



Sun Prairie Area
School District
Futures depend on us...every child, every day.

2018-19 Department Level Scorecard and Action Plan

Department: Secondary Teaching, Learning and Equity

Director: Andrea Daniels

Link to [District Scorecard](#)

Associated Results Policies: [Mega Result SR-1](#), [SR-2 Academics \(Literacy\)](#), [SR-2 Academics \(Math\)](#), [SR-3 Student Personal Development](#), [OE-10 Learning Environment/Discipline](#), [OE-11 Instructional Program](#)

Teaching, Learning and Equity Secondary Scorecard

District Objective: Increase the number of schools exceeding expectations on statewide school report cards

Results Measures	Q1	MY	Q3	EOY
STAR Math				
STAR Reading				
F&P				
Student Attendance				
Student Engagement				

Teaching, Learning and Equity

Strategic Initiative: Numeracy - Improve student achievement in numeracy

District Department Level Strategic Actions	Artifacts	Measures	Q1	MY	Q3	EOY
Development and refinement of learning environment and conditions necessary for math workshop.	<ul style="list-style-type: none"> → Strategic Coaching → Book Study → Needs Assessment → Block scheduling data review 	<p>Workshop fidelity and implementation walkthrough data</p> <p>Needs assessment and resulting action steps</p>				
Strategic Coaching via Carnegie Learning to assist in the continued implementation of revised scope and sequence grades 6-8.	<ul style="list-style-type: none"> → Team Consultation Notes → Math Coordinator Action Plan 	<p>Student engagement and feedback dipstick measure</p> <p>Student assessment results for common assessments (grade, building, between building)</p>				
Strategic coaching in CPM via Math Coordinator at 9-12 level to assist in the continued implementation of revised scope and sequence related to shift of Algebra	<ul style="list-style-type: none"> → Team Consultation Notes → Math Coordinator Action Plan 	<p>Student engagement and feedback dipstick measure</p> <p>Student assessment results for common assessments (grade, building, between building)</p>				
Continued focus on the development of or access to higher level mathematics options for students who progress through our course offerings.	<ul style="list-style-type: none"> → ECCP Applications → Part-time Open Enrollment Applications → Course Development Proposals 	<p>Increased student applications for ECCP and Part-Time Open Enrollment</p> <p>Increased "in-house" course offerings in higher level math</p>				

Teaching, Learning and Equity

Strategic Initiative: Improve student achievement in literacy

District Department Level Strategic Actions	Artifacts	Measures	Q1	MY	Q3	EOY
Focus on training 6-8 staff in literacy workshop practices, structures and expectations with a focus on conferring strategies.	<ul style="list-style-type: none"> → Literacy Implementation Plans; Scope and Sequence and Analysis of Common Assessment Data → Block scheduling data review 	Training plan and presentations Staff exit slip surveys and feedback Workshop fidelity and implementation walkthrough data				
Implement Curriculum Renewal and Design work and refine practice of implementation to further develop literacy progressions so that students reflect on their growth and are able to articulate their learning needs.	<ul style="list-style-type: none"> → Literacy professional development training → Committee Agendas 	Workshop fidelity and implementation walkthrough data				
Literacy walkthrough (6-8 (9) and/or AVID WICOR walkthrough data (focus on I,C) (8-12)	<ul style="list-style-type: none"> → Reader Situation Report → WICOR walkthrough data 	Walkthrough data to include PLC and Data Summit discussion notes from administrative reflections and data sharing AVID Site and District action plan; CCI data				
Implement measurable student specific language goals for each student identified as an English Learner (EL) who has not met WIDA standards of literacy proficiency.	<ul style="list-style-type: none"> → EL PLC agendas and training → WIDA action plan 	Baseline and completion percentage comparison data				

Teaching, Learning and Equity

Strategic Initiative: Improve Student Engagement

District Department Level Strategic Actions	Artifacts	Measures	Q1	MY	Q3	EOY
Increase the overall mean on the Student Engagement Survey by attending to the three questions indicated to the right.	<ul style="list-style-type: none"> → Student Engagement Surveys given in Spring 2019 → Student engagement data via surveys and dipstick measures 	<p>The survey question, <i>"I believe what I am learning in school will help me to be successful in life"</i> will increase by the percent of students responding usually or always from 71.2% to 76.2%.</p> <p>The survey question, <i>"My culture and identity is valued at my school"</i> will increase by the percent of students responding usually or always from 68.7% to 73.7%.</p> <p>The survey question, <i>"I feel I belong at this school"</i> will increase by the percent of students responding usually or always from 66.7 % to 71.6%.</p>				
Refine and revise curricular and non-curricular areas for the CRD process: Implementation Year 1 and archive the work.	<ul style="list-style-type: none"> → ACP → MTSS → Counseling → SEL 	<p>Successful completion of Year 1 objectives</p> <p>Archival of completed work for all identified areas</p>				
Develop a 3 to 5 year action plan of high leverage strategies to positively impact attendance rates for all students over time.	<ul style="list-style-type: none"> → Action Plan 	<p>Positive trend in attendance rates for all student groups</p>				
<p>Develop a structure to study, fund and plan so that we are best positioned to implement AVID at the 6-7 buildings beginning in the 2019-20 school year.</p> <p>Deepen AVID implementation at the 8-12 grade levels.</p>	<ul style="list-style-type: none"> → Building and District Action Plan; including sustainable PD plan → Plan development during school year 2018-19 for implementation in 2019-20 school year 	<p>Completed CCI</p> <p>Completed site-based and district level action plan</p> <p>Completion of needs assessment at 6-7</p>				

		Site team agendas and notes from 8-9 and 10-12				
Lead Curriculum Renewal and Design Work as defined by the Curriculum Renewal and Design Plan for 2018-19.	<ul style="list-style-type: none"> → Curriculum Steering Committee team notes/agendas → Implementation of social studies curriculum and resources → Standards are adopted in all curriculum areas? → Instructional resources adopted → Work products are documented and communicated to stakeholders 	<p>Are standards adopted and documented in literacy, numeracy, science, social studies, art, music, health, and physical education?</p> <p>Are instructional resources adopted and provided for teachers in literacy, numeracy, science, and social studies?</p> <p>Are standards adopted, instructional resources adopted, and instructional approach clearly communicated to teachers via the internal curriculum website?</p>				

Teaching, Learning and Equity

Strategic Initiative: Coaching of instructional leaders in equity and gap closing strategies

District Department Level Strategic Actions	Artifacts	Measures	Q1	MY	Q3	EOY
Implement Student-Centered Instructional Coaching Cycles with a focus on Confering.	<ul style="list-style-type: none"> → Participation in PD by self, principals and coordinators → Framework for Coaching in Sun Prairie is defined and documented → Action Plan based on Coaching Cycle Feedback 	<p>Coaching cycle data and fidelity check data</p> <p>Successful completion of action steps and benchmarks</p> <p>Successful completion of action steps and benchmarks</p>				
<p>Professional Development for Secondary Director to increase efficacy of coaching actions.</p> <p>Increase our level of engagement with the Pacific Educational Group to build leadership capacity at the district, school and PLC level to have critical conversations in order to interrupt the norms of the dominant culture.</p>	<ul style="list-style-type: none"> → TC Leadership Institute → Diane Sweeney Training → Adaptive Schools Training → PEG Work: DELT and LEADS at district level and E-teams-implementation at the site level → Supporting Principal Excellence Academy, (AWSA) → WIDA → National Association for Gifted Children (NAGC) → Equity Focused PLCs (AWSA) → Impactful Coaching Academy (AWSA) 	Action plan				
Implement regular coaching of instructional leaders.	<ul style="list-style-type: none"> → Instructional Coordinator notes → Secondary Principal job-alike agendas 					

	<ul style="list-style-type: none"> → Rounding with Secondary Administrators and Deans of Students → Director/Principal walkthrough visits → Dedicated time on Director calendar for school site visits 					
Building level administrator/Director <i>"Data Summit"</i> to analyze the effect of block scheduling on student achievement and engagement.	<ul style="list-style-type: none"> → Student achievement data in reading and math → Student engagement data via surveys and dipstick measures 	<p>Student data trends</p> <p>Staff feedback</p> <p>Scheduling feedback</p>				
Website is developed and current curricular documents are uploaded and accessible.	<ul style="list-style-type: none"> → Website is created and accessible → PD for staff related to access and use of website 	<p>Do teachers know our curriculum and content of the website: access counts</p> <p>Are staff able to accurately locate/use resources to meet their instructional needs and apply these resources to content/context?</p>				

<div>Workforce Focus Strategic Goal:</div> <div>Strategic Initiative:</div>						
District Department Level Strategic Actions	Artifacts	Measures	Q1	MY	Q3	EOY
Develop staffing plan for 6-12 Instructional Coaches	→ Staffing plan and budgetary impact/costing	Plan complete and fully implemented				
Create staffing model to support hard to fill licensure areas, 6-12	→ Staffing model → Alternative licensure pathways	Model complete and data shows positive outcome				

Community Engagement Annual Goal:

Strategic Initiative:

District Department Level Strategic Actions	Artifacts	Measures	Q1	MY	Q3	EOY
Participate as advisory member to the Secondary School Space Planning Committee and the planning committee for the Secondary School Space Planning Committee	→ Meeting Minutes	Successful referendum initiative Clear decision from committee related to vision for secondary schools in Sun Prairie				