was collaboratively developed with our community, and the purpose of a budget is to breathe life and resources into our vision. Indeed, it's our vision "To be a high performing district of choice that reflects the cultures of our diverse community." And yes, we proudly accept the responsibility that "Futures depend on us to inspire and prepare every child, every day, by providing relevant, engaging, and innovative learning experiences both in and out of the classroom." This budget has been developed to support this aim and to support what we proudly call, "The Sun Prairie Experience."

As an administrative team, we are honored to present the 2021-2022 Budget Proposal for the Sun Prairie Area School District. This Proposed Budget has been developed in collaboration with staff, faculty, and departments. While this calendar year is unique given the upcoming opening of Sun Prairie West High School next year, this budget plan allows our staff to focus on our goals while remaining fluid, to support students no matter their situation, and to engage our community in important and timely work related to our vision, including a strategic plan refresh.

This Budget Proposal is aligned with our Strategic Plan and supports not only historic changes to our school district, including our continued work on staff compensation, the 2019 Referendum, and our capital maintenance plan from the 2016 Referendum, but also the strategies necessary to support our students and families during our reopening from the pandemic. The strength of our community and the quality of our staff allow us to engage in this process. Through teamwork, aligned processes, aligned goals, and aligned resources, we will continue to make progress toward our mission of "Every Child, Every Day."

With Respect,  
Dr. Steve Schroeder, School Board President  
Dr. Brad Saron, Superintendent



Dr. Saron visiting area neighborhoods



Habitat for Humanity Dedication

## Minutes from the 2020 Annual Meeting

**SUN PRAIRIE AREA SCHOOL DISTRICT  
SUN PRAIRIE, WI 53590  
BUDGET HEARING AND ANNUAL MEETING OF SCHOOL DISTRICT ELECTORS  
MONDAY, OCTOBER 5, 2020  
6:00 P.M.  
SUN PRAIRIE HIGH SCHOOL PERFORMING ARTS CENTER  
888 GROVE STREET, SUN PRAIRIE, WI**

### **MINUTES**

**1. School Board President Steve Schroeder called the meeting to order at 6:02 p.m.**

- 1.01 Official notice of Annual meeting of School District electors
- 1.02 Pledge of Allegiance
- 1.03 Introduction of School Board members and District officials
- 1.04 Recognition of people who have helped with the Annual Meeting preparation
- 1.05 Introduction of new administrators by Stephanie Leonard-Witte
- 1.06 Interim Strategic Plan Update by Dr. Brad Saron

**2. School District's attorney reviews procedures under which the meeting will be conducted and qualifications for voting**

The School District's attorney, Mike Julka introduced the intent of the meeting, meeting procedures and voting qualifications.

The following individuals spoke on this matter:

Roger Fetterly, 5356 Betlach Road, Sun Prairie, WI

**3. Election of chairperson to conduct the Budget Hearing and the Annual meeting**

Elect chairperson

Motion by Tom Weber, 2243 Innsbrooke Drive, Sun Prairie, WI, to nominate Steve Schroeder as Chairperson of the Meeting. Motion carried unanimously on a voice vote.

**4. 2020-21 Budget summary report by Phil Frei, Director of Business & Finance**

4.01 2020-21 Annual Meeting Presentation

Phil Frei, Director of Business and Finance presented the 2020-21 budget summary report.

**5. Public hearing and review of the 2020-21 budget by Caren Diedrich, District Treasurer, and Phil Frei, Director of Business & Finance**

The following individuals spoke on this matter:

Roger Fetterly, 5356 Betlach Road, Sun Prairie

Brianne Pitts, 605 Woodview Drive, Sun Prairie

## 6. Treasurer's Report by Caren Diedrich

Treasurer Caren Diedrich submitted the report.

## 7. New Business

### 7.01 Set annual salaries of School Board members for 2020-21

Motion by Del Mineard, 3199 Weybridge Drive, Sun Prairie, WI, second by Jim McCourt, 2396 Michigan Avenue, Sun Prairie, WI to approve the annual salaries of School Board members for 2020-21 as \$6000 for President and \$5000 for all other members. This motion carried on a voice vote.

### 7.02 Reimbursement of School Board members' expenses

Motion by Jim McCourt, 2396 Michigan Avenue, Sun Prairie, WI, second by Betty Bergquist, 1797 Oaken Vale Road, Marshall, WI to authorize the payment of actual and necessary expenses of school board members when traveling in the performance of their duties. This motion carried on a voice vote.

### 7.03 Set the date and time for the 2021-22 Annual Meeting or authorize School Board to set the date and time

Motion by Jim McCourt, 2396 Michigan Avenue, Sun Prairie, WI, second by Betty Bergquist, 1797 Oaken Vale Road, Marshall, WI that the 2021-22 Annual Meeting be set by the School Board at a future time. This motion carried on a voice vote.

### 7.04 Other business as permitted at an annual meeting

### 7.05 Set property tax levy for the 2020-21 school year

Motion by Del Mineard, 3199 Weybridge Drive, Sun Prairie, WI, second by Tom Weber, 2243 Innsbrooke Drive, Sun Prairie, WI to approve a tax levy in the amount of seventy-one million, seven hundred one thousand five hundred seventy dollars (\$71,701,570), upon all taxable property in the Sun Prairie Area School District for purposes of operating and maintaining the district schools and paying for debt for school projects. This motion was carried on a show of hands.

## 8. Motion for Adjournment

### 8.01 Motion to adjourn

Motion by Tom Weber, 2243 Innsbrooke Drive, Sun Prairie, WI, second by Del Mineard, 3199 Weybridge Drive, Sun Prairie to adjourn at 6:58 p.m. This motion carried on a voice vote.



## Minutes from the November 16, 2020 Meeting of the Electors

**SUN PRAIRIE AREA SCHOOL DISTRICT  
SUN PRAIRIE, WI 53590  
SPECIAL SCHOOL DISTRICT MEETING OF THE ELECTORS  
MONDAY, NOVEMBER 16, 2020  
6:00 P.M.  
SUN PRAIRIE HIGH SCHOOL PERFORMING ARTS CENTER  
888 GROVE STREET, SUN PRAIRIE, WI**

### **MINUTES**

**1. School Board President Steve Schroeder called the meeting to order at 6:00 p.m.**

- 1.01 Official notice of special electors' meeting
- 1.02 Pledge of Allegiance

**2. Review of meeting procedures and voting qualifications by School District attorney acting as parliamentarian**

- 2.01 Procedures for voting  
The School District's attorney, William Fahey, introduced the intent of the meeting, meeting procedures and voting qualifications.

**3. Election of chairperson to conduct the special electors' meeting**

- 3.01 Elect chairperson  
Motion by Dave Hoekstra, 1077 Virdon Drive, Sun Prairie, WI, to nominate Steve Schroeder as Chairperson of the Special Elector's Meeting. Motion carried on a voice vote.

**4. Overview Presentation regarding property**

- 4.01 District Presentation  
Brad Saron, Superintendent reviewed the presentation.

**5. Consideration of resolution to authorize purchase of real estate situated at 164 Kroncke Drive, Sun Prairie, Wisconsin**

- 5.01 Potential action on resolution to authorize purchase of real estate situated at 323 W. Main Street, Sun Prairie, Wisconsin  
Motion by Tom Weber, 2243 Innsbrooke Drive, Sun Prairie, WI, second by Caren Diedrich, 393 Bella Way, Sun Prairie, WI to authorize purchase of the real estate situated at 323 W. Main Street, Sun Prairie, WI for school district purposes and that the School Board be further authorized to determine the terms and conditions of such acquisition. On a show of hands the motion carried with 22 people voting in favor and one voting against.

**7. Motion for adjournment**

- 7.01 Adjourn the meeting  
Motion by Carol Sue Albright, 865 Jerico Lane, Sun Prairie, WI, second by Dave Hoekstra, 1077 Virdon Drive, Sun Prairie, WI to adjourn at 6:10 p.m. Motion carried.

## Minutes from the March 1, 2021 Meeting of the Electors

**SUN PRAIRIE AREA SCHOOL DISTRICT  
SUN PRAIRIE, WI 53590  
SPECIAL SCHOOL DISTRICT MEETING OF THE ELECTORS  
MONDAY, MARCH 1, 2021  
6:00 P.M.  
SUN PRAIRIE HIGH SCHOOL PERFORMING ARTS CENTER  
888 GROVE STREET, SUN PRAIRIE, WI**

### **MINUTES**

**1. School Board President Steve Schroeder called the meeting to order at 6:01 p.m.**

- 1.01 Official notice of special electors' meeting
- 1.02 Pledge of Allegiance

**2. Review of meeting procedures and voting qualifications by School District attorney acting as parliamentarian**

- 2.01 Procedures for voting  
The School District's attorney, William Fahey, introduced the intent of the meeting, meeting procedures and voting qualifications.

**3. Election of chairperson to conduct the special electors' meeting**

- 3.01 Elect chairperson  
Motion by Caren Diedrich, 393 Bella Way, Sun Prairie, WI, to nominate Steve Schroeder as Chairperson of the Special Elector's Meeting. Motion carried unanimously on a show of hands.

**4. Overview Presentation regarding property**

- 4.01 District Presentation  
Janet Rosseter, Assistant Superintendent of Operations, reviewed the presentation.

**5. Consideration of resolution to authorize purchase of real estate situated at 164 Kroncke Drive, Sun Prairie, Wisconsin**

- 5.01 Potential action on resolution to authorize purchase of real estate situated at 164 Kroncke Drive, Sun Prairie, Wisconsin  
Motion by Carol Sue Albright, 856 Jerico Lane Sun Prairie, WI, second by Bryn Horton, 669 Sannibel Lane, Sun Prairie, WI that the School Board be authorized, pursuant to Section 120.10(5m) of the Wisconsin Statutes, to acquire the real estate at 164 Kroncke Drive, Sun Prairie, Wisconsin; for school district purposes and that the School Board be further authorized to determine the terms and conditions of such acquisition. On a show of hands the motion carried with 20 people voting in favor and none voting against.

**7. Motion for adjournment**

- 7.01 Adjourn the meeting  
Motion by Carol Sue Albright, 865 Jerico Lane, Sun Prairie, WI, second by Caren Diedrich, 393 Bella Way, Sun Prairie, WI to adjourn at 6:12 p.m. Motion carried.

## Sample Motions for 2021-2022

### 1. **School Board Salaries**

I move the salaries of the School Board officers and members for the 2021–2022 school year be established as follows:

<u>2020–2021 Actual</u>	<u>2021–2022 Proposed</u>
School District President \$6,000	\$_____
Other Members \$5,000	\$_____

See Appendix 6 for survey of School Board salaries.

### 2. **Reimbursement of School Board Members' Expenses**

I move to authorize the payment of actual and necessary expenses of a School Board member when traveling in the performance of duties.

### 3. **Annual Meeting Date and Time**

I move the date of the 2022-2023 Annual Meeting be set for:

- A. A date and time determined by the School Board at a future time.
- B. Electors can choose a date and time.

### 4. **Tax Levy**

I move to approve a tax levy in the amount of sixty nine million, two hundred seventy four thousand, three hundred and twenty four dollars (\$69,274,324) upon all taxable property in the Sun Prairie Area School District for the purposes of operating and maintaining the district schools, community service programs and for paying for debt for school projects.



Former Athletic Director, Cliff Haas, tours the Bank of Sun Prairie Stadium at Ashley Field

## Powers of the Annual Meeting



**120.08 School district meetings.** Every elector of a common or union high school district is eligible to vote at an annual or special meeting of the school district.

**(1) ANNUAL MEETING.**

(a) Common school districts shall hold an annual meeting on the 4th Monday in July at 8 p.m. and union high school districts shall hold an annual meeting on the 3rd Monday in July at 8 p.m. unless the electors at one annual meeting determine to thereafter hold the annual meeting on a different date or hour, or authorize the school board to establish a different date or hour. No annual meeting may be held before May 15 or after October 31. The first school district meeting in a common or union high school district created under s. [117.08](#), [117.09](#), or [117.27](#) shall be considered an annual meeting.

(b) The place of the annual meeting shall be in a schoolhouse in the school district. If a schoolhouse which will accommodate the electors is not available, the place of the annual meeting shall be the nearest available place designated by the school board.

(c) The school district clerk shall publish a class 2 notice, under ch. [985](#), of the time and place of the annual meeting, the last insertion to be not more than 8 days nor less than one day before the annual meeting. The school district clerk shall give like notice for any adjourned meeting, if the adjournment is for more than 30 days. No annual meeting shall be deemed illegal for want of notice.

**(2) SPECIAL MEETING.**

(a) Upon petition filed with the school district clerk signed by 3 percent of the electors residing in the school district or 100 electors, whichever is fewer, or upon the motion of the school board in a common or union high school district, a special meeting shall be called by the school district clerk or, in his or her absence, by the school district president or school district treasurer. If the petition includes a subject beyond the power of the special meeting to transact, the school district clerk shall reject such subject and so notify each elector signing the petition.

(b) Notice of a special meeting shall be published as a class 2 notice, under ch. [985](#). The last insertion shall be not more than 8 days nor less than one day before the day of the special meeting. If no hour for the special meeting is fixed in the notice, it shall be held at 8 p.m.

(c) A special meeting has the powers of the annual meeting. No more than 2 special meetings may be held between annual meetings to consider or act upon the same subject, except that in counties having a population of 500,000 or more no more than 4 such meetings may be held. No tax may be voted at a special meeting, unless notice thereof is included in the notice under par. [\(b\)](#). The amount of the tax proposed to be voted shall be set forth in the notice. The special meeting may vote a tax of a lesser amount than stated in the notice, but not a greater amount.

**(3) CHALLENGE.** If a person attempting to vote at an annual or special meeting is challenged, the chairperson of the meeting shall state to the person challenged the qualifications necessary to vote at the meeting. If such person declares that he or she is eligible to vote and if such challenge is not withdrawn, the chairperson shall administer the following oath or affirmation to him or her: "You do solemnly swear (or affirm) that you are an actual resident of this school district and that you are qualified, according to law, to vote at this meeting". A person taking such oath or affirmation shall be permitted to vote, but if that person refuses to take such oath or affirmation that person may not vote.

**120.10 Powers of annual meeting.** The annual meeting of a common or union high school district may:

**(1) CHAIRPERSON AND CLERK.** Elect a chairperson and, in the absence of the school district clerk, elect a person to act as the clerk of the meeting.

**(2) ADJOURNMENT.** Adjourn from time to time.

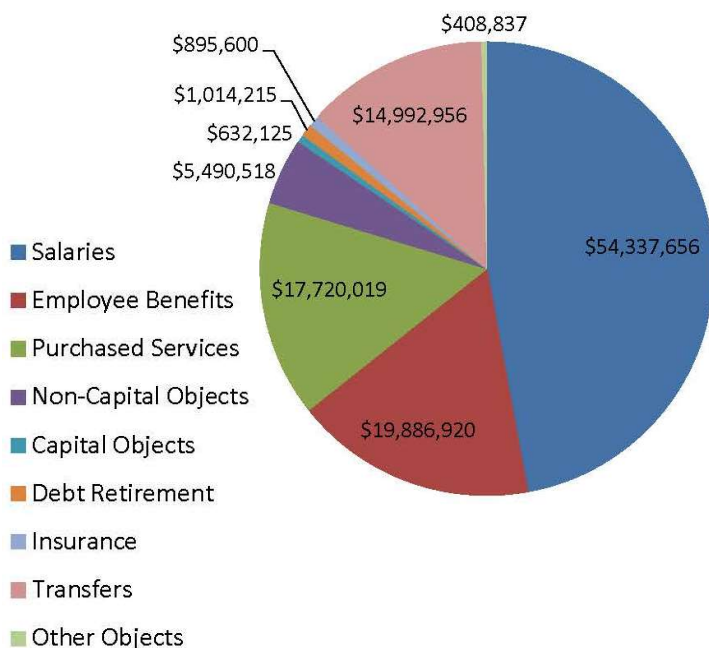


- (3) SALARIES OF SCHOOL BOARD MEMBERS.** Vote annual salaries for school board members or an amount for each school board meeting the member actually attends.
- (4) REIMBURSEMENT OF SCHOOL BOARD MEMBERS.** Authorize the payment of actual and necessary expenses of a school board member when traveling in the performance of duties and the reimbursement of a school board member for actual loss of earnings when duties require the school board member to be absent from regular employment.
- (5) BUILDING SITES.** Designate sites for school district buildings and provide for the erection of suitable buildings or for the lease of suitable buildings for a period not exceeding 20 years with annual rentals fixed by the lease.
- (5m) REAL ESTATE.** Authorize the school board to acquire, by purchase or condemnation under ch. [32](#), real estate and structures and facilities appurtenant to such real estate necessary for school district purposes.
- (6) TAX FOR SITES, BUILDINGS AND MAINTENANCE.** Vote a tax to purchase or lease suitable sites for school buildings, to build, rent, lease or purchase and furnish, equip and maintain school district buildings. The tax may be spread over as many years as are required to pay any obligations approved or authorized at the annual meeting including rental payments due in future years under an authorized lease.
- (7) TAX FOR TRANSPORTATION VEHICLES.** Vote a tax to purchase, operate and maintain transportation vehicles and to purchase liability insurance for such vehicles, and to finance contracts for the use and services of such vehicles.
- (8) TAX FOR OPERATION.** Vote a tax for the operation of the schools of the school district.
- (9) TAX FOR DEBTS.** Vote a tax necessary to discharge any debts or liabilities of the school district.
- (10) SCHOOL DEBT SERVICE FUND.** Vote a tax to create a fund for the purpose of paying all current bonded indebtedness for capital expenditures. All money raised through taxation or otherwise collected pursuant to this subsection shall be deposited by the school district treasurer in a segregated fund. Such money shall not be used for any other purpose, except as provided by s. [67.11 \(1\)](#), or be transferred to any other fund except by authorization by a two-thirds majority vote of the total number of electors of the school district.
- (10m) SCHOOL CAPITAL EXPANSION FUND.** Vote a tax to create a fund for the purpose of financing all current and future capital expenditures related to buildings and sites. All money raised through taxation or otherwise collected pursuant to this subsection shall be deposited by the school district treasurer in a segregated fund. Such money shall not be used for any other purpose or be transferred to any other fund except by authorization by a majority vote of the electors present at a subsequent annual meeting and only if notice that the issue would be on the agenda was included in the notice of the subsequent annual meeting under s. [120.08 \(1\) \(c\)](#).
- (11) TAX FOR RECREATION AUTHORITY.** Vote a tax for the purposes specified in s. [66.0123](#).
- (14) LEGAL PROCEEDINGS.** Direct and provide for the prosecution or defense of any action or proceedings in which the school district is interested.
- (15) TEXTBOOKS.** Authorize the school board to furnish textbooks under conditions prescribed by the annual meeting or by the school board. The authorization shall continue in effect until revoked by a subsequent annual meeting.
- (16) SCHOOL LUNCHES.** Direct the school board to furnish school lunches to the pupils of the school district and appropriate funds for that purpose.
- (19) CONSOLIDATION OF HIGH SCHOOLS.** In a union high school district, vote to consolidate schools or to discontinue a school where more than one high school is operated by the school district.

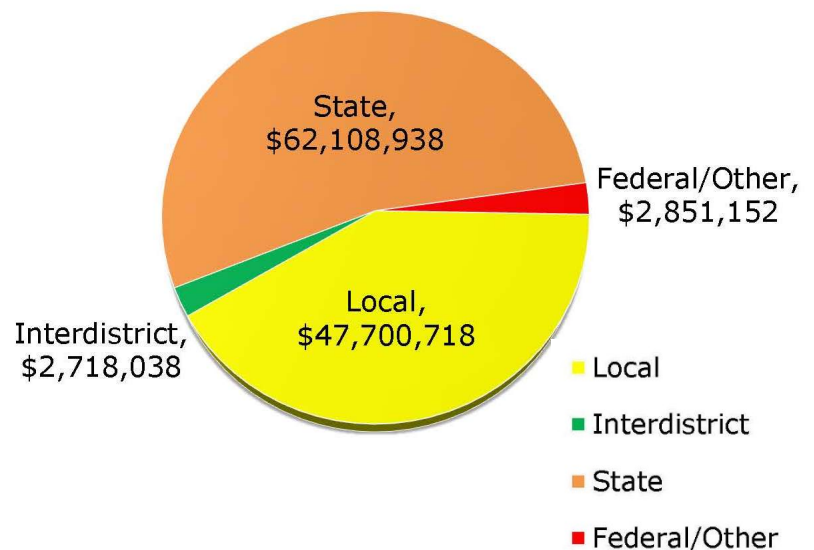
## Budget Summary Highlights

- General Fund Budget = \$115,400,000
  - Revenue comes from:
    - 54% State Sources
    - 41% Local Sources, mostly taxes
    - 4% Federal Sources and payments from other districts (open enrollment)
    - 1% miscellaneous
  - Expenses comes from:
    - 64% Salaries and Benefits (does not include special education staff)
    - 16% Purchased Services
    - 13% Transfer to Special Education Fund
    - 4% Non-Capital Items
    - 1% Capital Items
    - 1% Short-Term Debt
    - 1% Insurance
- Overall district budget for all areas (general, special education, debt, construction, food service) = \$226,000,000
- Mill Rate Projected Decrease of 8.99%, or \$11.61 per thousand dollars of equalized property value
  - A house valued at \$100,000 would incur \$1,161 in school property taxes
- Equalized Property Value of District = \$6.0 billion
- Enrollment of District = 8,427 students
- Staffing of District = 1,364 employees

**General Operations (Fund 10) Expenditures**



**General Operations (Fund 10) Revenue**

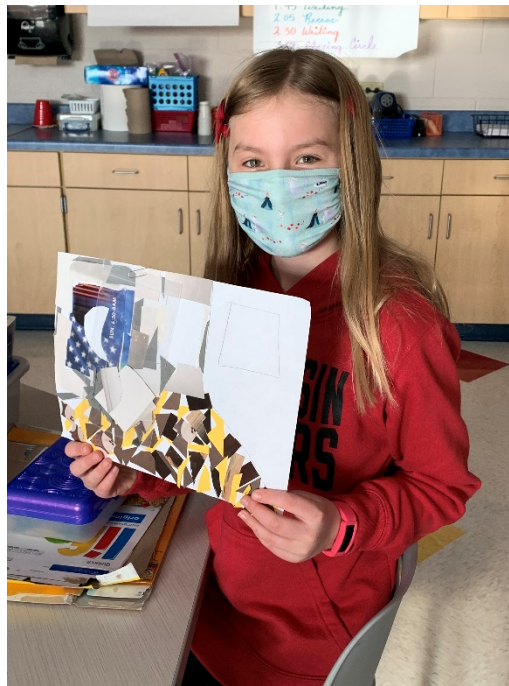


## Wisconsin State Statute 65.90 Summary Budget

Wisconsin State Statute 65.90 requires public schools to disclose budget information in five areas. The proposed budget is presented in accordance with Wisconsin State Statute 65.90 and the Wisconsin Department of Public Instruction's recommended format for budget adoption and contains the five areas listed below:

1. Two-year historical data and proposed year data
2. Existing indebtedness
3. Anticipated revenues
4. Budgeted expenditure appropriations
5. Disclosure of fund balance

Contained in the 65.90 Budget Adoption and Publication documents is the budget data covering three fiscal years: actual 2019-2020, unaudited actual 2020-2021, and proposed 2021-2022 budget. The projections are based on historical budget data, Wisconsin State Law on Public School Financing (WI Statute 121.90), and student enrollment projections.



Creekside student displaying art

## Fund Explanations

**GENERAL FUND (FUND 10):** The General Fund comprises a set of accounts to show all major operations of the district which do not have to be accounted for in another special-purpose fund. Since this fund includes the major activity of the district, it also includes large sources of revenues including property taxes, fees, monies from other districts, state aids and grants, and most federal aids and grants. General fund expenditures are presented in two different ways to aid understanding of the expenditure. "Objects" are the kinds of expenditures such as salaries, benefits, contracted services, consumables, equipment and insurances. "Functions" represent the programs relating to the expenditure such as instruction, student services, administration, maintenance, and interfund transfers.

**FUND 10 FUND BALANCE:** Fund balance is the District's assets minus liabilities. Fund balance includes both cash and non-cash (i.e. accounts receivable, payroll liabilities, accounts payable) components. Some fund balance designations have specific local and or legal requirements. These amounts can only be used how the School Board or a governing authority dictates. Unassigned fund balance is used for cash flow to lessen the District's need for short-term borrowing. Unassigned fund balance is also used to address unexpected and unplanned physical or fiscal events.

**SPECIAL PROJECT FUNDS (FUND 21, 23, 29):** Monies received as gifts and donations from individuals and organizations used for a specific purpose outside of the districts normal or typical operations. Activity varies based on the above revenues and this budget is the best estimate at this time.

**FUND 21, 23, 29 FUND BALANCE:** The fund balance tends to vary depending on the timing of the gifts and donations as opposed to when expenditures are incurred. This is closely monitored and communicated to the different donors of these monies.

**SPECIAL EDUCATION FUND (FUND 27) REVENUES:** The revenues in this fund come from three sources; local, state, and federal. This fund cannot have a fund balance at the end of the year. Hence, the General Fund is required to transfer a reconciled amount of monies to cover the difference between total costs less the revenue received from the other sources. The interfund transfer represents the District's local investment in special education.

**FUND 27 EXPENDITURES:** Fund 27 is used to account for all special education expenditures. School districts that receive federal special education aid are required to maintain the same or greater local funding from one year to the next on a per-pupil basis. This is called the Maintenance of Effort (MOE). The Wisconsin Department of Public Instruction performs annual compliance reviews to determine whether school districts have met the federal requirements.

**FUND 27 FUND BALANCE:** Fund balance is not allowed for these monies per State requirements.

**DEBT SERVICE FUND (FUND 30):** This fund is used to record transactions related to repayment of the general obligation debt issued per Wis. Stats. § 67.12(12), bonds, notes, and refinancing of debt issues.

**DEBT SERVICE FUND (FUND 30) REVENUES:** All property taxes received to retire referendum debt.



**FUND 30 EXPENDITURES:** Expenditures for debt payments for the outstanding bond and note payments. Wisconsin school districts can borrow up to 20 years for referendum approved debt.

**FUND 30 FUND BALANCE:** Fund balance will occur in Fund 30 because the District levies for debt retirement payments in a calendar year, but expenditures occur on a fiscal year (July to June) basis.

**CAPITAL PROJECTS FUND (FUND 41, 46, 48, 49) REVENUES:** Consists of interest on investments from the receipts of bond borrowing and the borrowing proceeds.

**FUND 49 EXPENDITURES:** Currently two referendum projects have expenditures; the 2016 Elementary referendum and the 2019 Secondary referendum.

**FUND 49 FUND BALANCE:** Projects can have money in fund balance at the end of a fiscal year. Once the project is completed, the School Board determines how to allocate fund balance.

**FUND 46 LONG TERM CAPITAL IMPROVEMENT TRUST FUND:**

A school board with an approved long-term capital improvement plan (minimum of 10 years) may establish a "trust" that is funded with a transfer from the general fund. The contribution from Fund 10 to Fund 46 (Long-term Capital Improvement Trust Fund) is recorded as the expenditure for shared cost and equalization aid purposes. Future expenditures from Fund 46 are not part of shared costs. A school board is prohibited from removing money deposited into Fund 46 for a period of five years after the fund is created. After the initial five year wait period is over, funds may only be used for the purposes identified in the approved long-term capital improvement plan. Fund 46 assets may not be transferred to any other school district fund.

**FOOD SERVICE FUND (FUND 50) REVENUES:** Consists of interest, state, and federal aid, breakfast and lunch paid sales, and other contracted service revenue for food programs.

**FUND 50 EXPENDITURES:** The expenditures represent the cost of salaries, benefits, food and supplies to operate the food service program.

**FUND 50 FUND BALANCE:** Food service can have surplus or deficits in any given year. Overall the district's food service must have a positive year end fund balance or a transfer is required from the General Fund to cover the deficit.

**COMMUNITY SERVICES FUND (FUND 80) REVENUES:** Consists of interest on investments, tax money, and payment from the City of Sun Prairie to support community schools.

**FUND 80 EXPENDITURES:** Expenditures include the money needed to operate the community school program and some staffing for community events at the High School Performing Arts Center, Bank of Sun Prairie Stadium at Ashley Field, and the swimming pool. All Fund 80 expenditures must be for programs that are community based, outside the scope of regular education, and occur outside the school day.

**FUND 80 FUND BALANCE:** Community service can have a fund balance, and typically the fund balance has a specific purpose.

## 65.90 Budget Adoption Report for 2021-2022

	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
<b>GENERAL FUND (FUND 10)</b>			
Beginning Fund Balance (Acct. 930 000)	\$17,879,892	\$22,850,270	\$25,260,257
Ending Fund Balance, Non-spendable (Acct. 935 000)	\$173,222	\$132,072	\$132,072
Ending Fund Balance, Restricted (Acct. 936 000)	\$1,779,136	\$1,963,652	\$1,963,652
Ending Fund Balance, Committed (Acct. 937 000)	\$-	\$-	\$-
Ending Fund Balance, Assigned (Acct. 938 000)	\$5,100,000	\$5,100,000	\$5,100,000
Ending Fund Balance, Unassigned (Acct. 939 000)	\$15,797,912	\$18,064,533	\$18,064,533
<b>TOTAL ENDING FUND BALANCE (ACCT. 930 000)</b>	<b>\$22,850,270</b>	<b>\$25,260,257</b>	<b>\$25,260,257</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>			
100 Transfers-in	\$-	\$-	\$-
<b>Local Sources</b>			
<b>210 Taxes</b>	\$50,332,438	\$50,539,551	\$46,860,324
240 Payments for Services	\$6,180	\$4,410	\$-
260 Non-Capital Sales	\$91,903	\$21,626	\$9,000
270 School Activity Income	\$261,232	\$24,602	\$117,394
280 Interest on Investments	\$256,526	\$10,245	\$100,000
290 Other Revenue, Local Sources	\$835,046	\$211,922	\$614,000
<b>Subtotal Local Sources</b>	<b>\$51,783,326</b>	<b>\$50,812,355</b>	<b>\$47,700,718</b>
<b>Other School Districts Within Wisconsin</b>			
<b>310 Transit of Aids</b>	\$-	\$-	\$-
340 Payments for Services	\$2,205,011	\$2,447,903	\$2,718,038
380 Medical Service Reimbursements	\$-	\$-	\$-
390 Other Inter-district, Within Wisconsin	\$-	\$3,260	\$-
<b>Subtotal Other School Districts within Wisconsin</b>	<b>\$2,205,011</b>	<b>\$2,451,163</b>	<b>\$2,718,038</b>
<b>Other School Districts Outside Wisconsin</b>			
<b>440 Payments for Services</b>	\$-	\$-	\$-
490 Other Inter-district, Outside Wisconsin	\$-	\$-	\$-
<b>Subtotal Other School Districts Outside Wisconsin</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>Intermediate Sources</b>			
<b>510 Transit of Aids</b>	\$-	\$-	\$-
530 Payments for Services from CCDEB	\$-	\$-	\$-
540 Payments for Services from CESA	\$-	\$-	\$-

580 Medical Services Reimbursement	\$-	\$-	\$-
590 Other Intermediate Sources	\$-	\$-	\$-
<b>Subtotal Intermediate Sources</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>State Sources</b>			
<b>610 State Aid -- Categorical</b>	\$728,688	\$496,785	\$370,000
620 State Aid -- General	\$47,591,927	\$49,587,015	\$53,452,401
630 DPI Special Project Grants	\$144,716	\$191,251	\$90,000
640 Payments for Services	\$-	\$-	\$-
650 Student Achievement Guarantee in Education (SAGE Grant)	\$682,980	\$684,096	\$690,000
660 Other State Revenue Through Local Units	\$ -	\$-	\$-
690 Other Revenue	\$7,685,511	\$7,600,888	\$7,506,537
<b>Subtotal State Sources</b>	<b>\$56,833,823</b>	<b>\$58,560,034</b>	<b>\$62,108,938</b>
<b>Federal Sources</b>			
<b>710 Federal Aid - Categorical</b>	\$58,346	\$32,513	\$-
720 Impact Aid	\$-	\$-	\$-
730 DPI Special Project Grants	\$677,193	\$1,637,976	\$960,276
750 IASA Grants	\$772,740	\$785,307	\$732,376
760 JTPA	\$-	\$-	\$-
770 Other Federal Revenue Through Local Units	\$-	\$-	\$-
780 Other Federal Revenue Through State	\$367,022	\$393,437	\$300,000
790 Other Federal Revenue - Direct	\$-	\$-	\$-
<b>Subtotal Federal Sources</b>	<b>\$1,875,301</b>	<b>\$2,849,234</b>	<b>\$1,992,652</b>
<b>Other Financing Sources</b>			
<b>850 Reorganization Settlement</b>	\$-	\$-	\$-
860 Compensation, Fixed Assets	\$740	\$417,392	\$-
870 Long-Term Obligations	\$514,850	\$702,326	\$436,500
<b>Subtotal Other Financing Sources</b>	<b>\$515,590</b>	<b>\$1,119,718</b>	<b>\$436,500</b>
<b>Other Revenues</b>			
<b>960 Adjustments</b>	\$190,166	\$320,790	\$200,000
970 Refund of Disbursement	\$163,822	\$203,993	\$181,000
980 Medical Service Reimbursement	\$-	\$-	\$-
990 Miscellaneous	\$42,833	\$48,232	\$41,000
<b>Subtotal Other Revenues</b>	<b>\$396,821</b>	<b>\$573,015</b>	<b>\$422,000</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$113,609,873</b>	<b>\$116,365,520</b>	<b>\$115,378,846</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>			
<b>Instruction</b>			
110 000 Undifferentiated Curriculum	\$18,636,609	\$17,985,341	\$20,643,356
120 000 Regular Curriculum	\$20,534,151	\$21,969,911	\$23,401,638
130 000 Vocational Curriculum	\$2,736,719	\$2,489,470	\$2,557,056
140 000 Physical Curriculum	\$2,814,735	\$2,883,160	\$3,017,494
160 000 Co-Curricular Activities	\$1,437,672	\$1,078,285	\$1,548,368
170 000 Other Special Needs	\$1,586,737	\$1,665,480	\$1,680,564
<b>Subtotal Instruction</b>	<b>\$47,746,622</b>	<b>\$48,071,647</b>	<b>\$52,848,476</b>

<b>Support Sources</b>			
<b>210 000 Pupil Services</b>	\$4,175,843	\$4,306,457	\$4,887,615
220 000 Instructional Staff Services	\$6,464,339	\$7,498,084	\$6,986,258
230 000 General Administration	\$853,440	\$856,164	\$1,221,598
240 000 School Building Administration	\$5,846,512	\$5,931,011	\$6,520,534
250 000 Business Administration	\$19,461,327	\$21,781,166	\$15,577,057
260 000 Central Services	\$1,570,253	\$2,049,369	\$2,285,289
270 000 Insurance & Judgments	\$773,792	\$867,591	\$895,600
280 000 Debt Services	\$844,549	\$911,772	\$1,014,215
290 000 Other Support Services	\$2,393,814	\$2,293,733	\$2,450,787
<b>Subtotal Support Sources</b>	<b>\$42,383,868</b>	<b>\$46,495,345</b>	<b>\$41,838,953</b>
<b>Non-Program Transactions</b>			
<b>410 000 Inter-fund Transfers</b>	\$14,365,103	\$14,768,211	\$14,992,956
430 000 Instructional Service Payments	\$3,887,671	\$4,594,212	\$5,658,461
450 000 Post-Secondary Scholarship Expenditures	\$-	\$-	\$-
490 000 Other Non-Program Transactions	\$256,230	\$26,118	\$40,000
<b>Subtotal Non-Program Transactions</b>	<b>\$18,509,004</b>	<b>\$19,388,541</b>	<b>\$20,691,417</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$108,639,494</b>	<b>\$113,955,533</b>	<b>\$115,378,846</b>

<b>SPECIAL PROJECT FUNDS (FUNDS 21, 23, 29)</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
900 000 Beginning Fund Balance	\$346,661	\$713,175	\$790,555
<b>900 000 Ending Fund Balance</b>	<b>\$713,175</b>	<b>\$790,555</b>	<b>\$-</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$704,133</b>	<b>\$259,816</b>	<b>\$-</b>
100 000 Instruction	\$201,049	\$98,330	\$406,434
200 000 Support Services	\$110,320	\$49,756	\$186,034
400 000 Non-Program Transactions	\$26,250	\$34,350	\$198,086
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$337,619</b>	<b>\$182,436</b>	<b>\$790,555</b>

<b>SPECIAL EDUCATION FUND (FUND 27)</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
900 000 Beginning Fund Balance	\$-	\$-	\$-
<b>900 000 Ending Fund Balance</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>			
100 Transfers-in	\$14,310,067	\$13,970,847	\$14,916,568
Local Sources			
240 Payments for Services	\$-	\$-	\$-
260 Non-Capital Sales	\$-	\$-	\$-
270 School Activity Income	\$-	\$-	\$-
290 Other Revenue, Local Sources	\$-	\$-	\$-
<b>Subtotal Local Sources</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>



<b>Other School Districts Within Wisconsin</b>			
<b>310 Transit of Aids</b>	\$-	\$-	\$-
340 Payments for Services	\$-	\$14,511	\$-
380 Medical Service Reimbursements	\$-	\$-	\$-
390 Other Inter-district, Within Wisconsin	\$-	\$-	\$-
<b>Subtotal Other School Districts within Wisconsin</b>	<b>\$-</b>	<b>\$14,511</b>	<b>\$-</b>
<b>Other School Districts Outside Wisconsin</b>			
<b>440 Payments for Services</b>	\$-	\$-	\$-
490 Other Inter-district, Outside Wisconsin	\$-	\$-	\$-
<b>Subtotal Other School Districts Outside Wisconsin</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>Intermediate Sources</b>			
<b>510 Transit of Aids</b>	\$-	\$16,843	\$-
530 Payments for Services from CCDEB	\$-	\$-	\$-
540 Payments for Services from CESA	\$-	\$-	\$-
580 Medical Services Reimbursement	\$-	\$-	\$-
590 Other Intermediate Sources	\$-	\$-	\$-
<b>Subtotal Intermediate Sources</b>	<b>\$-</b>	<b>\$16,843</b>	<b>\$-</b>
<b>State Sources</b>			
<b>610 State Aid -- Categorical</b>	\$4,320,129	\$5,129,963	\$5,400,000
620 State Aid -- General	\$90,663	\$65,297	\$100,000
630 DPI Special Project Grants	\$-	\$-	\$-
640 Payments for Services	\$-	\$-	\$-
650 Achievement Gap Reduction (AGR grant)	\$-	\$-	\$-
690 Other Revenue	\$-	\$-	\$-
<b>Subtotal State Sources</b>	<b>\$4,410,792</b>	<b>\$5,195,260</b>	<b>\$5,500,000</b>
<b>Federal Sources</b>			
<b>710 Federal Aid - Categorical</b>	\$-	\$-	\$-
730 DPI Special Project Grants	\$1,190,552	\$1,096,286	\$853,430
750 IASA Grants	\$-	\$-	\$-
760 JTPA	\$-	\$-	\$-
770 Other Federal Revenue Through Local Units	\$-	\$-	\$-
780 Other Federal Revenue Through State	\$329,683	\$149,306	\$350,000
790 Other Federal Revenue - Direct	\$-	\$-	\$-
<b>Subtotal Federal Sources</b>	<b>\$1,520,235</b>	<b>\$1,245,592</b>	<b>\$1,203,430</b>
<b>Other Financing Sources</b>	\$-	\$-	\$-
860 Compensation, Fixed Assets	\$-	\$-	\$-
870 Long-Term Obligations	\$-	\$-	\$-
<b>Subtotal Other Financing Sources</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>

<b>Other Revenues</b>			
<b>960 Adjustments</b>	\$-	\$-	\$-
970 Refund of Disbursement	\$-	\$-	\$-
990 Miscellaneous	\$-	\$-	\$-
<b>Subtotal Other Revenues</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$20,241,094</b>	<b>\$20,443,053</b>	<b>\$21,619,998</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>			
<b>Instruction</b>			
<b>110 000 Undifferentiated Curriculum</b>	\$-	\$-	\$-
120 000 Regular Curriculum	\$-	\$-	\$-
130 000 Vocational Curriculum	\$91,076	\$92,513	\$95,129
140 000 Physical Curriculum	\$-	\$-	\$-
150 000 Special Education Curriculum	\$14,707,129	\$14,929,676	\$15,331,834
160 000 Co-Curricular Activities	\$13,785	\$15,018	\$20,610
170 000 Other Special Needs	\$-	\$-	\$-
<b>Subtotal Instruction</b>	<b>\$14,811,991</b>	<b>\$15,037,207</b>	<b>\$15,447,573</b>
<b>Support Sources</b>			
<b>210 000 Pupil Services</b>	\$2,548,614	\$2,617,368	\$2,662,930
220 000 Instructional Staff Services	\$1,158,305	\$1,286,989	\$1,740,129
230 000 General Administration	\$16,363	\$9,625	\$30,000
240 000 School Building Administration	\$-	\$-	\$-
250 000 Business Administration	\$1,131,096	\$1,033,653	\$1,369,122
260 000 Central Services	\$6,090	\$2,248	\$5,470
270 000 Insurance & Judgments	\$107,051	\$106,935	\$109,180
280 000 Debt Services	\$-	\$-	\$-
290 000 Other Support Services	\$135,350	\$120,115	\$173,594
<b>Subtotal Support Sources</b>	<b>\$5,102,868</b>	<b>\$5,176,933</b>	<b>\$6,090,425</b>
<b>Non-Program Transactions</b>			
<b>410 000 Inter-fund Transfers</b>	\$-	\$-	\$-
430 000 Instructional Service Payments	\$326,234	\$228,912	\$82,000
490 000 Other Non-Program Transactions	\$-	\$-	\$-
<b>Subtotal Non-Program Transactions</b>	<b>\$326,234</b>	<b>\$228,912</b>	<b>\$82,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$20,241,094</b>	<b>\$20,443,053</b>	<b>\$21,619,998</b>

<b>DEBT SERVICE FUND (FUNDS 38, 39)</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
900 000 Beginning Fund Balance	\$7,154,581	\$9,113,808	\$9,325,082
<b>900 000 ENDING FUND BALANCES</b>	<b>\$9,113,808</b>	<b>\$9,325,082</b>	<b>\$14,443,411</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$109,793,094</b>	<b>\$101,671,820</b>	<b>\$21,650,000</b>
281 000 Long-Term Capital Debt	\$16,981,599	\$20,399,900	\$16,531,671
282 000 Refinancing	\$90,852,267	\$81,060,647	\$-
283 000 Operational Debt	\$-	\$-	\$-
285 000 Post Employment Benefit Debt	\$-	\$-	\$-
289 000 Other Long-Term General Obligation Debt	\$-	\$-	\$-
400 000 Non-Program Transactions	\$-	\$-	\$-
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$107,833,866</b>	<b>\$101,460,547</b>	<b>\$16,531,671</b>
<b>842 000 INDEBTEDNESS END OF YEAR</b>	<b>\$269,360,000</b>	<b>\$331,690,000</b>	<b>\$325,710,000</b>

<b>CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
900 000 Beginning Fund Balance	\$11,634,014	\$84,143,132	\$90,868,012
<b>900 000 Ending Fund Balance</b>	<b>\$84,143,132</b>	<b>\$90,868,012</b>	<b>\$8,699,111</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$91,440,277</b>	<b>\$75,688,553</b>	<b>\$-</b>
100 000 Instructional Services	\$707,443	\$315,907	\$-
200 000 Support Services	\$18,223,716	\$68,647,767	\$82,168,901
300 000 Community Services	\$-	\$-	\$-
400 000 Non-Program Transactions	\$-	\$-	\$-
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$18,931,159</b>	<b>\$68,963,673</b>	<b>\$82,168,901</b>

<b>FOOD SERVICE FUND (FUND 50)</b>			
900 000 Beginning Fund Balance	\$592,278	\$434,332	\$803,423
<b>900 000 ENDING FUND BALANCE</b>	<b>\$434,332</b>	<b>\$803,423</b>	<b>\$803,423</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$2,630,462</b>	<b>\$2,301,015</b>	<b>\$3,783,083</b>
200 000 Support Services	\$2,730,923	\$1,889,473	\$3,783,083
400 000 Non-Program Transactions	\$57,485	\$42,451	\$-
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$2,788,408</b>	<b>\$1,931,924</b>	<b>\$3,783,083</b>

<b>COMMUNITY SERVICE FUND (FUND 80)</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
900 000 Beginning Fund Balance	\$121,218	\$262,564	\$383,960
<b>900 000 ENDING FUND BALANCE</b>	<b>\$262,564</b>	<b>\$383,960</b>	<b>\$388,255</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$537,354</b>	<b>\$714,000</b>	<b>\$904,000</b>
200 000 Support Services	\$59,341	\$168,058	\$232,754
300 000 Community Services	\$336,666	\$424,546	\$666,951
400 000 Non-Program Transactions	\$-	\$-	\$-
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$396,008</b>	<b>592,604</b>	<b>\$899,705</b>

<b>PACKAGE &amp; COOPERATIVE PROGRAM FUND (FUNDS 91, 93, 99)</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
900 000 Beginning Fund Balance	\$-	\$-	\$-
<b>900 000 ENDING FUND BALANCE</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>45,289</b>	<b>\$10,928</b>	<b>\$28,988</b>
100 000 Instruction	\$15,644	\$8,810	\$11,788
200 000 Support Services	\$29,645	\$2,118	\$17,200
400 000 Non-Program Transactions	\$-	\$-	\$-
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$45,289</b>	<b>\$10,928</b>	<b>\$28,988</b>



Community Schools Coordinator, Jamie Racine,  
handing out books



Playground fun at CH Bird Elementary

## 65.90 Budget Publication Report for 2021-2022

GENERAL FUND	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
Beginning Fund Balance	\$17,879,892	\$22,850,270	\$25,260,257
<b>Ending Fund Balance</b>	<b>\$22,850,270</b>	<b>\$25,260,257</b>	<b>\$25,260,257</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>			
Transfers-In (Source 100)	\$-	\$-	\$-
Local Sources (Source 200)	\$51,783,326	\$50,812,355	\$47,700,718
Inter-district Payments (Source 300 + 400)	\$2,205,011	\$2,451,163	\$2,718,038
Intermediate Sources (Source 500)	\$-	\$-	\$-
State Sources (Source 600)	\$56,833,823	\$58,560,034	\$62,108,938
Federal Sources (Source 700)	\$1,875,301	\$2,849,234	\$1,992,652
All Other Sources (Source 800 + 900)	\$912,412	\$1,692,733	\$858,500
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$113,609,873</b>	<b>\$116,365,520</b>	<b>\$115,378,846</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>			
Instruction (Function 100 000)	\$47,746,622	\$48,071,647	\$52,848,476
Support Services (Function 200 000)	\$42,383,868	\$46,495,345	\$41,838,953
Non-Program Transactions (Function 400 000)	\$18,509,004	\$19,388,541	\$20,691,417
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$108,639,494</b>	<b>\$113,955,533</b>	<b>\$115,378,846</b>

SPECIAL PROJECTS FUND	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
Beginning Fund Balance	\$346,661	\$713,175	\$790,555
<b>Ending Fund Balance</b>	<b>\$713,175</b>	<b>\$790,555</b>	<b>\$-</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$20,945,227</b>	<b>\$20,702,868</b>	<b>\$21,619,998</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$20,578,712</b>	<b>\$20,625,489</b>	<b>\$22,410,553</b>

DEBT SERVICE FUND	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
Beginning Fund Balance	\$7,154,581	\$9,113,808	\$9,325,082
<b>Ending Fund Balance</b>	<b>\$9,113,808</b>	<b>\$9,325,082</b>	<b>\$14,443,411</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$109,793,094</b>	<b>\$101,671,820</b>	<b>\$21,650,000</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$107,833,866</b>	<b>\$101,460,547</b>	<b>\$16,531,671</b>



<b>CAPITAL PROJECTS FUND</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
Beginning Fund Balance	\$11,634,014	\$84,143,132	\$90,868,012
<b>Ending Fund Balance</b>	<b>\$84,143,132</b>	<b>\$90,868,012</b>	<b>\$8,699,111</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$91,440,277</b>	<b>\$75,688,553</b>	<b>\$ -</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$18,931,159</b>	<b>\$68,963,673</b>	<b>\$82,168,901</b>

<b>FOOD SERVICE FUND</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
Beginning Fund Balance	\$592,278	\$434,332	\$803,423
<b>Ending Fund Balance</b>	<b>\$434,332</b>	<b>\$803,423</b>	<b>\$803,423</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$2,630,462</b>	<b>\$2,301,015</b>	<b>\$3,783,083</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$2,788,408</b>	<b>\$1,931,924</b>	<b>\$3,783,083</b>

<b>COMMUNITY SERVICE FUND</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
Beginning Fund Balance	\$121,218	\$262,564	\$383,960
<b>Ending Fund Balance</b>	<b>\$262,564</b>	<b>\$383,960</b>	<b>\$388,255</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$537,354</b>	<b>\$714,000</b>	<b>\$904,000</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$396,008</b>	<b>\$592,604</b>	<b>\$899,705</b>

<b>PACKAGE &amp; COOPERATIVE PROGRAM FUND</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
Beginning Fund Balance	\$-	\$-	\$-
<b>Ending Fund Balance</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$45,289</b>	<b>\$10,928</b>	<b>\$28,988</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$45,289</b>	<b>\$10,928</b>	<b>\$28,988</b>

**Total Expenditures and Other Financing Uses**

<b>ALL FUNDS</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
<b>GROSS TOTAL EXPENDITURES -- ALL FUNDS</b>	\$259,212,938	\$307,540,697	\$241,001,747
<b>Interfund Transfers (Source 100) - ALL FUNDS</b>	\$14,354,675	\$14,007,284	\$14,971,568
<b>Refinancing Expenditures (FUND 30)</b>	\$90,852,267	\$81,060,647	\$-
<b>NET TOTAL EXPENDITURES -- ALL FUNDS</b>	<b>\$154,005,995</b>	<b>\$212,472,767</b>	<b>\$226,030,179</b>
<b>PERCENTAGE INCREASE NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR</b>		<b>38%</b>	<b>6%</b>

**PROPOSED PROPERTY TAX LEVY**

<b>FUND</b>	<b>Audited 2019-20</b>	<b>Unaudited 2020-21</b>	<b>Budget 2021-22</b>
General Fund	\$50,332,438	\$50,539,551	\$46,860,324
Referendum Debt Service Fund	\$18,600,000	\$20,600,000	\$21,600,000
Non-Referendum Debt Service Fund	\$-	\$-	\$-
Capital Expansion Fund	\$-	\$-	\$-
Community Service Fund	\$447,354	\$614,000	\$814,000
<b>TOTAL SCHOOL LEVY</b>	<b>\$69,379,792</b>	<b>\$ 71,753,551</b>	<b>\$69,274,324</b>
<b>PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YEAR</b>		<b>3.4%</b>	<b>-3.5%</b>

The below listed new or discontinued programs have a financial impact on the proposed budget:

<b>DISCONTINUED PROGRAMS</b>	<b>FINANCIAL IMPACT</b>
N/A	N/A
<b>NEW PROGRAMS</b>	<b>FINANCIAL IMPACT</b>
Director of Systemic Equity and Inclusion and support staff	\$225,000

## Five-Year Budget Data

Fund 10 Revenue Budget	Dollars	% Change
2016-17	\$92,713,420	4.1%
2017-18	\$97,916,693	5.6%
2018-19	\$104,711,142	6.9%
2019-20	\$113,609,872	8.5%
2020-21	\$116,365,520	2.4%
<b>2021-22 Proposed</b>	<b>\$115,378,846</b>	<b>-0.8%</b>
PRIOR 3 YEAR AVE. INC/DEC		6.0%
PRIOR 5 YEAR AVE. INC/DEC		5.5%

Equalized Value	Dollars	% Change
2016-17	\$4,174,753,694	6.6%
2017-18	\$4,529,950,142	8.5%
2018-19	\$4,933,638,235	8.9%
2019-20	\$5,310,702,985	7.6%
2020-21	\$5,628,547,989	6.0%
<b>2021-22 Proposed</b>	<b>\$5,966,260,868</b>	<b>6.0%</b>
PRIOR 3 YEAR AVE. INC/DEC		7.5%
PRIOR 5 YEAR AVE. INC/DEC		7.5%

Local Levy	Dollars	% Change
2016-17	\$51,947,817	4.1%
2017-18	\$54,946,804	5.8%
2018-19	\$59,541,045	8.4%
2019-20	\$69,379,792	16.5%
2020-21	\$71,753,551	3.4%
<b>2021-22 Proposed</b>	<b>\$69,274,324</b>	<b>-3.5%</b>
PRIOR 3 YEAR AVE. INC/DEC		9.4%
PRIOR 5 YEAR AVE. INC/DEC		7.6%

Mill Rate	Dollars	% Change
2016-17	\$12.44	-2.4%
2017-18	\$12.13	-2.5%
2018-19	\$12.07	-0.5%
2019-20	\$13.06	8.2%
2020-21	\$12.75	-2.4%
<b>2021-22 Proposed</b>	<b>\$11.61</b>	<b>-8.9%</b>
PRIOR 3 YEAR AVE. INC/DEC		1.7%
PRIOR 5 YEAR AVE. INC/DEC		0.6%

General Equalized Aid	Dollars	% Change	Enrollment	PK-12 Students	% Change
2016-17	\$47,908,663	6.1%	2016-17	8228	1.2%
2017-18	\$47,226,420	-1.4%	2017-18	8417	2.3%
2018-19	\$47,831,075	1.3%	2018-19	8533	1.4%
2019-20	\$47,591,927	-0.5%	2019-20	8482	-0.6%
2020-21	\$49,587,015	4.2%	2020-21	8377	-1.2%
<b>2021-22 Proposed</b>	<b>\$53,452,401</b>	<b>7.8%</b>	<b>2021-22 Proposed</b>	<b>8427</b>	<b>0.6%</b>

PRIOR 3 YEAR AVE. INC/DEC	1.7%	PRIOR 3 YEAR AVE. INC/DEC	1.0%
PRIOR 5 YEAR AVE. INC/DEC	0.7%	PRIOR 5 YEAR AVE. INC/DEC	0.9%

## Revenue Assumptions

This section reviews the planning assumptions supporting the revenue budget for the 2021-2022 school year. The revenue budget summarizes sources of money for the upcoming school year. Past state legislative sessions have brought significant changes to the funding of public schools, which are evident in the district's budget.

In 1992-93, Wisconsin Act 16 instituted revenue limits for local public schools. The revenue limit determines the amount of revenue a school district can generate based on the number of students served.

The student attendance on the 3rd Friday in September is used by the State of Wisconsin to determine our revenue. Consequently, once enrollment is taken and subsequently verified, the final budget is solidified four months after the beginning of the July 1 fiscal year.

### KEY ASSUMPTIONS

1. The budget is calculated with the revenue cap as of August 30, 2021.
2. The budget is calculated based on a 7.8% increase in equalized aid.
3. Under current revenue cap calculations, the district recommends a tax that is at the state revenue cap.
4. The property tax base (equalized valuation) is estimated to increase by 6.0%.
5. The tax mill rate is projected at \$11.61 per \$1,000 of equalized property value, a decrease of 8.9%.
6. Based on the enrollment projection by UW-APL, the budget was based on 50 new PK-12 students.



Cardinal Heights Middle School 9A staff deliver student of the month awards

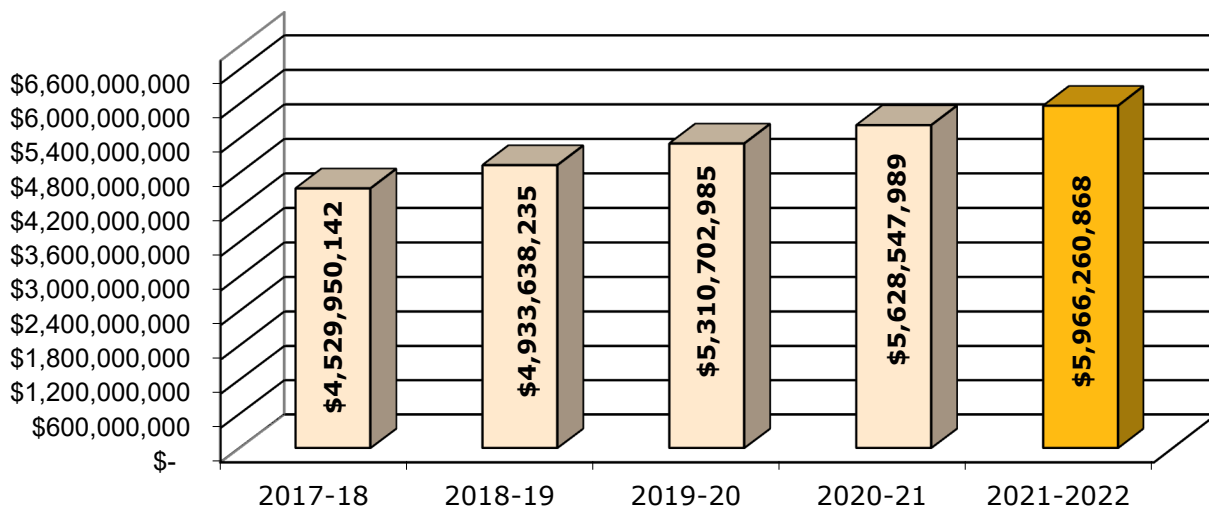
## Equalized Value and Tax Mill Rate

Each year municipalities (cities, towns, and villages) report assessed valuation data on properties located within their boundaries to the State of Wisconsin Department of Revenue (DOR). The DOR collects this data and submits an equalized valuation report for property tax purposes to taxing jurisdictions (schools, cities, towns, and villages). Then, in the case of public schools, the school district determines the property tax and sets the tax levy based on a municipality's total equalized valuation. Each municipality then apportions out their share of the levy based upon assessed valuation for each property owner. This difference in equalized versus assessed valuation levy distribution plus the application of tax levy credits is why individual property tax statements do not match the district's equalized numbers communicated.

### Key Terms

- **Property Valuation** The dollar value placed on land and buildings for purposes of administering property taxes.
- **Assessed Valuation** The property valuation determined by the municipal (city, town, village or county) assessor as of January 1<sup>st</sup> in any given year.
- **Assessment Ratio** The ratio of assessed to equalized valuation.
- **Equalized Valuation** The assessed valuation multiplied by an adjustment factor computed by the Wisconsin Department of Revenue to cause each type of property to have comparable value regardless of local assessment practices.
- **Tax Mill Rate** A rate expressed in mills of tax per dollar of property value (e.g., \$30.00 per \$1,000 value).
- **School Tax Mill Rate**  $\frac{\text{Property Tax Levy} \times 1000}{\text{Equalized Value}} = \text{School Tax Mill Rate}$

## Equalized Value GRAPH 1

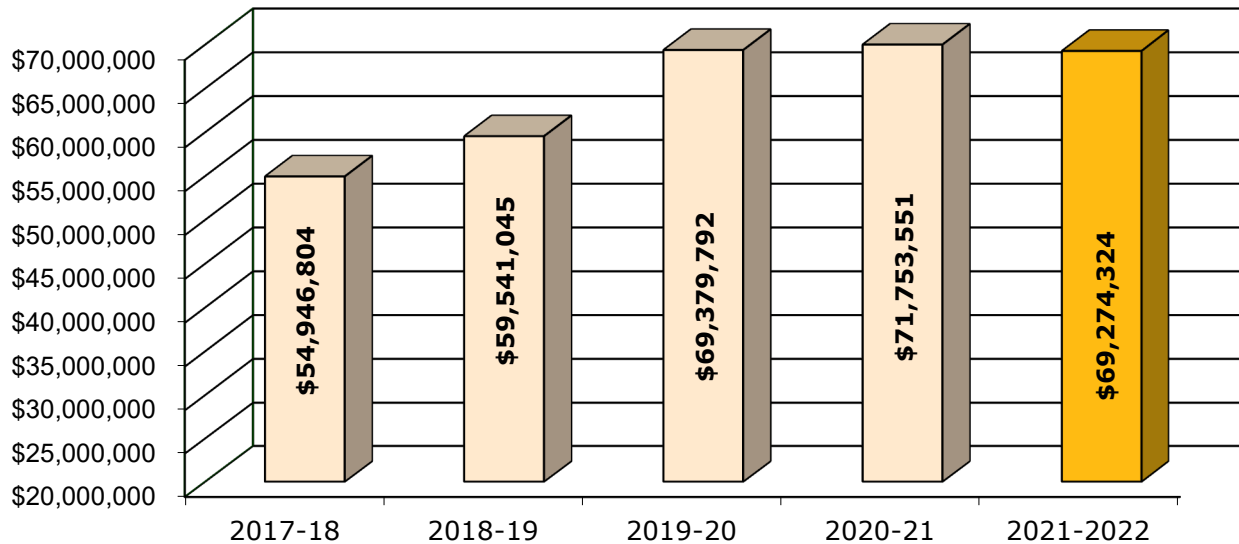




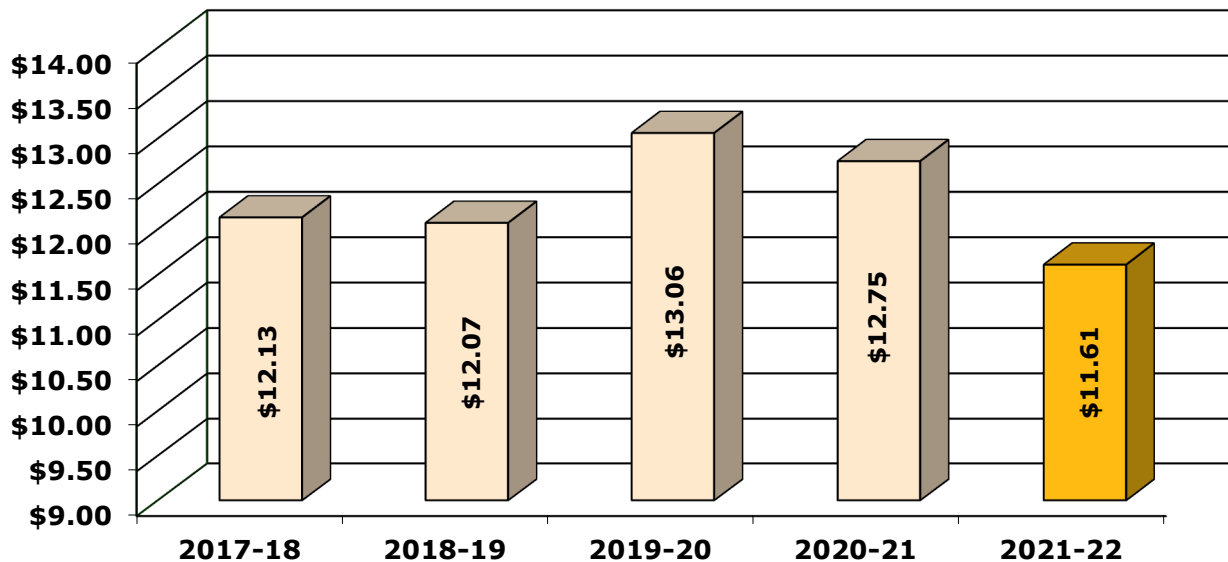
## Tax Levy and Mill Rate

The **levy** is the amount of tax money that needs to be generated to fund the general budget and debt service fund. The general fund levy is determined by the state revenue cap formula. The debt service levy is outside of the state revenue cap. The debt service fund accounts for revenue and expenditures needed to pay off building project bonds. The **levy** divided by the district's equalized value times 1000 equals the **mill rate**.

### Tax Levy GRAPH 2



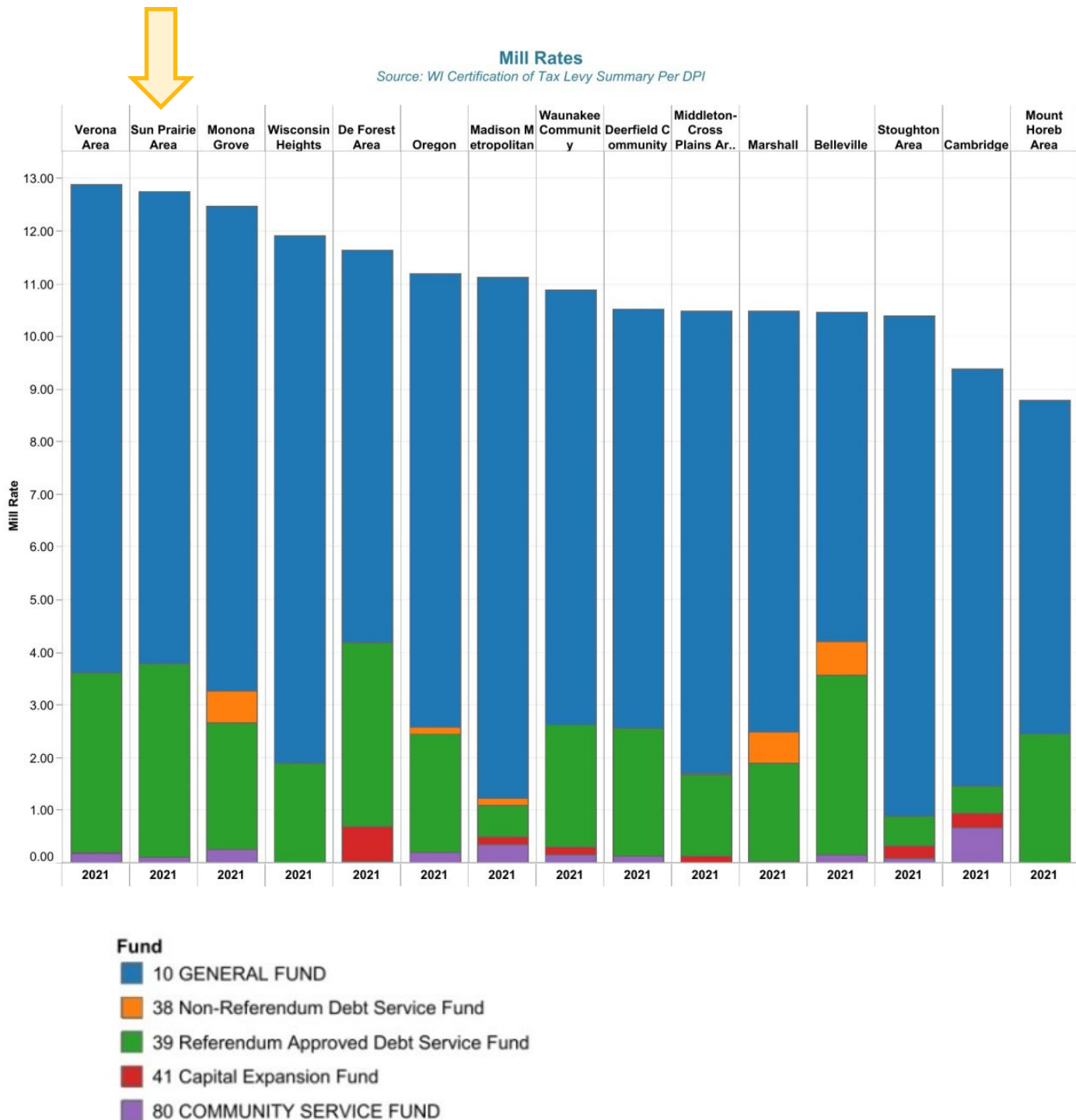
### Mill Rate History GRAPH 3



## Mill Rate Dane County Comparison

### GRAPH 4

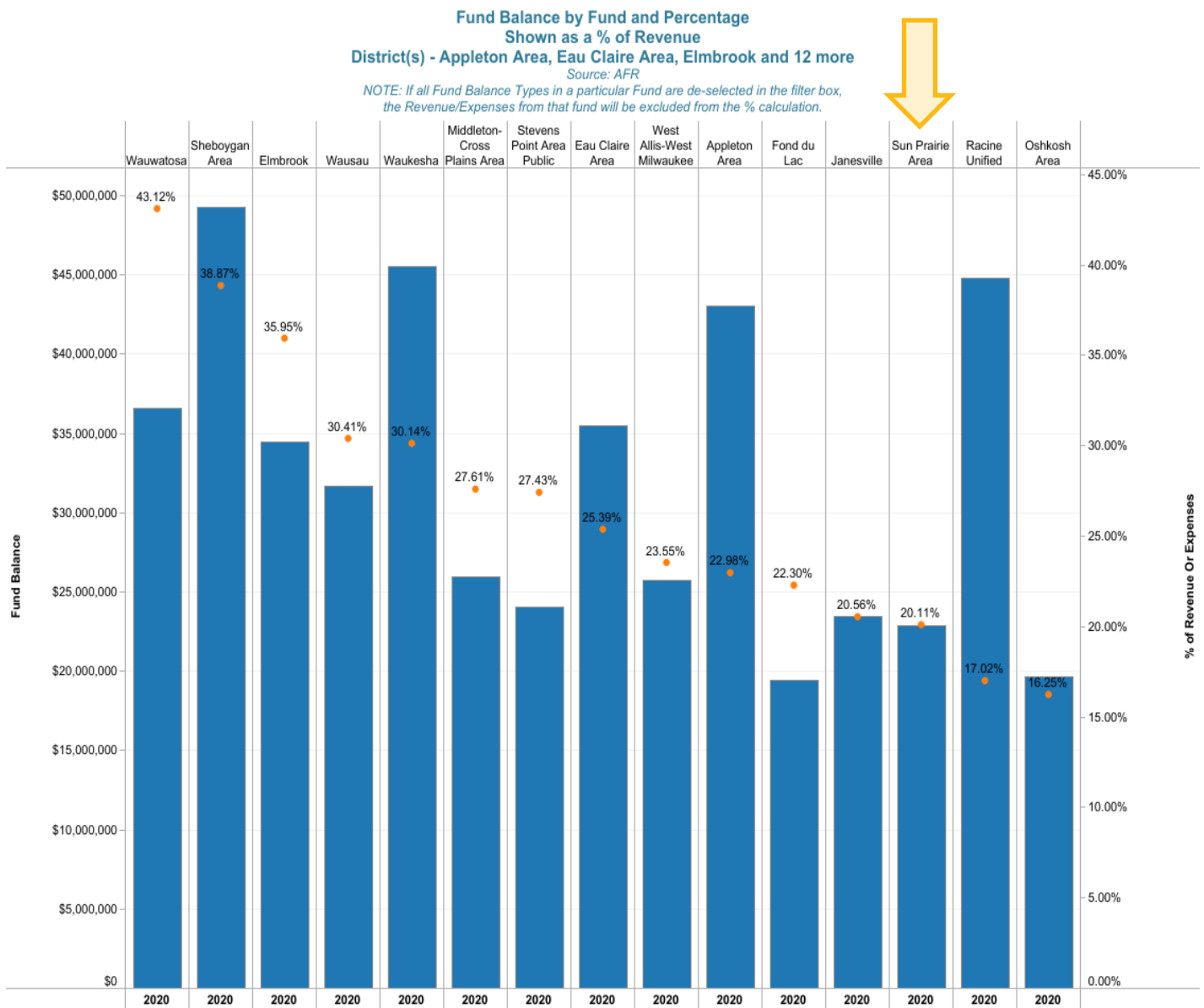
This chart shows the mill rate for Dane County school districts. The chart also breaks down each districts' mill rate by source (general, debt, community service, etc). SPASD has a large voter approved debt levy compared to other districts.



## Fund Balance Comparison

### GRAPH 5

This chart shows the General Fund balance percentage of districts with similar enrollment to SPASD. A larger fund balance helps with bond ratings, lessens the need for short-term borrowing, and pays for unplanned emergency expenses.



Detail by:

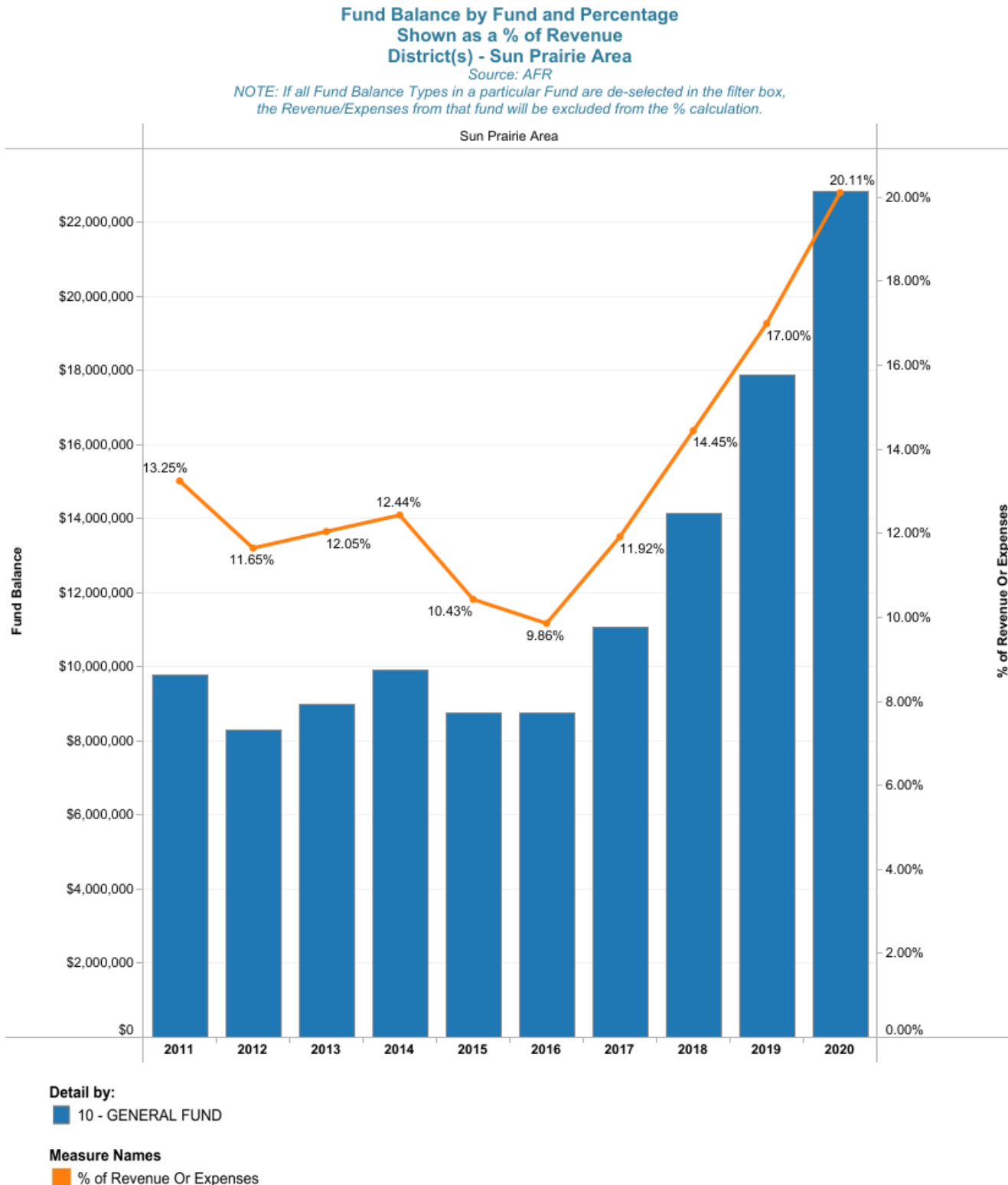
10 - GENERAL FUND

Measure Names

% of Revenue Or Expenses

## Fund Balance by Percentage & Fund GRAPH 6

This chart shows a 10-year history of SPASD's fund balance.



## Student Enrollment

One of the most important pieces of data for a school district budget is student enrollment. The district contracts with the University of Wisconsin's Applied Population Lab (APL) for 10-year enrollment projections, which are based (in part) on birth rates.



A Meadow View class in action



Northside Principal Ms.  
Vanden Heuvel and a student

Table 1 illustrates the last ten years' enrollment and the projection for the next five years. The projection shows a growth of 223 students for the 2021-22 school year. For budgetary purposes 50 was the number used.

### Sun Prairie Third Friday Enrollment by Level

**TABLE 1**

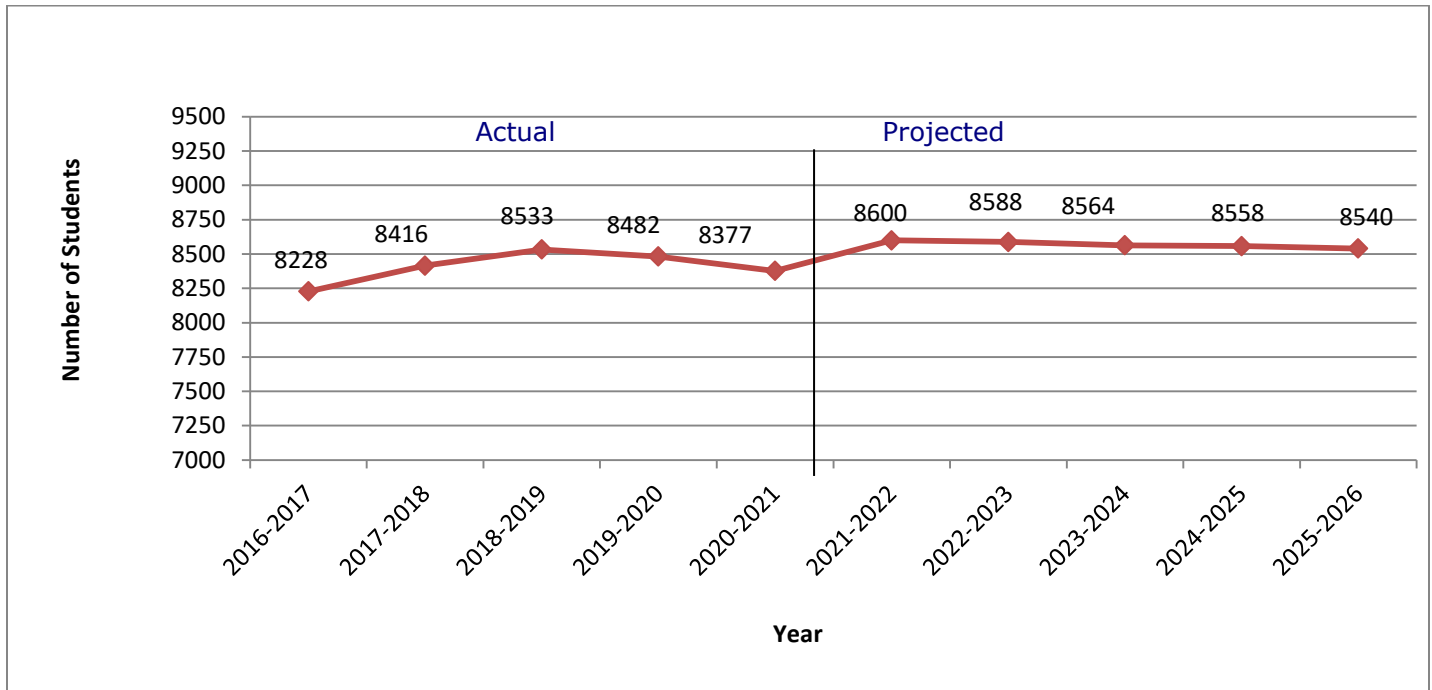
Year	PK	4K	Elementary	Middle	High*	Total
2011-12 (Actual)	52	486	3112	1482	1976	7108
2012-13 (Actual)	43	496	3200	1573	2072	7384
2013-14 (Actual)	33	493	3316	1635	2123	7600
2014-15 (Actual)	37	473	3459	1670	2199	7838
2015-16 (Actual)	41	507	3584	1657	2338	8127
2016-17 (Actual)	43	516	3579	1722	2368	8228
2017-18 (Actual)	48	567	3633	1793	2375	8416
2018-19 (Actual)	49	574	3622	1863	2425	8533
2019-20 (Actual)	37	523	3607	1863	2452	8482
2020-21 (Actual)	45	485	3475	1869	2503	8377
2021-22 (Projected)	44	472	3632	1849	2603	8600
2022-23 (Projected)	44	477	3589	1833	2645	8588
2023-24 (Projected)	44	482	3550	1830	2658	8564
2024-25 (Projected)	44	491	3445	1925	2653	8558
2025-26 (Projected)	44	492	3357	1991	2656	8540

Reflects grade configurations as of fall 2022 since the data includes projections.

\*High School includes Prairie Phoenix Academy students

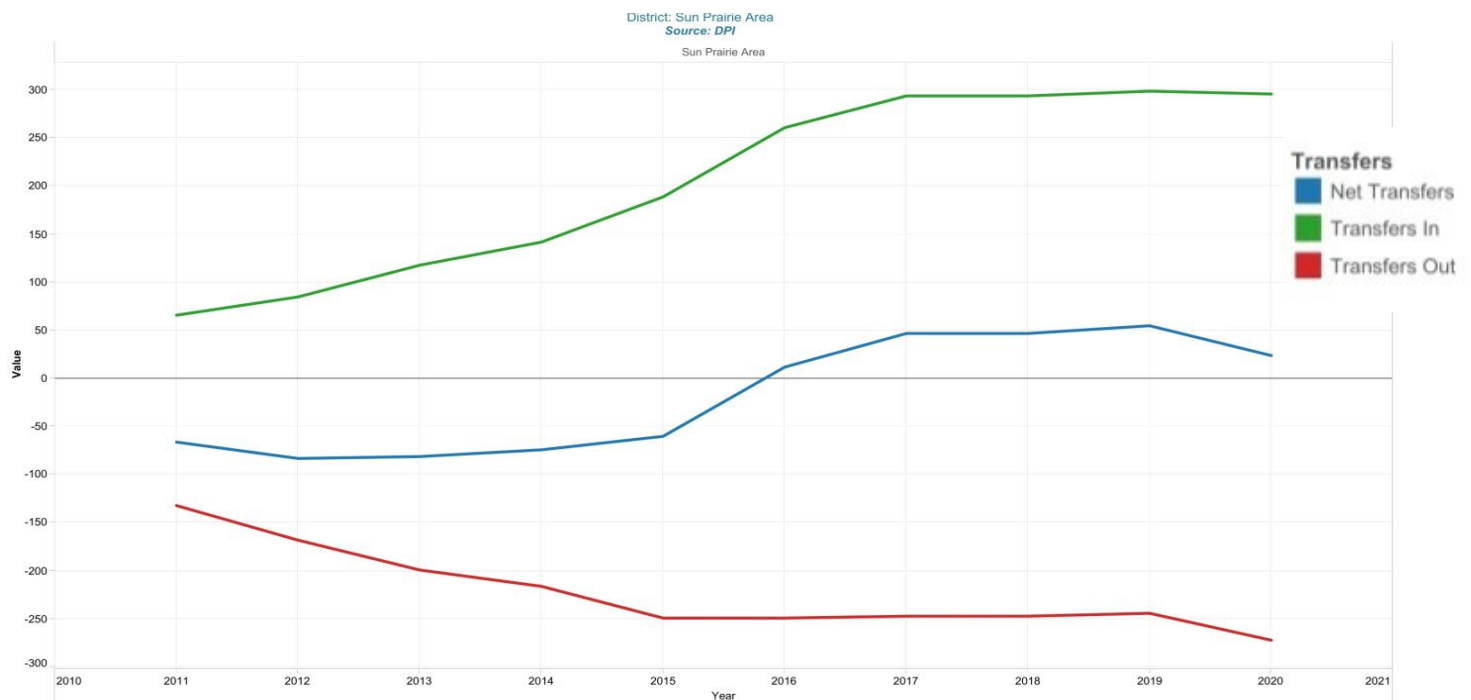


## Student Enrollment Pattern GRAPH 7



## Open Enrollment Trends GRAPH 8

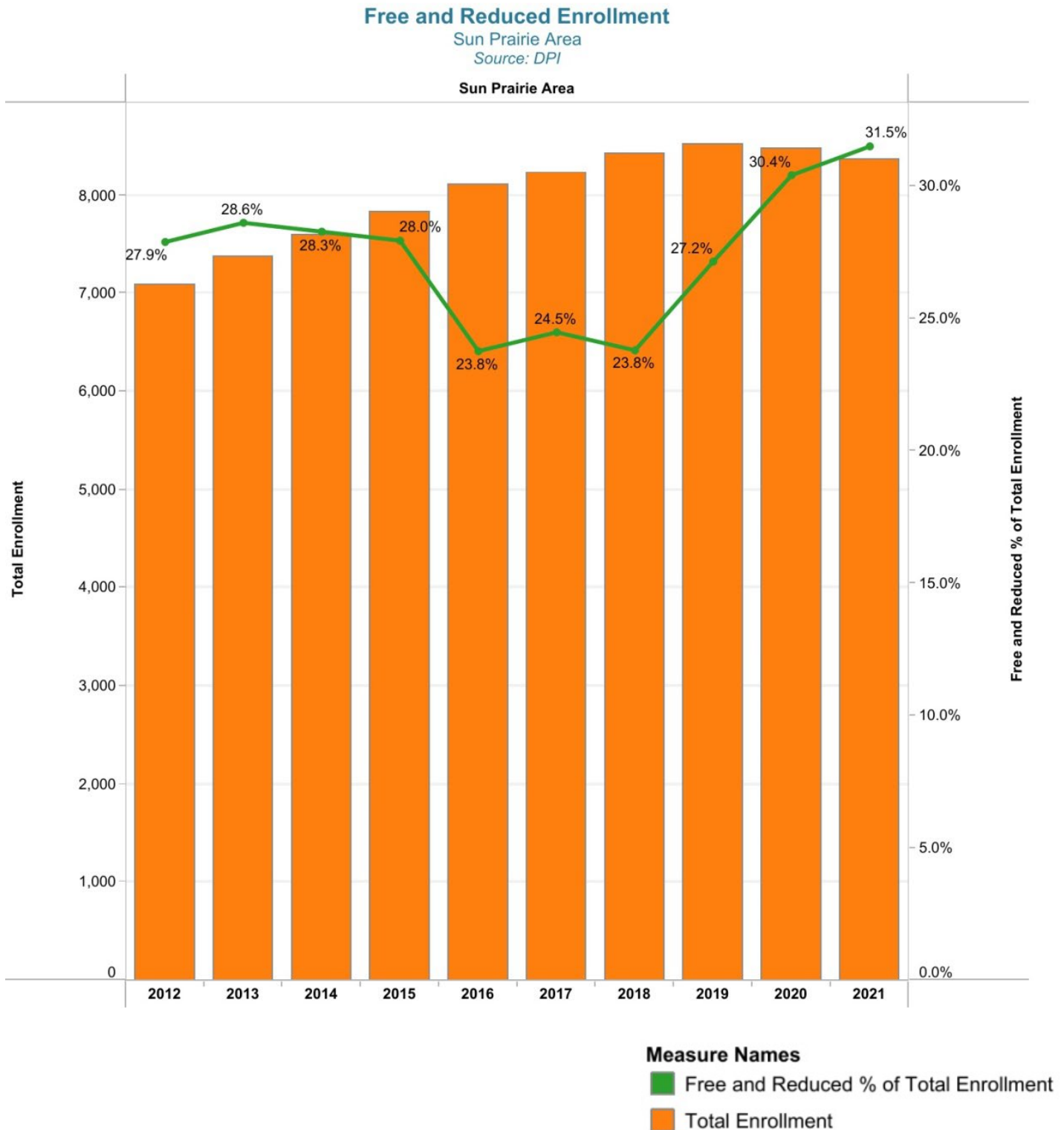
This chart illustrates the trend for the number of open enrollment students attending and leaving SPASD. The "net" trend line is a combination of the transfer in and transfer out.



## Economically Disadvantaged Enrollment

### GRAPH 9

This chart illustrates a 10-year enrollment of the district and also the corresponding percentage trend line of students who qualified for free or reduced lunches based on USDA guidelines.

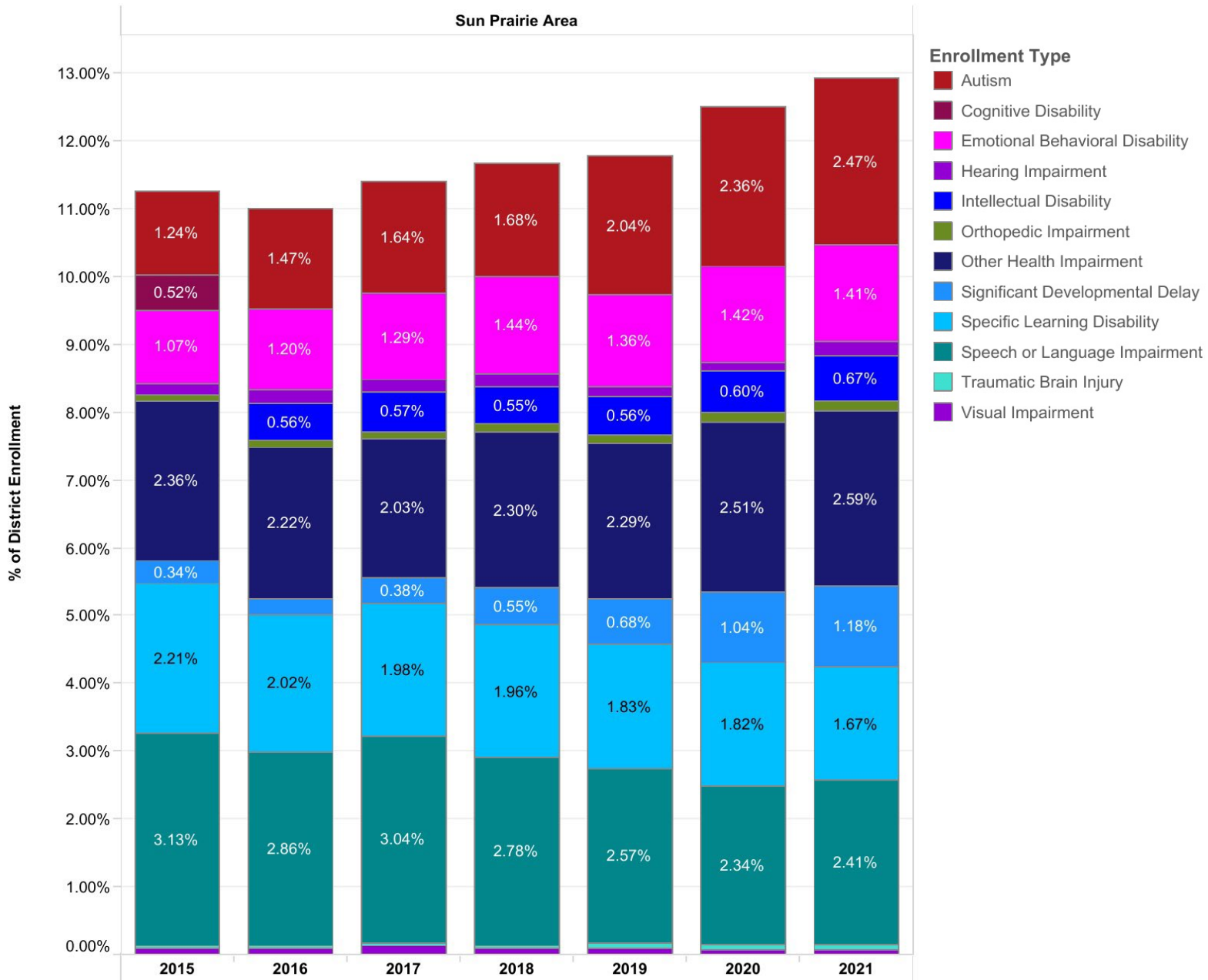


## Special Education Enrollment GRAPH 10

This chart illustrates a 7-year percentage of students identified as needing special education. For each year it also shows the special education enrollment type.

### Special Education Enrollment Breakdown - District

Source: DPI



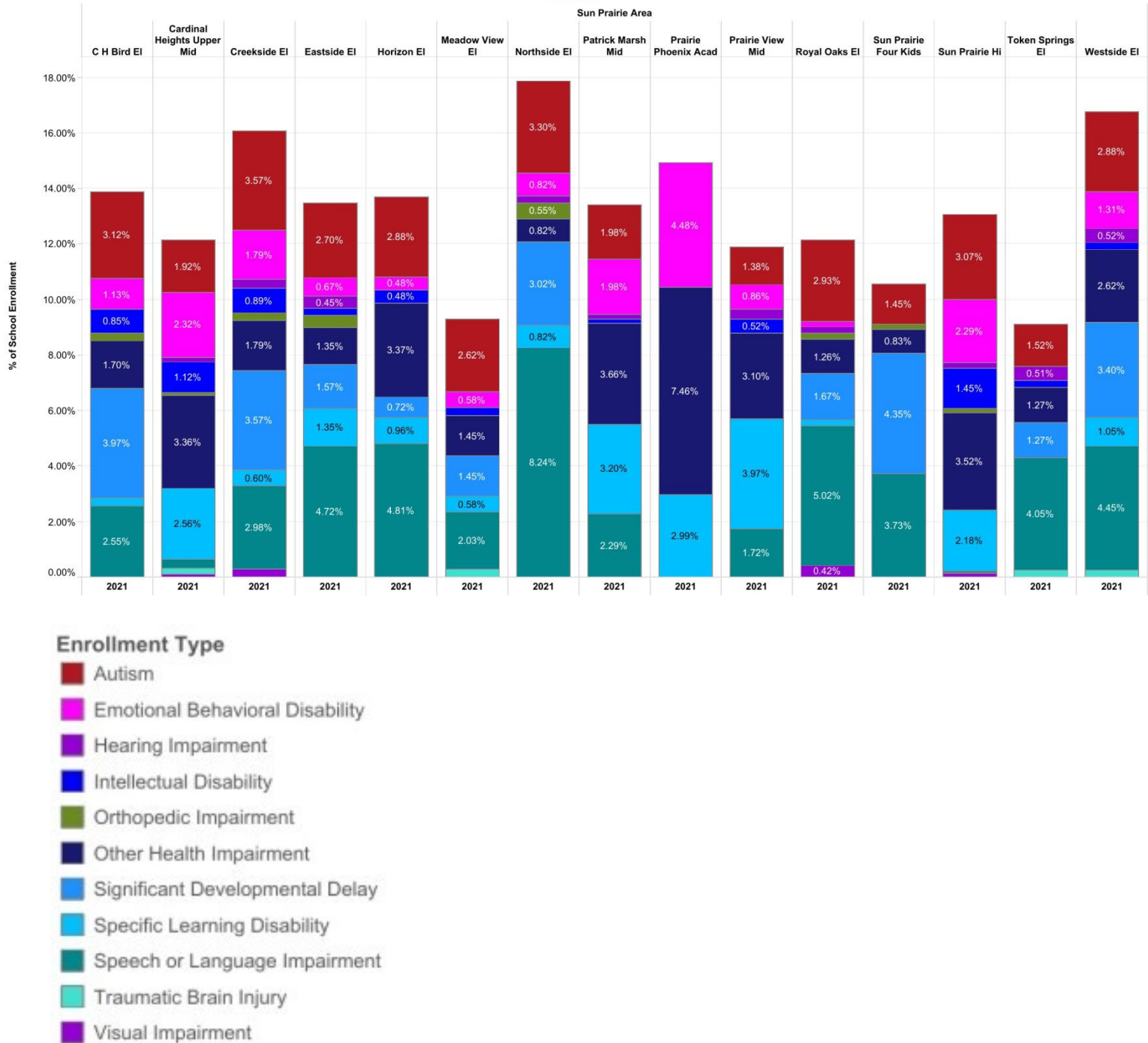
## Special Education Enrollment by School

### GRAPH 11

This chart illustrates the special education enrollment type by percentage at each school for the most current year.

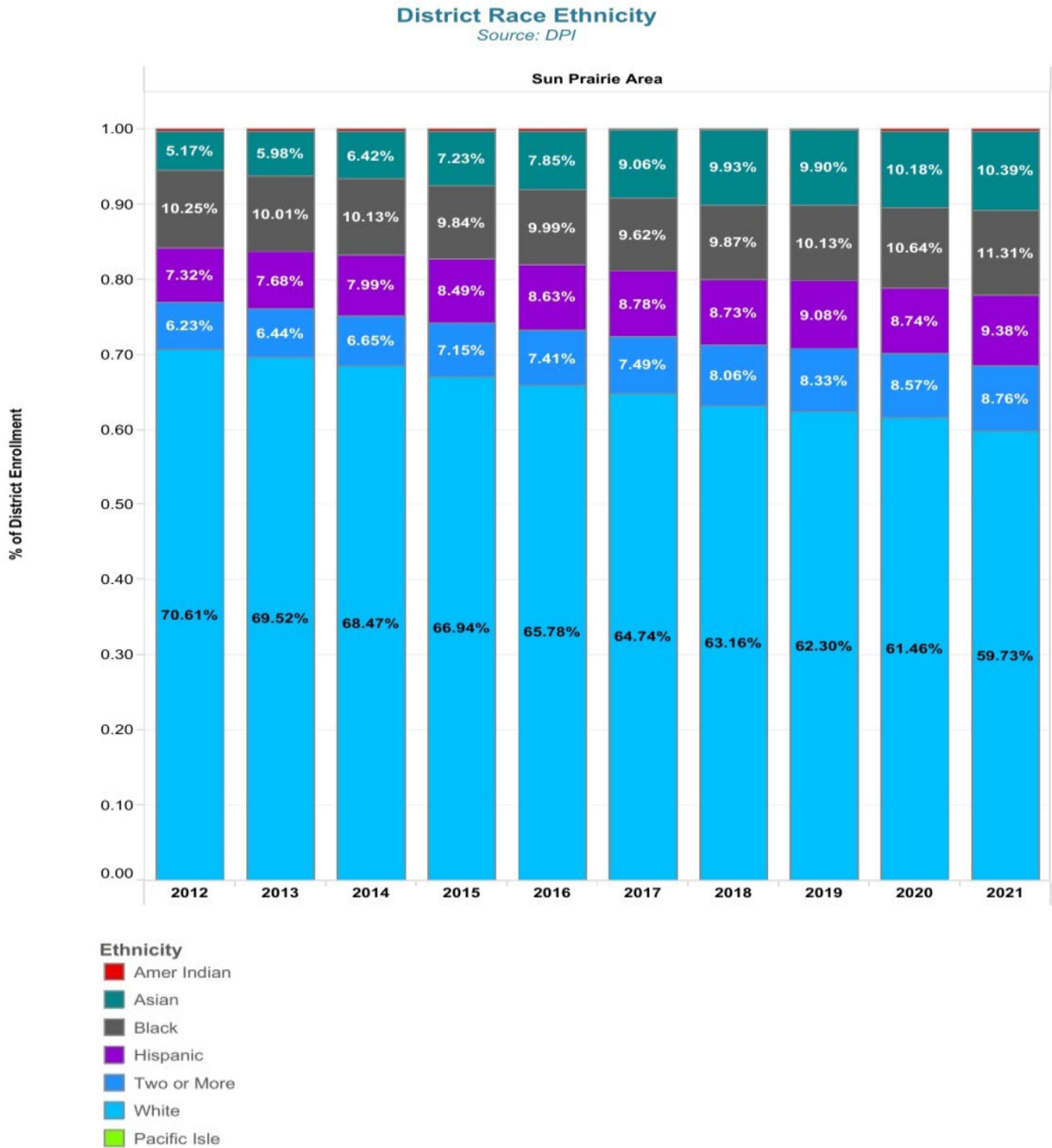
Special Education Enrollment Breakdown - School

Source: DPI



## School Race Ethnicity-District GRAPH 12

The chart illustrates a 10-year history of ethnicity breakdown for the district.

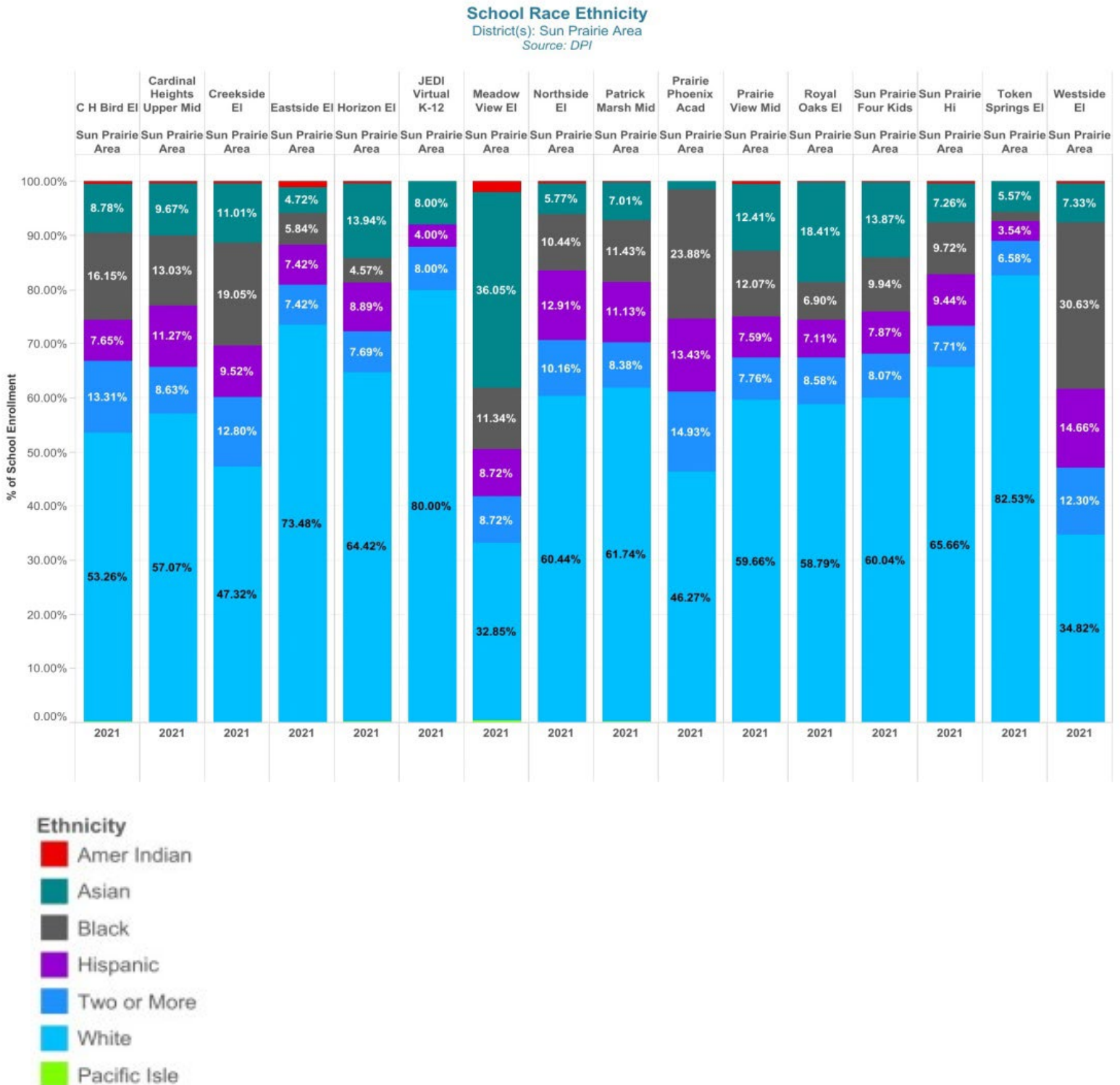




## School Race Ethnicity

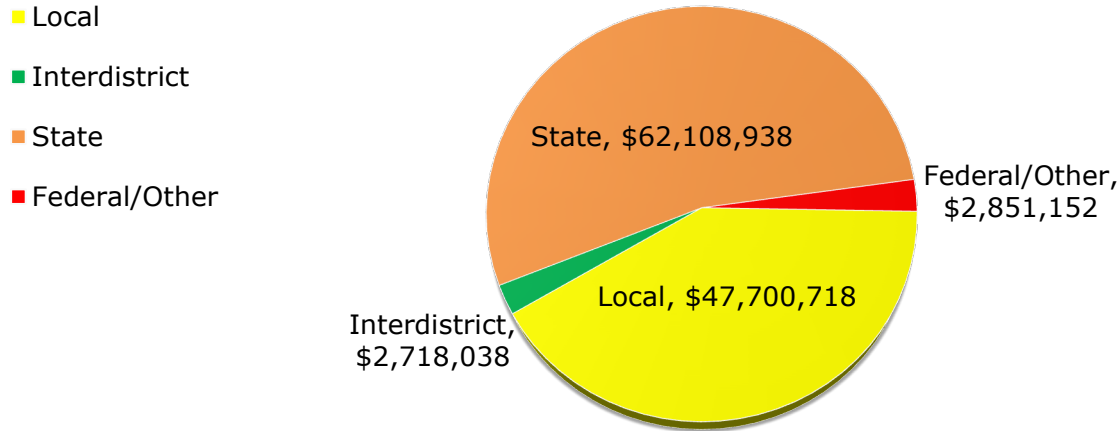
### GRAPH 13

This chart illustrates the ethnicity breakdown for each school for the most current year.



## General Operations (Fund 10) Revenue Budget

### GRAPH 14



## General Operations (Fund 10) Revenue by Source

### Table 2

SOURCE	SOURCE DESCRIPTION	2021-2022 PROPOSED BUDGET	% OF TOTAL BUDGET
Local	Taxes	\$46,860,324	40.61%
Local	School Admissions/Other School Income	\$117,394	0.10%
Local	Interest on Investments	\$100,000	0.09%
Local	Other Revenue Local Sources	\$623,000	0.54%
Interdistrict	Tuition Payments in WI	\$2,718,038	2.36%
State	State Aid-Categorical	\$370,000	0.32%
State	State Aid-General	\$53,452,401	46.33%
State	State-Special Project Grants	\$90,000	0.08%
State	State Sage Aid	\$690,000	0.60%
State	Other Revenue From State Sources	\$7,506,537	6.51%
Federal	Special Federal Grants	\$960,276	0.83%
Federal	IASA Grants	\$732,376	0.63%
Federal	Federal Aid from State Agency	\$300,000	0.26%
Other	Refund of Disbursements	\$181,000	0.38%
Other	Long Term Debt Proceeds	\$436,500	0.16%
Other	Miscellaneous	\$241,000	0.21%
---	<b>Total Revenue</b>	<b>\$115,378,846</b>	<b>100.00%</b>

## District Staffing

Staffing is divided into four major categories and is listed by full-time equivalency (FTE). FTE represents the amount of employee time assigned to a program or service. For example, a teacher scheduled to teach full-time is listed as a 1.0 FTE, while a teacher scheduled to teach one-half of an instructional day is listed as a .5 FTE.

The “professional educator” category includes all certified staff and, in an operational sense, reflects all instructional staff within the professional educators.

The “support staff” category includes employee groups such as administrative associates, instructional assistants, special education assistants, health assistants, facilities and grounds workers, school nutrition workers, accounting assistants, and technology support technicians.

The “administration” category includes building principals, assistant principals, and employees that serve in an administrative capacity on a district-wide basis.

The “administrative support” category includes staff that support business services, technology, food service, student services, human resources, instructional services, and district administration.



Staff volunteering at Stuff the Bus school supply distribution



Prairie View Orchestra in action



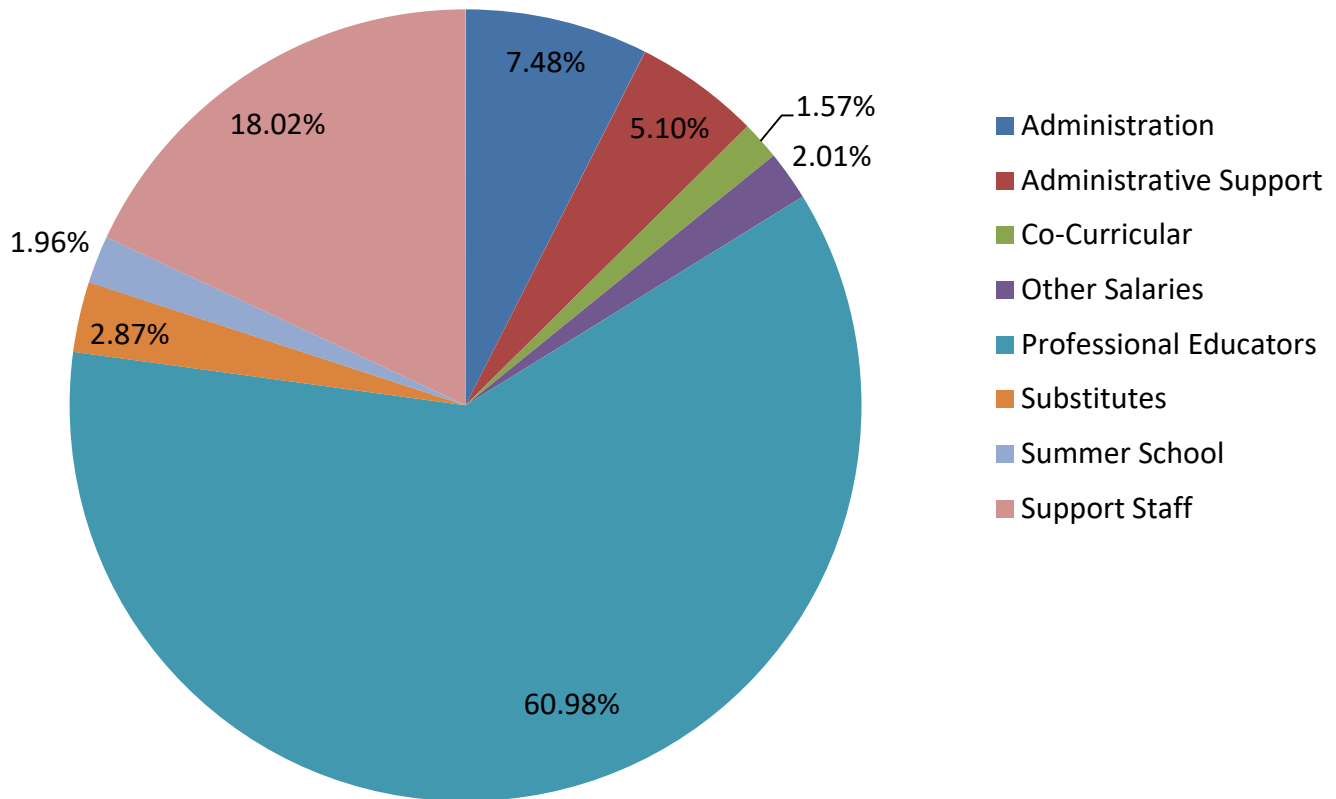
Token Springs students



Student vaccination clinic

## District Staffing Categories

### GRAPH 15



## Teaching Staff vs. Student Demographic Data

### TABLE 3

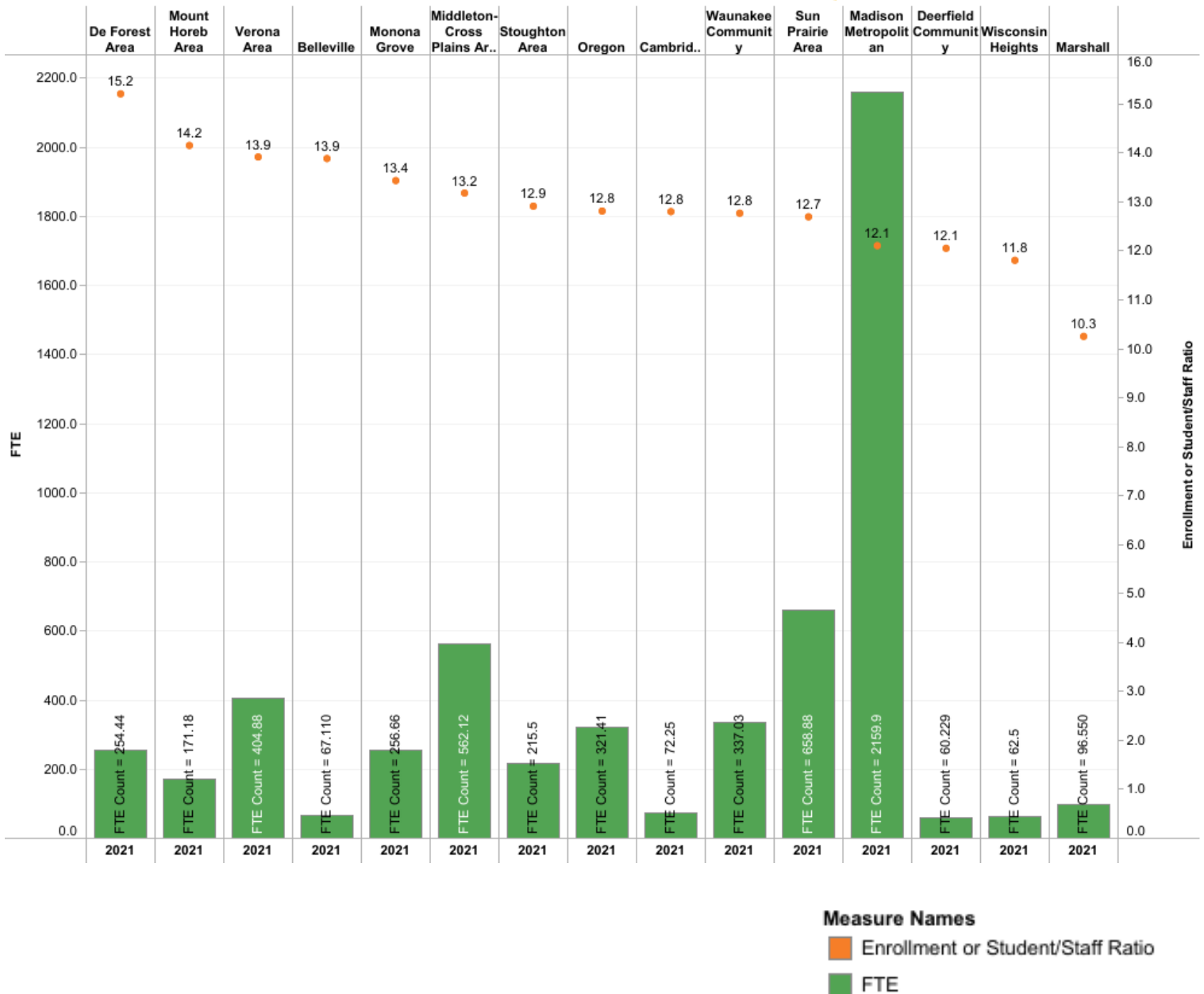
Race	Teaching Staff Percentage	Student Percentage
American Indian or Alaskan Native	0.3%	0.4%
Asian	2.7%	10.4%
Black or African American	1.1%	11.3%
Hispanic or Latino	1.5%	9.4%
Two or More Races	0.3%	8.8%
Pacific Islander/Native Hawaiian	0.2%	0.1%
White N/H	93.9%	59.7%

## Staffing Ratio Comparison

### GRAPH 16

This chart illustrates the student to teacher staff ratio for SPASD and other Dane County districts. For example, a 15:1 ratio means that for every 15 students there is one licensed teacher in the district.

**Staffing Ratios**  
 District(s): Belleville, Cambridge, De Forest Area and 12 more  
 Position(s): Teacher  
 Source: DPI PI-1202



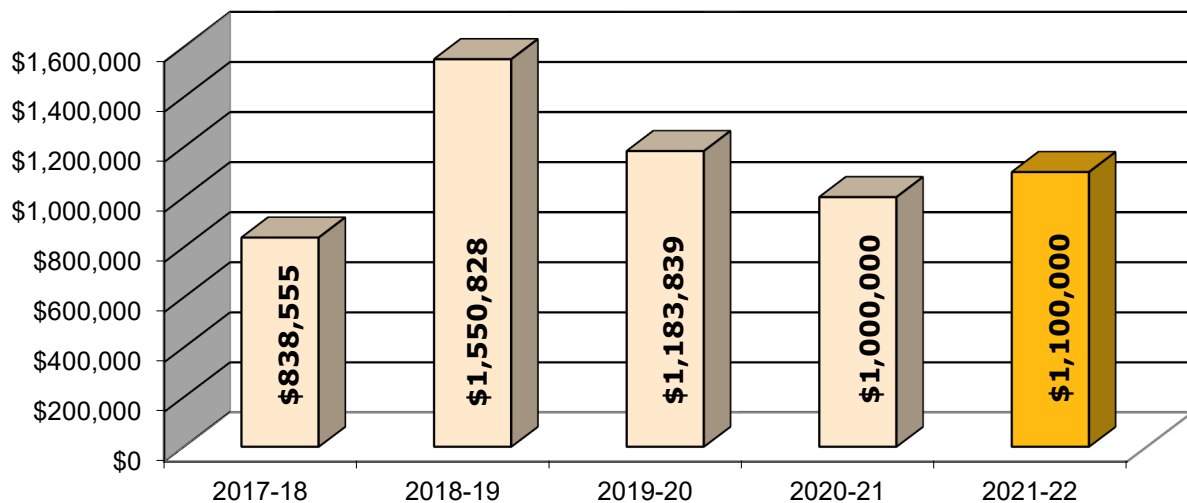


## Summary of Fund 10 Capital Projects Budget TABLE 4

PROJECT SUMMARY	BUDGET
Construction	\$437,250
Athletic Infrastructure	\$175,000
Vehicles	\$168,500
Grounds	\$160,000
Painting	\$75,000
Safety and Security	\$30,000
Pool Maintenance	\$30,000
Custodial Operations	\$24,250
<b>Budget Total</b>	<b>\$1,100,000</b>

## History of Fund 10 Capital Projects Budget GRAPH 17

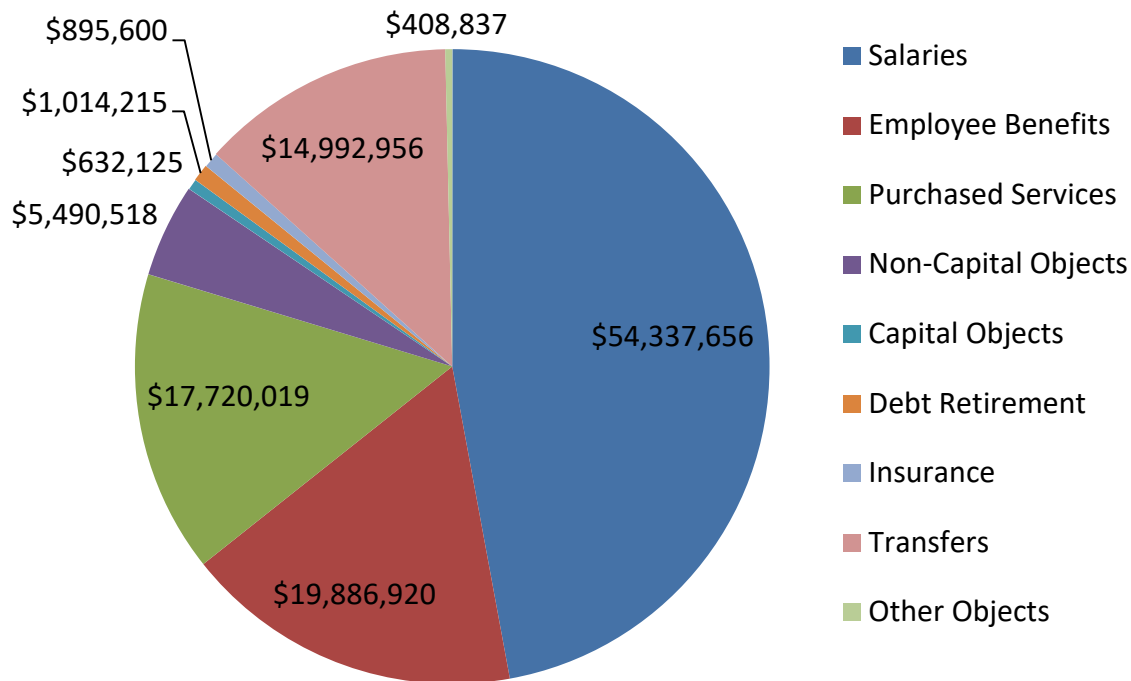
**History of Fund 10 Capital Projects Budget**



\*Please note the 2016 & 2019 referendums provided funding for many capital projects not reflected in the Fund 10 capital project budget.

## General Operations (Fund 10) Expenditures

### GRAPH 18



## General Operations (Fund 10) Expenditures by Object

### TABLE 5

OBJECT DESCRIPTION	2021-2022 PROPOSED BUDGET	% OF TOTAL BUDGET
Salaries	\$54,337,656	47.09%
Benefits	\$19,886,920	17.24%
Purchased Services	\$17,720,019	15.36%
Non Capital Objects	\$5,490,518	4.76%
Capital Objects	\$632,125	0.55%
Debt Retirement	\$1,014,215	0.88%
Insurance	\$895,600	0.78%
Transfers	\$14,992,956	12.99%
Other Objects	\$408,837	0.35%
<b>Total Expense</b>	<b>\$115,378,846</b>	<b>100.00%</b>

## Long-Term Debt

### TABLE 6

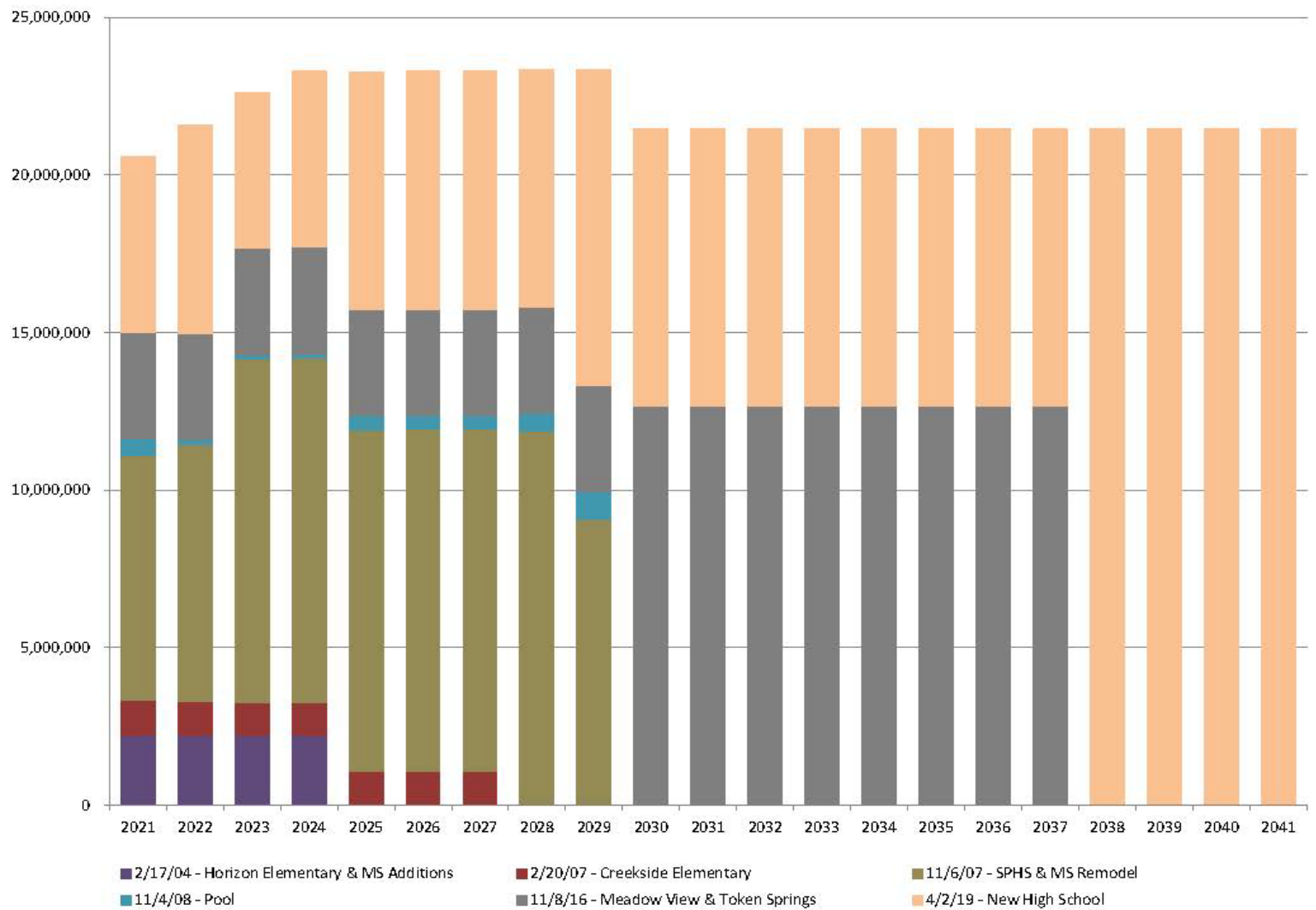
Long-term debt obligations are listed in Table 6 below. Graph 19 illustrates debt service payments as it affects the appropriate year's tax levy.

DEBT	ORIGINAL AMOUNT	ISSUE DATE	2021-22 INTEREST RATE	FINAL MATURITY	OUTSTANDING PRINCIPAL
2008 SP East HS Construction/CHUMS Remodel GO QSCB Bonds (2008)	\$22,965,000	9/28/2009	1.10%	9/15/2024	\$17,950,000
2014 Refinance of SP East HS and CHUMS Remodel Bonds (2008)	\$9,505,000	6/24/2014	2.25%-3.00%	3/1/2028	\$9,105,000
2015 Refinance of SP East HS and CHUMS Remodel Bonds (2008)	\$9,675,000	4/23/2015	2.50%	3/1/2026	\$9,675,000
2015 Refinance of Horizon and MS Additions Bonds (2004)	\$9,795,000	12/2/2015	2.00%	3/1/2024	\$6,420,000
2016 Refinance of SP East HS and CHUMS Remodel Bonds (2008)	\$9,995,000	4/20/2016	2.00%-2.375%	3/1/2028	\$9,995,000
2017 Construction of TS and MV, Land, Capital Projects (2016)	\$87,430,000	3/2/2017	3.50%-4.00%	3/1/2037	\$87,430,000
2019 Refinance of SP East HS Construction/Remodel BABs Bonds (2008)	\$34,155,000	3/21/2019	4.00%-5.00%	3/1/2029	\$29,360,000
2019 SP West HS Construction, Ashley Field, Capital Projects, Equipment (2018)	\$84,280,000	8/29/2019	3.00%-5.00%	3/1/2039	\$84,280,000
2020 SP West HS Construction, Ashley Field, Capital Projects, Equipment (2018)	\$39,755,000	8/18/2020	2.00%-3.00%	3/1/2040	\$38,045,000
2021 Secondary Space Borrowing (2018)	\$39,430,000	4/15/2021	2.00%-5.00%	3/1/2041	\$39,430,000
<b>Total Long Term Debt</b>					<b>\$331,690,000</b>

## Debt Service Payments GRAPH 19

BAIRD

### Sun Prairie Area School District Existing Debt Service Payments - By Referendum Authority



Prepared by Robert W. Baird & Co. Incorporated S:\Public Finance\school district\sun prairie area sd\debt service\2021\ds56 sun prairie asd\_ex debt charts.xlsx /jtm 9/9/2021

## 2021-22 Strategic Based Budget and Staff Planning Calendar

### APPENDIX 1

*"Budget and staffing with a focus on Strategic Based Budgeting "*

Every step of the 2021-22 budget process needs to support the Mission and Vision Statements. Specifically, drivers of the budget are:

- **All students surpass their annual academic growth targets and graduate ready for success.**
- **Proactively recruit, retain, and engage talent that reflects and is responsive to our diverse community.**
- **Excel in how we serve all stakeholders and build relationships with families, community members, and businesses that promote positive outcomes for students.**
- **Use district resources effectively and efficiently.**
- **Facilities and services meet the needs of our diverse and growing student population and community.**
- **Measures of operational effectiveness by department.**

Each discussion on the budget should begin and end with the questions, "How will this decision prepare every child, every day to become a better student?" and "How will this decision help our district be the district of choice?"

By asking those questions and keeping focused on the District's Strategic Plan will continue to move the district forward on the journey of Strategic Based Budgeting.

Each Budget encompasses about two years from beginning planning to final audit evaluation.

#### 2020

**Blue text represents School Board action.**

Month	Day	Task
Jan	30	Complete the 2021-22 Budget and Staffing Calendar and incorporate it into the district planning calendar for 2020-21.
Sept	9	Director of Business and Finance (DBF) and Director of Human Resources (DHR) present the Budget and Staffing Calendar to Senior Leadership Budget Team (SLBT).
	22	SLBT and DBF will begin establishing the district's 2021-22 budget objectives, which will guide the budget development process. The four pillars of the School Board approved Strategic Plan will be the focus of the budget objectives. Work includes finalizing the budget calendar, discussing restoration of 2021-22 budgets including fund balance, and new strategic programs.
Oct	6	FTE (Teacher and Support Staff) confirmation meeting with elementary principals.
Oct	9	SLBT and DBF will begin establishing the district's 2021-22 budget objectives, which will guide the budget development process. Work includes determining enrollment input, revenue cap input and state aid, and discuss baseline for new staffing.
	9	SLBT reviews Forecast 5 Key Statistics Data with DBF (lead) and DHR.
	9	DHR, DBF, and SLT develop staffing formulas and/or ratios.

	9	FTE (Teacher and Support Staff) confirmation meetings with secondary principals.
	15	DBF and DHR present the Budget and Staffing Calendars to Cabinet.
	23	SLBT and DBF will begin establishing the district's 2021-22 budget objectives, which will guide the budget development process. The four pillars of the School Board approved Strategic Plan will be the focus of the budget objectives. Work includes confirming staffing, discussing salary and benefits inputs.
	23	SLBT reviews Forecast 5 Open Enrollment Data with DBF (lead) and DHR.
	TBD	DBF, DHR and Supt. of Ops attend the National Forecast 5 conference in IL.
<b>Nov</b>	6	SLBT reviews Forecast 5 Key Staffing Ratios with DHR (lead) and DBF, and Outlier report with DBF (lead).
	Ongoing	DBF works on RWB and F5 Budget Forecast Modeling.
<b>Dec</b>	7	<a href="#">UW-APL presents an updated enrollment projection to Board and public.</a>
	7	<a href="#">Administration discusses with the Board OE-5 Financial Planning and parameters for 2021-22 budget Big Rocks meeting.</a>
	16	SLBT reviews RW Baird 2021-22 Budget Plan. Determine gap and implement action for school and department based budget reallocations planning.
	16	DHR, DBF and SLT develop staffing formulas and/or ratios.
	17	Leadership Collaborative meeting to discuss Preliminary 2021-22 budget.
	21	<a href="#">Board reviews the Budget Calendar and sets the Annual Meeting date.</a>
	30	Budget manual is completed. Schools and departments will use strategic based budgeting process.
	30	DBF will have the major components of the revenue budget completed.
	TBD	ASO and Director of Facilities & Grounds (DF&G) work with principals to determine summer maintenance projects.
	TBD	Superintendent, ASO, DBF meet with school staff to discuss the district budget.

**2021**

Month	Day	Task
<b>Jan</b>	8	SLBT budget meeting.
	8	Departments and schools begin building their itemized budgets to align with the Strategic Plan.
	8	DBF runs IC and enrollment projection report and sends updated numbers to DHR to process.
	8	DBF meets with new administrators to discuss the budget process.
	8	2021-22 staffing projections emailed to elementary principals.



	15	Leadership Collaborative have budget workshop; if needed.
	15	Leadership Collaborative review draft of employee survey on budget; if applicable.
	15	Leadership Collaborative review key Forecast 5 data.
	18	Handbook committees review preliminary reallocation list; if needed.
	18	Tentative date to send out employee survey on budget reallocation.
	25	School Board authorizes preliminary notice of non-renewal of administrators; authorization of administrator contract extensions, renewals and non-renewals, and approval of administrator contract template.
	28	Elementary Staff preparation meeting.
	29	SLBT budget meeting.
	TBD	Schools and departments continue work on budget reallocations plans.
	TBD	Administration/School Board follows state budget issues.
	TBD	Superintendent, ASO, and DBF meet with school staff to discuss district budget.
<b>Feb</b>		<i>First week of February: Individual meetings with Secondary Principals and Directors are scheduled to discuss FTE parameters.</i>
	3	Elementary staff preparation meeting.
	8	SLBT meets with Board on preliminary budget reallocation list; closed session if needed.
	8	Final notice of administrative certified personnel non-renewal at Board meeting.
	11	Meeting with elementary principals to discuss projections, requests, and updates of staffing FTE.
	12	SLBT meets with Dir. of Pupil Services to discuss staffing needs for 2021-22.
<b>Feb</b>	12	DHR and DBF meet with leadership to discuss projections, requests and updates to elementary staffing FTE.
	12	SLBT review of staff survey data and continues work on reallocation list.
	12	Leadership Collaborative work on budget (AM meeting; if needed).
	16	Preliminary staffing meeting with secondary principals/directors.
	22	DBF enters the administrator and admin support salary and benefits into Skyward.
	22	Touch-base meeting with leadership to discuss elementary staffing.
	22	School Board reviews budget forecast modeling.
	22	Administration discusses with Board strategy for 2020-21 unallocated budget dollars.
	25	Follow-up meeting with elementary team to discuss projections, requests, and

		updates of staffing FTE. Work on sharing of support staff.
	26	SL budget meeting to review RW Baird 2021-22 Budget Plan (after implementation of school/department reallocation plans).
	26	Deadline to enter building and program budgets built with strategic based budgeting into Skyward.
	28	DBF will input any revisions to staffing into the 2021-22 budget.
	28	DBF reviews all non-staffing and non-building based budgets and makes necessary adjustments, and Business Office enters it in Skyward.
	28	A final reallocation plan by each area to be submitted to the DBF.
	28	DHR and DBF meet with Leadership to discuss secondary level FTE projections, requests, and updates.
	28	Deadline for schools and departments to submit finished work on budget reallocation plans.
	Ongoing	<a href="#">Administration/School Board follows State budget issues.</a>
	Ongoing	Superintendent, ASO, and DBF meet with school staff to discuss district budget.
<b>March</b>	2	Meeting with secondary principals to discuss projections, requests, and updates of staffing FTE.
	2	Secondary principals submit 2021-22 staffing updates/changes to HR.
	5	Principals submit preliminary list of teachers' non-renewals to HR.
	5	DBF runs Skyward 3-year budget analysis to determine first draft budget.
	8	<a href="#">School Board authorizes preliminary notice of non-renewals for teachers.</a>
<b>March</b>	12	DBF enters Support Staff salary and benefits including changes in FTE into Skyward.
	12	Touch-base meeting with leadership to discuss elementary staffing at Cabinet.
	12	SLBT budget review meeting.
	16	Follow-up meeting with secondary principals to discuss staffing.
	18	Operations team reviews TLE planned expenses over \$50,000 or any new budget initiative over \$10,000.
	18	TLE team reviews operations planned expenses over \$50,000 or any new budget initiative over \$10,000.
	18	Superintendent provides staffing update to Leadership Collaborative and discusses necessary FTE changes/updates with job-alike groups.
	18	Touch-base meeting with leadership to discuss secondary staffing at Cabinet.
	18	DBF runs 2-year budget analysis to produce 2nd Skyward budget.
	18	<u>Follow-up</u> meeting with elementary principals to discuss staffing.

	19	SLBT and DBF reviews current draft of the budget and determines next step(s). Notification sent to schools and departments if budget reallocation plans need to be implemented.
	22	<a href="#">School Board takes action on budget reallocation list; if needed.</a>
	22	DBF enters teacher salary and benefits including FTE changes into Skyward.
	30	Follow-up meeting with secondary principals to discuss staffing updates.
	31	Principals submit recommendations for final non-renewal of teachers to HR.
	31	2021-22 contracts issued to professional educators.
	Ongoing	<a href="#">Administration/School Board follows State budget issues.</a>
	Ongoing	Superintendent, ASO, and DBF meet with school staff to discuss district budget.
<b>April</b>	1	Meeting with Dir. of Student Services to discuss final staffing for Special Ed.
	1	DHR and DBF meet with leadership to discuss new/additional staffing requests and transfer process at Cabinet.
	9	SLBT meeting to review budget.
	9	Meeting with leadership to discuss general staffing updates.
	12	<a href="#">School Board authorizes final notice of non-renewal of teachers, approval of contract template, and issuance of teacher contracts for 2021-22.</a>
	15	Buildings and departments implements the budget reallocation plan; if needed.
<b>April</b>	23	SLBT meeting to review budget.
	26	<a href="#">School Board reviews Master Facility Plan.</a> Open for community input.
	26	<a href="#">School Board reviews Fund 46 Budget.</a>
	30	Professional educator contracts due to HR.
	Ongoing	<a href="#">Administration/School Board follows State budget issues.</a>
	Ongoing	Superintendent, ASO, and DBF meet with school staff to discuss district budget.
<b>May</b>	4	Leadership to discuss transfer process and communication plan with principals at job alike. Identify sections that are probable moves/recalls.
	5	<a href="#">New School Board members meet with DBF for in-service on the budgeting process; if applicable.</a>
	7	SL budget meeting.
	13	Job alike touch-base meeting with elementary principals to discuss staffing, transfers, and communication plan.
	13	Discussion on placement of open enrolled applicants.
	13	Staffing-section update meeting with leadership.

	20	Email update to principals on necessary staffing changes/updates.
	20	Principals notify teachers of transfer process.
	20	Staffing-section update meeting with leadership.
	24	<a href="#">Overview of budget inputs to the School Board.</a> Open for community input.
	24	<a href="#">School Board reviews Fund 80 budget.</a>
	24	<a href="#">School Nutrition budget presented to the School Board.</a> Open for community input.
	24	<a href="#">Superintendent, Assistant Superintendents, DHR, and DBF discuss salary and benefit budget inputs with Board; closed session if needed.</a>
	Ongoing	<a href="#">Administration/School Board follows State budget issues.</a>
	Ongoing	Superintendent, ASO, and DBF meet with school staff to discuss district budget.
<b>June</b>	2	Senior Leader budget meeting.
	8	Staffing-section update meeting with leadership.
	8	Email update to principals on necessary staffing changes/update.
	8	Principals notify teachers of transfer process.
	24	Leadership meets to determine section updates and necessary teacher moves.
<b>June</b>	24	Email update to principals on necessary staffing changes/updates.
	24	Principals determine teacher moves using the transfer process (if necessary) and communicate moves may be possible in August.
	28	<a href="#">First draft of the budget is presented to the School Board.</a>
<b>July</b>	1	Beginning of 2021-22 fiscal year.
	1	Equalization aid estimate received from DPI.
	7	Senior Leader budget meeting.
	15 & 22	Leadership meets to determine section updates and necessary teacher moves.
	15	Email update to principals on necessary staffing changes/updates.
	15	Principals determine teacher moves using the transfer process (if necessary) and communicate that moves may be possible in August.
	26	DBF updates enrollment sheet.
	26	<a href="#">Public Hearing on the Budget held as part of regular Board meeting.</a> Open for community input.
	26 & 29	Leadership meets to determine section updates and necessary teacher moves.
<b>Aug</b>	2	Email sent to update principals on voluntary placement updates.

	2 & 5	Leadership meets to determine section updates and necessary teacher moves.
	2	DBF updates enrollment sheet.
	4	Senior Leaders budget meeting.
	5	DBF updates enrollment sheet.
	12	FTE master sheet updated daily.
	12 & 19	Leadership meets to determine section updates and necessary teacher moves.
	9 or 23	<a href="#">School Board takes action on the Proposed Budget.</a> Open for community input.
<b>Sept</b>	20	First publication of Class I notice listing the Proposed Budget and Annual Meeting in the Sun Prairie newspaper, <i>The Star</i> .
	20	Proposed Budget adjustment based on 3 <sup>rd</sup> Friday student enrollment count.
	24	Second publication of Class I notice listing the Proposed Budget and Annual Meeting in the Sun Prairie newspaper, <i>The Star</i> .
	24	Annual Meeting/Budget Hearing booklet is available for public inspection, <i>WI State Statute 65.90 (3)(a)</i> . Open for community input.
<b>Oct</b>	1	Department of Revenue certifies equalized valuation.
	4	<a href="#">Annual Meeting and Budget Hearing, WI State Statute 65.90 (4), held at 6:00 p.m. at the Sun Prairie High School PAC pending School Board approval.</a> (Note: School Board meeting will need to be changed.)
	4	Electors vote and set tax levy. Open for community input.
	7	Elementary and secondary FTE confirmation meetings.
	15	DPI provides updated information on equalization aid.
	25	<a href="#">School Board adopts Original Budget.</a> Open for community input.
	26	Administration publishes a Class I notice in the Sun Prairie newspaper, <i>The Star</i> , of the entire budget.
<b>Nov</b>	1	<a href="#">School District Clerk certifies the tax levy, WI State Statute 120.12(3)(a).</a>

**2022**

<b>Jan</b>	2nd SB Mtg	<a href="#">School Board approves any needed 2nd quarter budget adjustments.</a>
<b>Apr</b>	2nd SB Mtg	<a href="#">School Board approves any needed 3rd quarter budget adjustments.</a>
<b>July</b>	2nd SB Mtg	<a href="#">School Board approves any needed 4th quarter budget adjustments.</a>
<b>Dec</b>	2nd SB Mtg	<a href="#">School Board reviews and approves the 2021-22 financial audit.</a>

## Historical Data

### APPENDIX 2

The Sun Prairie Area School District (SPASD) is comprised of the City of Sun Prairie and all or parts of the Towns of Bristol, Burke, Cottage Grove, Hampden, Sun Prairie, York, the Villages of Cottage Grove and Windsor, and a portion of the City of Madison. Geographically, the district boundaries comprise 79 square miles and are contained in the counties of Dane and Columbia. The school district is classified as a common school district and is operated by Wisconsin State Statutes governing that school district classification. The school system, by statute, holds an annual meeting for electors to discuss and exercise statutory authority on school operations consistent with Wisconsin State Statute 120.10.

The policy-making body for the school district is the School Board, which is composed of seven persons elected at-large from the district.

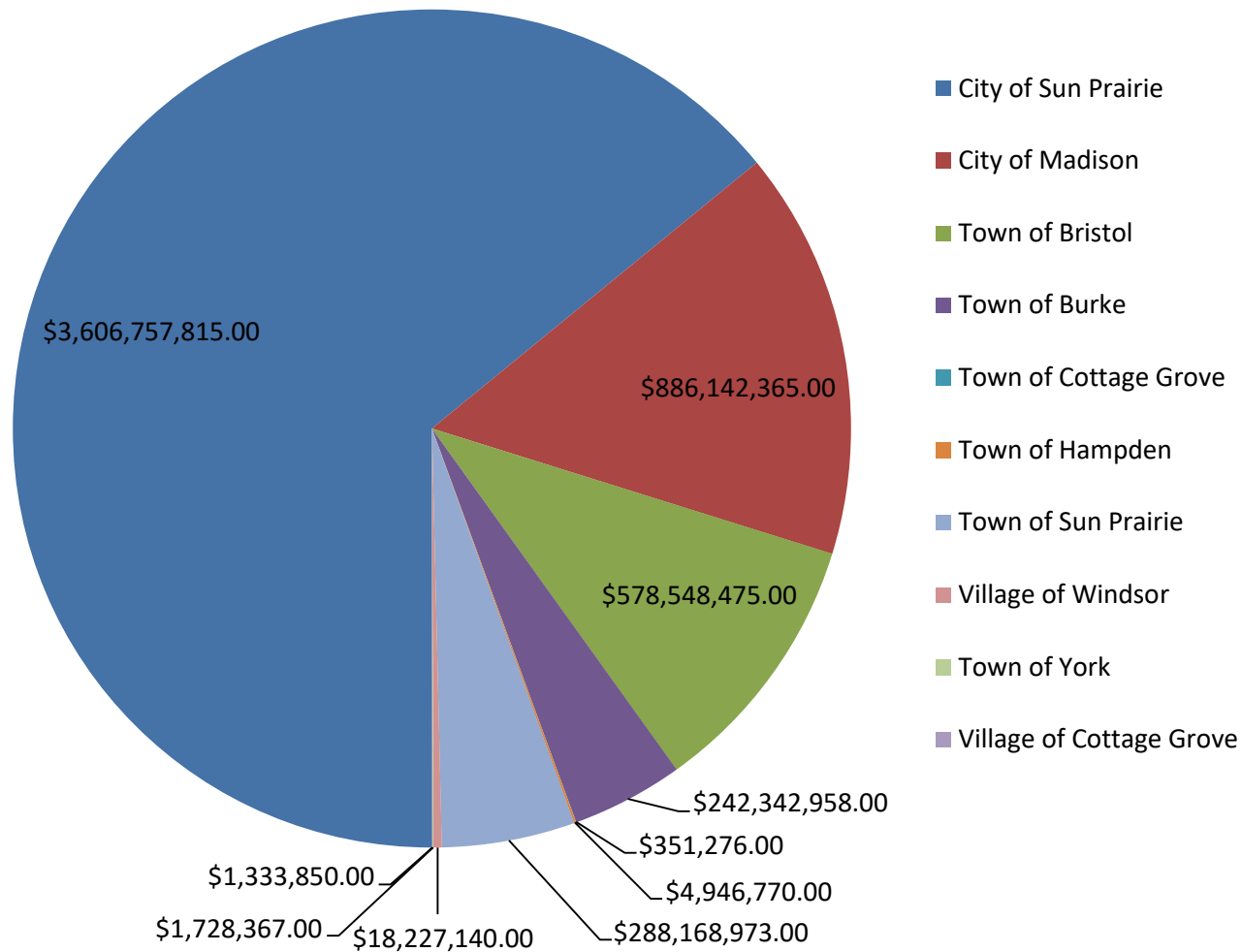




## SPASD Equalized Value History

YEAR	CITY OF SUN PRAIRIE	CITY OF MADISON	TOWN OF BRISTOL	TOWN OF BURKE	TOWN OF COTTAGE GROVE	TOWN OF HAMPDEN
2016	\$2,609,846,087	\$652,398,926	\$436,366,984	\$216,109,660	\$293,828	\$4,207,727
2017	\$2,846,001,976	\$725,580,541	\$460,102,829	\$223,224,629	\$301,813	\$4,216,285
2018	\$3,129,333,235	\$792,185,225	\$496,686,197	\$231,654,240	\$312,832	\$4,344,748
2019	\$3,400,860,567	\$835,929,077	\$539,362,201	\$235,468,054	\$327,610	\$4,427,973
2020	\$3,606,757,815	\$886,142,365	\$578,548,475	\$242,342,958	\$351,276	\$4,946,770
<b>% CHANGE FROM PRIOR YEAR</b>						
2017	9.05%	11.22%	5.44%	3.29%	2.72%	0.20%
2018	9.96%	9.18%	7.95%	3.78%	3.65%	3.05%
2019	8.68%	5.52%	8.59%	1.65%	4.72%	1.92%
2020	6.05%	6.01%	7.27%	2.92%	7.22%	11.72%
<b>% OF TOTAL LEVY</b>						
2017	62.83%	16.02%	10.16%	4.93%	0.01%	0.09%
2018	63.43%	16.06%	10.07%	4.70%	0.01%	0.09%
2019	64.04%	15.74%	10.16%	4.43%	0.01%	0.08%
2020	64.08%	15.74%	10.28%	4.31%	0.01%	0.09%
YEAR	TOWN OF SUN PRAIRIE	VILLAGE OF WINDSOR	TOWN OF YORK	VILLAGE OF COTTAGE GROVE	TOTALS	% CHANGE
2016	\$237,351,612	\$13,687,626	\$1,574,887	\$2,916,357	\$4,174,753,694	6.59%
2017	\$250,583,880	\$15,364,146	\$1,599,728	\$2,974,315	\$4,529,950,142	8.51%
2018	\$258,187,257	\$16,267,799	\$1,656,580	\$3,010,122	\$4,933,638,235	8.91%
2019	\$271,834,265	\$17,737,335	\$1,728,661	\$3,027,242	\$5,310,702,985	7.64%
2020	\$288,168,973	\$18,227,140	\$1,728,367	\$1,333,850	\$5,628,547,989	5.98%
<b>% CHANGE FROM PRIOR YEAR</b>						
2017	5.57%	12.25%	1.58%	1.99%		
2018	3.03%	5.88%	3.55%	1.20%		
2019	5.29%	9.03%	4.35%	0.57%		
2020	6.01%	2.76%	-0.02%	-55.94%		
<b>% OF TOTAL LEVY</b>						
2017	5.53%	0.34%	0.04%	0.07%		
2018	5.23%	0.33%	0.03%	0.06%		
2019	5.12%	0.33%	0.03%	0.06%		
2020	5.12%	0.32%	0.03%	0.02%		

## 2020 SPASD Equalized Value



## SPASD Equalized Value

	2020	% of Total Levy	2019	% of Change
<b>City of Sun Prairie</b>	\$3,606,757,815	64.08%	\$3,400,860,567	6.05%
<b>City of Madison</b>	\$886,142,365	15.74%	\$835,929,077	6.01%
<b>Town of Bristol</b>	\$578,548,475	10.28%	\$539,362,201	7.27%
<b>Town of Sun Prairie</b>	\$288,168,973	5.12%	\$271,834,265	6.01%
<b>Town of Burke</b>	\$242,342,958	4.31%	\$235,468,054	2.92%
<b>Village of Windsor</b>	\$18,227,140	0.32%	\$17,737,335	2.76%
<b>Town of Hampden</b>	\$4,946,770	0.09%	\$4,427,973	11.72%
<b>Village of Cottage Grove</b>	\$1,333,850	0.02%	\$3,027,242	-55.94%
<b>Town of York</b>	\$1,728,367	0.03%	\$1,728,661	-0.02%
<b>Town of Cottage Grove</b>	\$351,276	0.01%	\$327,610	7.22%
<b>TOTALS</b>	<b>\$5,628,547,989</b>		<b>\$5,310,702,985</b>	
<b>% Change</b>	<b>5.98%</b>		<b>7.64%</b>	

## School Facilities

### APPENDIX 3

C.H. Bird and Westside participate in Achievement Gap Reduction (AGR). AGR schools have a lower enrollment capacity due to the smaller class sizes in grades K-3.

School Name	Address	Phone (608)	Year Opened	Age	Remodeled	Square Footage	Capacity	3rd Friday Count 2020-21	Acres
C.H. Bird Elementary	1170 North Bird Street	834-7300	1965	55	1968, 2000	80,609	436	350	13.4
Creekside Elementary	1251 O'Keefe Avenue	834-7700	2008	12		91,210	516	332	5.9
Eastside Elementary	661 Elizabeth Lane	834-7400	1966	54	1970, 1998, 2000	66,960	516	435	12.6
Horizon Elementary	625 North Heatherstone Drive	834-7900	2005	15		93,997	514	413	5.0
Meadow View Elementary	200 N Grand Ave	478-5000	2018	2		118,301	512	339	16.9
Northside Elementary	230 Klubertanz Drive	834-7100	1962	58	1963, 1990, 2000	70,808	516	362	13.7
Royal Oaks Elementary	2215 Pennsylvania Avenue	834-7200	1975	45	1991, 2000	84,530	516	473	10.9
Token Springs Elementary	1435 N Thompson Rd	478-5100	2018	2		128,117	512	393	19.0
Westside Elementary	1320 Buena Vista Avenue	834-7500	1966	54	1968, 1992, 2000, 2002	71,836	526	376	9.4
Patrick Marsh Middle	1351 Columbus Street	834-7600	1998	22	2005	130,630	750	658	29.6
Prairie View Middle	400 North Thompson Street	834-7800	1998	22	2005	131,495	750	579	26.4
Cardinal Heights Upper Middle	220 Kroncke Drive	834-6700	1959	61	1964, 1967, 1978, 1996, 2010	275,669	1500	1257	42.6
Prairie Phoenix Academy	160 South Street	834-8221	1973	47	1997	85,000	N/A	75	5.9
Sun Prairie East High	888 Grove Street	834-6700	2010	10		426,478	2000	1794	86.5
Sun Prairie West High	2850 Ironwood Dr	TBD	2022	0		445,000	2000		126.2
Bank of Sun Prairie Stadium at Ashley Field	152 Kroncke Dr		2021	1		14,000	4000		10.3
District Support Center	501 South Bird Street	834-6500	1976	44	1983, 1988, 1991, 2000, 2001, 2008	49,000	N/A		5.0
<b>Totals</b>						<b>2,363,640</b>	<b>11,564</b>	<b>7,836</b>	<b>439.3</b>

## Administrative Staff

### APPENDIX 4

District Support Center			
Bradford Saron	District Administrator	(608) 834-6501	bgsaron@sunprairieschools.org
Stephanie Leonard-Witte	Assistant Superintendent of Teaching, Learning & Equity	(608) 834-6516	smleona@sunprairieschools.org
Janet Rosseter	Assistant Superintendent of Operations	(608) 834-6683	jlrosse@sunprairieschools.org
Jennifer Apodaca	Director of Student Services	(608) 834-6520	jjapoda@sunprairieschools.org
Sarah Chaja-Clardy	Director of Secondary Teaching, Learning & Equity	(608) 834-6572	srchaja@sunprairieschools.org
Phil Frei	Director of Business and Finance	(608) 834-6510	pfrei@sunprairieschools.org
Michael Morgan	Director of Systemic Equity & Inclusion	(608) 834-6901	mdmorga@sunprairieschools.org
Curt Mould	Director of Digital Media, Innovation & Strategy	(608) 834-6531	cdmould@sunprairieschools.org
Rick Mueller	Director of Elementary Teaching, Learning & Equity	(608) 834-6506	rlmuell@sunprairieschools.org
Eric Nee	Director of Athletics and Activities	(608) 834-6713	eanee@sunprairieschools.org
Nicholas Reichhoff	Director of Student Policy & School Operations	(608) 834-6624	nfreich@sunprairieschools.org
Christopher Sadler	Director of Human Resources	(608) 834-6551	cjsadle@sunprairieschools.org
Kevin Sukow	Director of Facilities & Grounds	(608) 834-6567	kcsukow@sunprairieschools.org
Janet Thomas	Associate Director of Student Services	(608) 834-6638	jathoma@sunprairieschools.org
Kathryn Walker	Director of School Nutrition	(608) 834-6527	klwalke@sunprairieschools.org
High School			
Renee Coleman	Principal	(608) 834-6701	rcolem@sunprairieschools.org
Chad Whalley	Assistant Principal	(608) 834-6712	ctwhall@sunprairieschools.org
Heidi Walter	Associate Principal	(608) 834-6711	hlwalte@sunprairieschools.org
Nikole Sconiers	Principal of Prairie Phoenix Academy	(608) 834-6901	nsconi@sunprairieschools.org
Upper Middle School			
Sarah Prankeklang	Principal	(608) 318-8001	sapranc@sunprairieschools.org
Amy Isensee	Associate Principal	(608) 318-8009	ajisens@sunprairieschools.org

Middle Schools			
Rebecca Zahn	Principal, Patrick Marsh	(608) 834-7601	kjzahn@sunprairieschools.org
Nehemirah Barrett	Associate Principal, Patrick Marsh	(608) 834-7602	ntbarre@sunprairieschools.org
Michelle Jensen	Principal, Prairie View	(608) 834-7801	mmjense@sunprairieschools.org
Emily Morehouse	Associate Principal, Prairie View	(608) 834-7802	efmoreh@sunprairieschools.org
Elementary Schools			
Nicole Toepfer	Principal, C. H. Bird	(608) 834-7301	nmtopf@sunprairieschools.org
Kristin Witzling	Associate Principal, C. H. Bird	(608) 834-7358	klwitzl@sunprairieschools.org
Jillian Block	Principal, Creekside	(608) 834-7701	jeblock@sunprairieschools.org
Jacquelyn Gouldthorp	Associate Principal, Creekside	(608) 834-7746	jrgould@sunprairieschools.org
Craig Coulthart	Principal, Eastside	(608) 834-7401	cjcoults@sunprairieschools.org
Erin Martini	Associate Principal, Eastside	(608) 834-7435	emmarti@sunprairieschools.org
Michelle Kelly	Principal, Horizon	(608) 834-7901	makelly@sunprairieschools.org
Kelly Goplen	Associate Principal, Horizon	(608) 834-7907	kagople@sunprairieschools.org
Cynthia Bell Jimenez	Principal, Meadow View	608-478-5001	cbell@sunprairieschools.org
Lindsay Earhart	Associate Principal, Meadow View	608-478-5002	lmearha@sunprairieschools.org
Lexi Vanden Heuvel	Principal, Northside	(608) 834-7101	llvande@sunprairieschools.org
Anne Stanislawski	Associate Principal, Northside	(608) 834-7140	acstani@sunprairieschools.org
James Ackley	Principal, Royal Oaks	(608) 834-7201	jlackle@sunprairieschools.org
Joan Bartel	Associate Principal, Royal Oaks	(608) 834-7254	jlbarte1@sunprairieschools.org
Mike Marincic	Principal, Token Springs	608-478-5101	mjmarin@sunprairieschools.org
Lauren Toth	Associate Principal, Token Springs	608-478-5102	ljtoth@sunprairieschools.org
Nicolle Burke	Principal, Westside	(608) 834-7501	nkburke@sunprairieschools.org
Jeffrey Hattori	Associate Principal, Westside	(608) 834-7551	jshatto@sunprairieschools.org
Elizabeth Knudten	SP4K Program Supervisor	(608) 834-6671	elknudt@sunprairieschools.org
School Board Members			
Steve Schroeder	President	(608) 347-9324	shschro@sunprairieschools.org
Bryn Horton	Vice President	(608) 572-5542	bmhorto@sunprairieschools.org
Tom Weber	Governance Officer & Deputy Clerk	(608) 235-0963	tweber@sunprairieschools.org
Dave Hoekstra	Treasurer	(608) 977-2162	djhoeks@sunprairieschools.org
Carol Sue Albright	Clerk	(608) 837-2305	csalbri@sunprairieschools.org
Caren Diedrich	Member	(608) 825-6473	crdiedr@sunprairieschools.org
Alwyn Foster	Member	(608) 834-6502	aafoste@sunprairieschools.org

## School Year Calendar 2021-2022

### APPENDIX 5

#### August 2021

23 First Day of School (K-12)

30 First Day of School SP4K

#### September 2021

6 No School-Labor Day

24 No School-Staff Professional Development

#### October 2021

7 Family/Teacher Conferences, 4-8 p.m.

- No School for SP4K

8 No School-Family/Teacher Conferences, 7:30-11:30 a.m.

22 No School-Staff Professional Development

27 End of 1<sup>st</sup> Quarter

#### November 2021

24 No School

25 No School-Thanksgiving

26 No School

#### December 2021

24 No School-First Day of Winter Break

#### January 2022

3 First Day Back from Winter Break

10 End of 2<sup>nd</sup> Quarter/1<sup>st</sup> Semester

14 No School-Staff Professional Development

17 No School

#### February 2022

24 Family/Teacher Conferences, 4-8 p.m.

- No School for SP4K

25 No School-Family/Teacher Conferences, 7:00- 11:30 a.m.

#### March 2022

11 No School-Staff Professional Development

17 End of 3<sup>rd</sup> Quarter

21 No School-First Day of Spring Break

28 First Day Back from Spring Break

#### May 2022

13 No School-Staff Professional Development

20 Last Day of School for 4K Students

26 End of 4<sup>th</sup> Quarter/2<sup>nd</sup> Semester

Last Day of School for Students (K-12)

- Elementary Dismissal at 11:45
- Middle School Dismissal at 11:25
- C Heights Dismissal at 11:35
- High School Dismissal times based on finals

27 **High School Graduation**

JULY 2021						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST 2021						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER 2021						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER 2021						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 2021						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2022						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 2022						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH 2022						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2022						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2022						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

#### LEGEND:

No School - Holidays

No School SP4K



## School Board Member Salary Comparison Data

### APPENDIX 6

District	Board Members	President
West Allis-West Milwaukee	\$7,663	\$8,854
Beloit	\$5,700	\$5,700
Oak Creek-Franklin	\$5,400	\$5,700
<b>Sun Prairie Area</b>	<b>\$5,000</b>	<b>\$6,000</b>
Elmbrook	\$4,200	\$4,200
Stevens Point Area	\$3,780	\$3,780
Middleton-Cross Plains Area	\$3,600	\$4,200
La Crosse	\$3,480	\$4,080
Wausau	\$3,100	\$3,100
Neenah	\$3,000	\$3,600
Sheboygan Area	\$3,000	\$4,300
West Bend	\$2,500	\$2,600
Oshkosh Area	\$2,128	\$2,128
Fond du Lac	\$1,600	\$1,800
Wauwatosa	\$0	\$0
	Board Members	President
AVERAGE	\$3,610	\$4,003
High	\$7,663	\$8,854
Low	\$0	\$0

*Data collected from 2019-20 school year*



## Voting Procedures

### APPENDIX 7

#### Who Can Vote

Every U.S. citizen age 18 or older who has resided in an election district or ward for 28 consecutive days before any election where the citizen offers to vote is an eligible elector.

Any US citizen age 18 or older who moves within this state later than 28 days before an election shall vote at his or her previous ward or election district if the person is otherwise qualified. If the elector can comply with the 28 day residence requirement at the new address and is otherwise qualified he or she may vote in the new ward or election district.

#### To Challenge if a Person Can Vote by State Statute 120.08 (3)

If a person attempting to vote at an annual or special meeting is challenged, the chairperson of the meeting shall state to the person challenged the qualifications necessary to vote at the meeting. If such person declares that he or she is eligible to vote and if such challenge is not withdrawn, the chairperson shall administer the following oath or affirmation to him or her: "You do solemnly swear (or affirm) that you are an actual resident of this school district and that you are qualified, according to law, to vote at this meeting." A person taking such oath or affirmation shall be permitted to vote, but if that person refuses to take such oath or affirmation that person may not vote.

#### Public Comment

If you choose to speak, please fill out a "Public Comment Registration Form" so that your name, and any comments you wish to express, will be recorded in the minutes. Also use one of the stationary microphones in the aisles. By doing this, the district is able to record all speakers. Please state your name and address clearly.



Prairie View students in orchestra

## VOTING INSTRUCTIONS

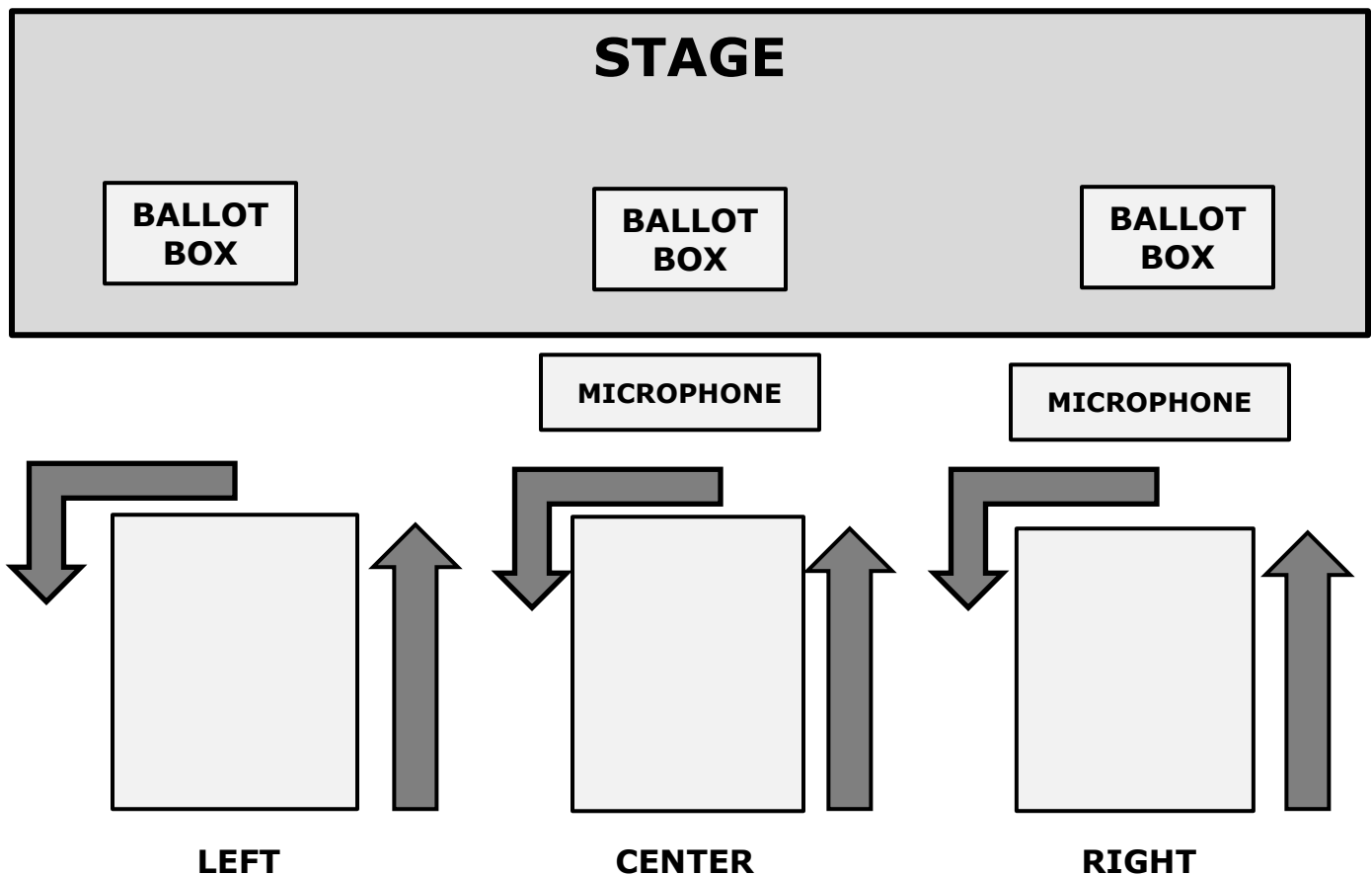
- A) The Performing Arts Center (PAC) will be divided into three sections facing the stage (Right, Center, Left).
- B) All three sections will exit to vote starting with the front row.
- C) A piece of paper will be handed to each elector to vote on.
- D) The elector will vote and drop the ballot into the box.
- E) The elector will return to his/her seat.

*If you have accessibility issues, please raise your hand for help.*

In the past, there have been three types of voting:

- 1) Voice Vote
- 2) Hand Vote – The chairperson will need to solicit volunteers to count the votes.
- 3) Ballot Vote – The chairperson will need to solicit volunteers to hand out ballots and count the votes.

If a ballot vote is chosen, the following protocol will be used:



## Petition for Apportionment of SPASD Board APPENDIX 8

We, the undersigned electors of the Sun Prairie Area School District petition for a plan of apportionment assigning three school board members to each high school attendance area as established for the 2022/2023 school year and one at-large member for a total of seven members pursuant to 120.02 Wis. Stats.



4K students

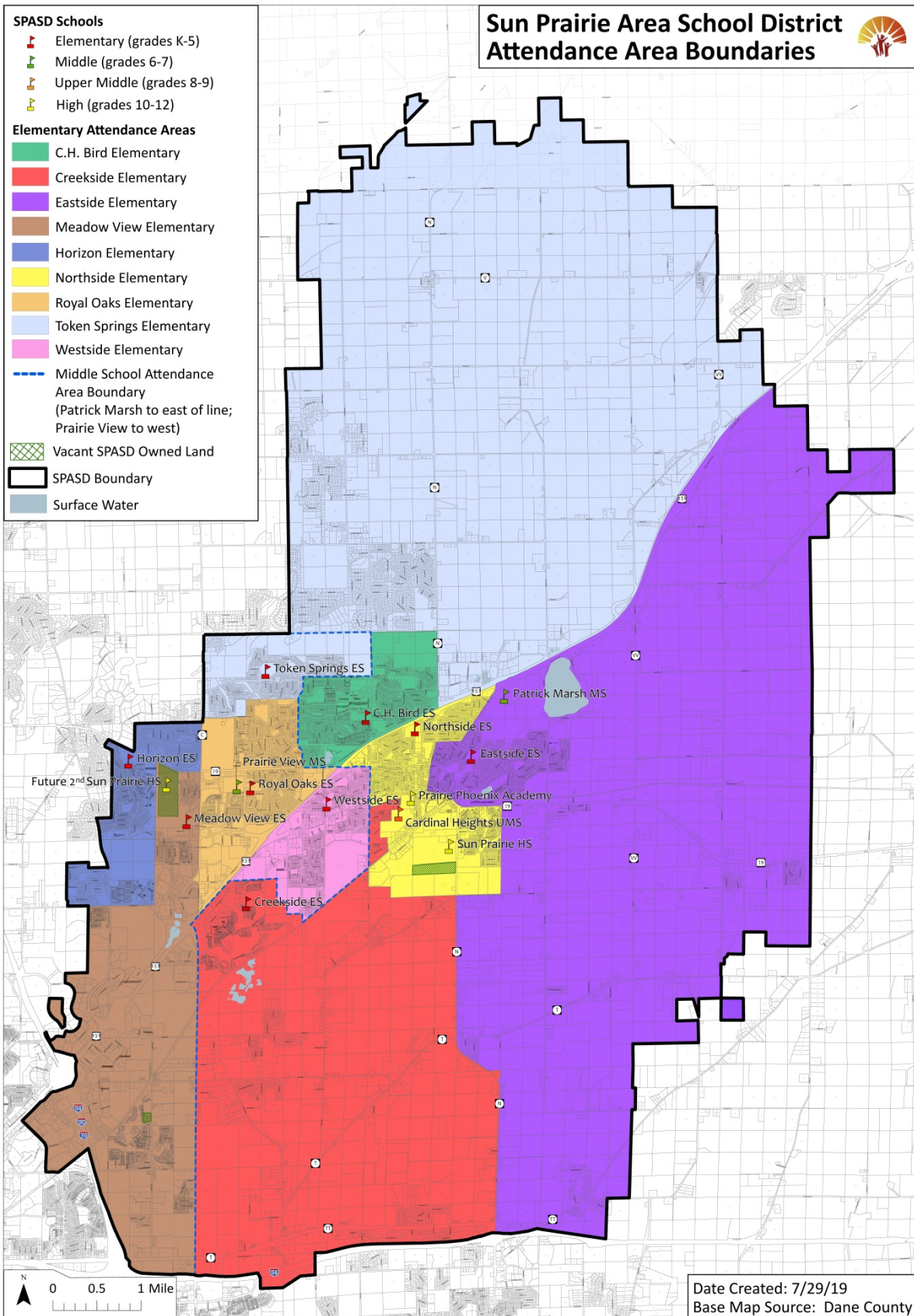


Welding class at the High School



# District Boundary Map

## APPENDIX 9



## Vision

Recognized as a high performing district of choice that reflects the cultures of our diverse community.

## Mission

Inspire and prepare every child, every day, by providing relevant, engaging and innovative learning experiences in and out of the classroom.

### Teaching & Learning Goal

All students surpass their annual academic growth targets and graduate ready for success.

### Workforce Focus Goal

Proactively recruit, retain and engage talent that reflects and is responsive to our diverse community.

### Community Engagement Goal

Excel in how we serve all stakeholders and build relationships with families, community members, and businesses that promote positive outcomes for students.

### Facilities & Operations Goal

Use district resources effectively and efficiently. Facilities and services meet the needs of our diverse and growing student population and community.

### Foundational Thread : A Culture of Continuous Improvement

Use evidence-based quantitative and qualitative methods to improve the effectiveness, efficiency, and equity of service delivery processes in classrooms, schools and the district toward the pursuit of better service and outcomes for all students.



**Sun Prairie Area  
School District**

Futures depend on us...every child, every day.



# Core Values

In the Sun Prairie Area School District we...

**Value** the diversity of our community

**Value** the experience and wisdom that each child brings to the learning community

**Believe** in providing a welcome, safe and nurturing environment

**Believe** in supporting the social, emotional and academic needs of every child to help them reach their full potential

**Believe** in inspiring our students and workforce to be lifelong learners

**Believe** that developing critical thinking and analytical skills will prepare students to become engaged and productive citizens

**Believe** in teaching ethical behavior and modeling character

**Believe** in creating a passion for teaching and learning

**Believe** in preparing students to thrive in a dynamic future

**Value** and support a highly qualified, diverse and culturally responsive workforce

**Believe** that collaborative partnerships with students, parents, teachers, staff, businesses and the greater community lead to educational excellence

**Believe** in continuous improvement in our pursuit of excellence

## AT THE SUN PRAIRIE AREA SCHOOL DISTRICT, WE STAND BY OUR STUDENTS, STAFF, AND FAMILIES.

The Mission of the Sun Prairie Area School District is to inspire and prepare every child, every day, by providing relevant, engaging, and innovative learning experiences in and out of the classroom. In order to achieve our Mission, we are committed to changing the foundational inequalities that we acknowledge exist in our system and unequivocally state as follows:



**We stand** by all our students, staff, and families.



**We celebrate** the values of our diverse community. We support and are inclusive of all students, staff, families and community members of all races, ethnicities, faiths, national origins, socio-economic status, immigration status, political viewpoints, abilities, sexual orientations, and gender identities.



**We stand** by our Black and Brown students, staff, and families of color.

We will continue to speak and swiftly act against statements of bigotry, social injustice, discrimination, racism, and hate that may plague members of our community. We are committed to the development and implementation of strategies and best-practices that dismantle bigotry, racism, and ethnic oppression within all aspects of our schools and school district.



**We stand** by our lower socio-economic status students and their families. We will do all we can to meet the nutritional, physical, and emotional needs of all students regardless of their economic status.



**We stand** by our immigrant students and families. All are welcome and safe in our schools regardless of immigration status



**We stand** by our students with disabilities and their families. We will continue to staunchly protect the rights of people of all abilities and to create educational environments where all educators collaborate for high educational outcomes for all students.



**We stand** by our LGBTQIA+ students and staff. We take seriously our responsibility to provide safe, nondiscriminatory, and inclusive environments for people of all orientations and identities as they reflect our diverse community around us.

## ALL CHILDREN WILL BE SAFE AND LOVED IN OUR SCHOOLS... EVERY CHILD, EVERY DAY





## Sun Prairie Area School District

Futures depend on us...every child, every day.



### FOLLOW US ON SOCIAL MEDIA!

We post updates, and reminders and highlight the great things that happen in our schools. Search "Sun Prairie Schools" to find us!

# STAY CONNECTED TO THE SUN PRAIRIE AREA SCHOOL DISTRICT



### VISIT OUR WEBSITE | [WWW.SUNPRAIRIESCHOOLS.ORG](http://WWW.SUNPRAIRIESCHOOLS.ORG)

Event calendars, resources for families, menus, community information and more can be found on the website. Each school has its own web page accessible through the website's homepage.

#### Features on the website to help you stay connected include:

##### **Peachjar Flyers**

We connect our families to community events and activities using an electronic flyer system. Watch for a weekly email containing new flyers.

##### **Infinite Campus Parent Portal**

Click the "Infinite Campus" icon in the yellow banner at the top of the District home page. The portal gives parents access to grades, assignment due dates, attendance, fees, and much more.

##### **Newsletters**

In addition to each school offering a monthly newsletter, the district offers several newsletters a year to keep families and the community connected to the work of our staff and students. You can view the archive of past newsletters under the "Community" tab and "District Newsletters."



### FAMILIES RECEIVE EMAILS, PHONE CALLS AND TEXTS

You can choose to be contacted via email, phone, and text message. In addition to school newsletters and messaging, we will contact you in emergency situations such as weather closings or building emergencies.



### GET INVOLVED IN OUR SCHOOLS

Tutor in our schools, attend music and sporting events, attend guest artist series and theater events at our Performing Arts Center, and use the High School pool during open hours. Visit our website to learn how to get involved with Sun Prairie schools.









# Sun Prairie Area School District

Futures depend on us...every child, every day.



## STATEMENT OF NONDISCRIMINATION

No student may be unlawfully discriminated against in any school programs, activities or in facilities usage because of the student's sex (gender identity, gender expressions, and non-conformity to gender role stereotypes), color, religion, profession, or demonstration of belief or non-belief, race, national origin (including limited English proficiency), ancestry, creed, pregnancy, marital or parental status, homelessness status, sexual orientation, age, or physical, mental, emotional or learning disability. Harassment is a form of discrimination and shall not be tolerated in the District. It is the responsibility of administrators, staff members and all students to ensure that student discrimination or harassment does not occur. (SPASD District Policy JB)

*If a student or parent/guardian would prefer to have this information translated into Spanish, please contact us at 608-834-6620.*

*Si un estudiante, padre ó guardian prefiriere tener esta información traducida en Español, por favor contactenos en el 608-834-6620.*

*If a student or parent/guardian would prefer to have this information translated into Hmong, please contact us at 608-834-6630.*

*Yog tus me nyuam lub xiv los yog niam thiab txiv/tus neeg muaj cai saib xyuas tus me nyuam xav tau qhov ntawv ntawm no ua lus Hmoob, thov hais rau peb paub rau ntawm 608-834-6630.*

## TITLE IX POLICIES ON SEX DISCRIMINATION

The Sun Prairie Area School District ("District") does not unlawfully discriminate on the basis of sex in any education program or activity that the District operates. Title IX's requirement not to discriminate in any education program or activity extends to cover, but is not limited to, District students, certain admissions processes, and District employment. To access the relevant policy and procedures you can go to the District's website. For inquiries regarding how Title IX and the federal Title IX regulations apply to the District please contact the District's Title IX Coordinator, (the Director of Student Policy & School Operations, 501 S. Bird Street, Sun Prairie, WI 53590, 608-834-6624 or by email at [titleixcoordinator@sunprairieschools.org](mailto:titleixcoordinator@sunprairieschools.org).)



608.834.6500 | 501 S. BIRD STREET | [SUNPRAIRIESCHOOLS.ORG](http://SUNPRAIRIESCHOOLS.ORG)