



Sun Prairie Area
School District
Futures depend on us...every child, every day.

2019-2020

ANNUAL MEETING



Sun Prairie Area
School District



608.834.6500 | 501 S. BIRD STREET | SUNPRAIRIESCHOOLS.ORG

STATEMENT OF NONDISCRIMINATION

No student may be unlawfully discriminated against in any school programs, activities or in facilities usage because of the student's sex (gender identity, gender expressions, and non-conformity to gender role stereotypes), color, religion, profession, or demonstration of belief or non-belief, race, national origin (including limited English proficiency), ancestry, creed, pregnancy, marital or parental status, homelessness status, sexual orientation, age, or physical, mental, emotional or learning disability. Harassment is a form of discrimination and shall not be tolerated in the District. It is the responsibility of administrators, staff members and all students to ensure that student discrimination or harassment does not occur. (SPASD District Policy JB)



OCTOBER 7, 2019



Sun Prairie Area
School District

ANNUAL MEETING OF SCHOOL DISTRICT ELECTORS AGENDA

MONDAY, OCTOBER 7, 2019, 6:30 PM

SUN PRAIRIE HIGH SCHOOL PERFORMING ARTS CENTER, 888 GROVE STREET

1.	School Board President Steve Schroeder calls the meeting to order
A.	Official notice of budget hearing and annual meeting
B.	Pledge of Allegiance
C.	Introduction of School Board members and district officials
D.	Recognition of people who have helped with the Annual Meeting preparation
E.	Introduction of new administrators by Stephanie Leonard-Witte
F.	Introduction to Annual Report by Patricia Lux-Weber and Steve Schroeder
G.	Strategic Plan update by Dr. Brad Saron
2.	School District's attorney reviews procedures under which the meeting will be conducted and qualifications for voting
3.	Election of chairperson to conduct the budget hearing and the annual meeting
4.	2019-2020 budget summary report by Phil Frei, Director of Business and Finance
5.	Public hearing and review of the 2019-2020 budget by David Hoekstra, District Treasurer, and Phil Frei, Director of Business and Finance
6.	Treasurer's Report by David Hoekstra
7.	New Business:
A.	Set annual salaries of School Board members for 2019-2020
B.	Reimbursement of School Board members' expenses
C.	Set date and time for 2020-2021 Annual Meeting or authorize School Board to set the date and time
D.	Other business as permitted at an annual meeting
E.	Set property tax levy for the 2019-2020 school year
8.	Motion for adjournment

This booklet uses the most current information available at the time of publication. We will give an update about enrollment, property values, and state aid at the Annual Meeting. Thank you for your understanding.

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Class of 2019 Graduation Ceremony at the Veteran's Memorial Coliseum

Legal Notice

To: *The Star* – Publish in the September 27 and October 4, 2019 issues of *The Star*, per WI State Statute 120.08(1)(c).

LEGAL NOTICE

Notice of Annual School District Meeting

To: **The Electors of the Sun Prairie Area School District**

THE ELECTORS OF THE SUN PRAIRIE AREA SCHOOL DISTRICT ARE HEREBY NOTIFIED that the Annual District Meeting of said school district for the transaction of any and all business which can be properly considered and acted upon at said meeting will be held at Sun Prairie High School Performing Arts Center, 888 Grove Street, in the City of Sun Prairie, Dane County, Wisconsin, on the first Monday of October, 2019, to wit: October 7, 2019, at 6:30 p.m.

Carol Sue Albright
District Clerk

**It is anticipated that a quorum of the School Board will be present but that no School Board business will be conducted.*



Sun Prairie Area
School District

Superintendent's Message

The vision and mission of this school district was collaboratively developed with our community, and the purpose of a budget is to breathe life and resources into our vision. Indeed, it's our vision "To be a high performing district of choice that reflects the cultures of our diverse community." And yes, we proudly accept the responsibility that "Futures depend on us to inspire and prepare every child, every day, by providing relevant, engaging, and innovative learning experiences both in and out of the classroom." This budget has been developed to support this aim and to support what we proudly call, "The Sun Prairie Experience."

As an administrative team, we are honored to present the 2019-20 Budget Proposal for the Sun Prairie Area School District. This Proposed Budget has been developed in collaboration with staff, faculty, and departments. It allows our workforce to focus on our most significant goals, to support students in reaching their goals, and to engage our community as we work toward our vision.

We have endeavored to create a Budget Proposal that is aligned with our Strategic Plan and to support historic changes to our school district, including our work on staff compensation, the 2019 Referendum, and our capital maintenance plan from the 2016 Referendum. To be certain, it is the strength of our community and the quality of our workforce that allows us to do this.

Through teamwork, aligned processes, aligned goals, and aligned resources, we will continue to make progress toward our mission of **"Every Child, Every Day."**

I'll see you soon-

Brad



Minutes from the 2018 Annual Meeting

1. School Board President Steve Schroeder called the meeting to order at 6:35 p.m.

1.01 Official notice of budget hearing and annual meeting

1.02 Pledge of Allegiance

1.03 Introduction of School Board members and district officials

Tom Weber, School Board Vice President

Carol Sue Albright, School Board Clerk

Caren Diedrich, School Board Member

Dave Hoekstra, School Board Treasurer

Bryn Horton, School Board Deputy Clerk

Marilyn Ruffin, School Board Member

Brad Saron, Superintendent

Stephanie Leonard-Witte, Assistant Superintendent of Teaching, Learning and Equity

Janet Rosseter, Assistant Superintendent of Operations

1.04 Recognition of people who have helped with the Annual Meeting preparation.

Steve Schroeder recognized those people who helped with the Annual Meeting preparation.

1.05 Introduction of New Administrators by Stephanie Leonard-Witte

Stephanie Leonard-Witte introduced new administrators.

1.06 Recognition of School Board Members Service

Steve Schroeder recognized outgoing school board member Marta Hansen.

1.07 Strategic Plan Update by Dr. Brad Saron

Dr. Saron gave an update on the Strategic Plan.

2. School District's attorney reviews procedures under which the meeting will be conducted and qualifications for voting

School District's attorney reviewed procedures under which the meeting will be conducted and qualification for voting. Attorney Bill Fahey attended the meeting as parliamentarian and to act as counsel, if needed. He explained that

the Annual Meeting is provided for by statute; and it will be conducted under the guidelines of Robert's Rules of Order, as applicable.

Those who vote must be electors of the school district, citizen 18 years of age or older, and a resident in the District for at least 10 consecutive days. Page ii provides information on the challenge process and instructions for voting.

Anyone wishing to speak should step to a microphone, wait to be recognized by the Chair, and state his or her full name and address.

The budget hearing will not be an action item. The tax levy is within the authority of the meeting.

3. Election of chairperson to conduct the budget hearing and the annual meeting

3.01 Elect Chairperson

Tom Weber, 2243 Innsbrooke Drive, Sun Prairie, nominated Steve Schroeder as Chairperson. Steve Schroeder was elected Chairperson on a voice vote.

4. 2018-19 budget summary report by Phil Frei, Director of Business and Finance

4.01 2018-19 Annual Meeting PowerPoint Presentation

2018-19 budget summary report by Phil Frei, Director of Business and Finance.

5. Public hearing and review of the 2018-19 budget by Dave Hoekstra, District Treasurer, and Phil Frei, Director of Business and Finance

5.01 Public Hearing

There were no questions or comments.

6. Treasurer's Report by Dave Hoekstra

6.01 Treasurer's Report

Treasurer's Report by Dave Hoekstra.

7. New Business

7.01 Set annual salaries of School Board members for 2018-19

Motion by Tom Weber, 2243 Innsbrooke Drive, Sun Prairie, second by Carol Esser, 201 E. Main Street, Sun Prairie, that the salaries of the School Board officers and members for 2018-19 be set at \$6,000 for President and \$5,000 for all other board members. This motion carried on a voice vote.

7.02 Reimbursement of School Board members' expenses

Motion by Carol Sue Albright, 865 Jerico Lane, Sun Prairie, second by Nate Rosin, 1166 Crossing Ridge Trail, Sun Prairie to authorize the payment of actual and necessary expenses of School Board members when traveling in the performance of their duties. This motion carried on a voice vote.

7.03 Set date and time for 2019-2020 Annual Meeting or authorize School Board to set the date and time

Motion by Nate Rosin, 1166 Crossing Ridge Trail, Sun Prairie, second by Dave Hoekstra, 1077 Virdon Drive, Sun Prairie, that the 2019-20 Annual Meeting be set by the School Board at a future time. This motion carried on a voice vote.

7.04 Other business as permitted at an annual meeting.

No other business was raised.

7.05 Set property tax levy for the 2018-19 school year

Motion by Tom Weber, 2243 Innsbrooke Drive, Sun Prairie, second by Amy Frank, 719 Woodview Drive, Sun Prairie, to approve a tax levy in the amount of fifty nine million, six hundred sixty four thousand, five hundred thirty four dollars (\$59,664,534), upon all taxable property in the Sun Prairie Area School District for purposes of operating and maintaining the district schools and paying for debt for school projects. This motion was carried on a voice vote.

8. Motion for Adjournment

8.01 Motion to adjourn

Motion by Dave Hoekstra, 1077 Virdon Drive, Sun Prairie, second by Tom Weber, 2243 Innsbrooke Drive, Sun Prairie, to adjourn at 7:21 p.m. This motion carried on a voice vote.

Sample Motions for 2019-2020

1. School Board Salaries

I move the salaries of the School Board officers and members for the 2019-2020 school year be established as follows:

<u>2018-2019 Actual</u>	<u>2019-2020 Proposed</u>
School District President \$6,000	\$ _____
Other Members \$5,000	\$ _____

See Appendix 6 for survey of school board salaries

2. Reimbursement of School Board Members' Expenses

I move authorization of the payment of actual and necessary expenses of a School Board member when traveling in the performance of duties.

3. Annual Meeting Date and Time

I move the date of the 2020-2021 Annual Meeting be set for:

A A date and time determined by the School Board at a future time

B. Electors can choose a date and time

4. Tax Levy

I move to approve a tax levy in the amount of sixty nine million, fifty eight thousand, four hundred and thirty-eight dollars (\$69,058,438) upon all taxable property in the Sun Prairie Area School District for the purposes of operating and maintaining the district schools, community service programs and for paying for debt for school projects.



2019 Habitat for Humanity Home Dedication

Powers of the Annual Meeting



120.08 School district meetings. Every elector of a common or union high school district is eligible to vote at an annual or special meeting of the school district.

(1) ANNUAL MEETING.

(a) Common school districts shall hold an annual meeting on the 4th Monday in July at 8 p.m. and union high school districts shall hold an annual meeting on the 3rd Monday in July at 8 p.m. unless the electors at one annual meeting determine to thereafter hold the annual meeting on a different date or hour, or authorize the school board to establish a different date or hour. No annual meeting may be held before May 15 or after October 31. The first school district meeting in a common or union high school district created under s. [117.08](#), [117.09](#), or [117.27](#) shall be considered an annual meeting.

(b) The place of the annual meeting shall be in a schoolhouse in the school district. If a schoolhouse which will accommodate the electors is not available, the place of the annual meeting shall be the nearest available place designated by the school board.

(c) The school district clerk shall publish a class 2 notice, under ch. [985](#), of the time and place of the annual meeting, the last insertion to be not more than 8 days nor less than one day before the annual meeting. The school district clerk shall give like notice for any adjourned meeting, if the adjournment is for more than 30 days. No annual meeting shall be deemed illegal for want of notice.

(2) SPECIAL MEETING.

(a) Upon petition filed with the school district clerk signed by 3 percent of the electors residing in the school district or 100 electors, whichever is fewer, or upon the motion of the school board in a common or union high school district, a special meeting shall be called by the school district clerk or, in his or her absence, by the school district president or school district treasurer. If the petition includes a subject beyond the power of the special meeting to transact, the school district clerk shall reject such subject and so notify each elector signing the petition.

(b) Notice of a special meeting shall be published as a class 2 notice, under ch. [985](#). The last insertion shall be not more than 8 days nor less than one day before the day of the special meeting. If no hour for the special meeting is fixed in the notice, it shall be held at 8 p.m.

(c) A special meeting has the powers of the annual meeting. No more than 2 special meetings may be held between annual meetings to consider or act upon the same subject, except that in counties having a population of 500,000 or more no more than 4 such meetings may be held. No tax may be voted at a special meeting, unless notice thereof is included in the notice under par. [\(b\)](#).

The amount of the tax proposed to be voted shall be set forth in the notice. The special meeting may vote a tax of a lesser amount than stated in the notice, but not a greater amount.

(3) CHALLENGE. If a person attempting to vote at an annual or special meeting is challenged, the chairperson of the meeting shall state to the person challenged the qualifications necessary to vote at the meeting. If such person declares that he or she is eligible to vote and if such challenge is not withdrawn, the chairperson shall administer the following oath or affirmation to him or her: "You do solemnly swear (or affirm) that you are an actual resident of this school district and that you are qualified, according to law, to vote at this meeting". A person taking such oath or affirmation shall be permitted to vote, but if that person refuses to take such oath or affirmation that person may not vote.

120.10 Powers of annual meeting. The annual meeting of a common or union high school district may:

(1) CHAIRPERSON AND CLERK. Elect a chairperson and, in the absence of the school district clerk, elect a person to act as the clerk of the meeting.

- (2) ADJOURNMENT.** Adjourn from time to time.
- (3) SALARIES OF SCHOOL BOARD MEMBERS.** Vote annual salaries for school board members or an amount for each school board meeting the member actually attends.
- (4) REIMBURSEMENT OF SCHOOL BOARD MEMBERS.** Authorize the payment of actual and necessary expenses of a school board member when traveling in the performance of duties and the reimbursement of a school board member for actual loss of earnings when duties require the school board member to be absent from regular employment.
- (5) BUILDING SITES.** Designate sites for school district buildings and provide for the erection of suitable buildings or for the lease of suitable buildings for a period not exceeding 20 years with annual rentals fixed by the lease.
- (5m) REAL ESTATE.** Authorize the school board to acquire, by purchase or condemnation under ch. [32](#), real estate and structures and facilities appurtenant to such real estate necessary for school district purposes.
- (6) TAX FOR SITES, BUILDINGS AND MAINTENANCE.** Vote a tax to purchase or lease suitable sites for school buildings, to build, rent, lease or purchase and furnish, equip and maintain school district buildings. The tax may be spread over as many years as are required to pay any obligations approved or authorized at the annual meeting including rental payments due in future years under an authorized lease.
- (7) TAX FOR TRANSPORTATION VEHICLES.** Vote a tax to purchase, operate and maintain transportation vehicles and to purchase liability insurance for such vehicles, and to finance contracts for the use and services of such vehicles.
- (8) TAX FOR OPERATION.** Vote a tax for the operation of the schools of the school district.
- (9) TAX FOR DEBTS.** Vote a tax necessary to discharge any debts or liabilities of the school district.
- (10) SCHOOL DEBT SERVICE FUND.** Vote a tax to create a fund for the purpose of paying all current bonded indebtedness for capital expenditures. All money raised through taxation or otherwise collected pursuant to this subsection shall be deposited by the school district treasurer in a segregated fund. Such money shall not be used for any other purpose, except as provided by s. [67.11 \(1\)](#), or be transferred to any other fund except by authorization by a two-thirds majority vote of the total number of electors of the school district.
- (10m) SCHOOL CAPITAL EXPANSION FUND.** Vote a tax to create a fund for the purpose of financing all current and future capital expenditures related to buildings and sites. All money raised through taxation or otherwise collected pursuant to this subsection shall be deposited by the school district treasurer in a segregated fund. Such money shall not be used for any other purpose or be transferred to any other fund except by authorization by a majority vote of the electors present at a subsequent annual meeting and only if notice that the issue would be on the agenda was included in the notice of the subsequent annual meeting under s. [120.08 \(1\) \(c\)](#).
- (11) TAX FOR RECREATION AUTHORITY.** Vote a tax for the purposes specified in s. [66.0123](#).
- (14) LEGAL PROCEEDINGS.** Direct and provide for the prosecution or defense of any action or proceedings in which the school district is interested.
- (15) TEXTBOOKS.** Authorize the school board to furnish textbooks under conditions prescribed by the annual meeting or by the school board. The authorization shall continue in effect until revoked by a subsequent annual meeting.
- (16) SCHOOL LUNCHES.** Direct the school board to furnish school lunches to the pupils of the school district and appropriate funds for that purpose.
- (19) CONSOLIDATION OF HIGH SCHOOLS.** In a union high school district, vote to consolidate schools or to discontinue a school where more than one high school is operated by the school district.

Wisconsin State Statute 65.90 Summary Budget

Wisconsin State Statute 65.90 requires public schools to disclose budget information in five areas. The proposed budget is presented in accordance with Wisconsin State Statute 65.90 and the Wisconsin Department of Public Instruction's recommended format for budget adoption and contains the five areas listed below:

1. Two-year historical data and proposed year data
2. Existing indebtedness
3. Anticipated revenues
4. Budgeted expenditure appropriations
5. Disclosure of fund balance

Contained in the 65.90 Budget Adoption and Publication documents is the budget data covering three fiscal years: actual 2017-2018, unaudited actual 2018-2019, and proposed 2019-2020 budget. The projections are based on historical budget data, Wisconsin State Law on Public School Financing (WI Statute 121.90), and student enrollment projections.



Our 2019 Incoming Class of New Staff at Camp Cardinal

Fund Explanations

GENERAL FUND (FUND 10): The General Fund comprises a set of accounts to show all major operations of the district which do not have to be accounted for in another special-purpose fund. Since this fund includes the major activity of the district, it also includes large sources of revenues including property taxes, fees, monies from other districts, state aids and grants, and most federal aids and grants. Likewise, expenditures include operating expenses of the district, such as salaries, benefits, contracted services, consumables, equipment and insurances. These areas are otherwise known as objects for coding purposes. Expenditures are accounted for by programs relating to instruction, student services, administration, maintenance, and transfers, otherwise known as functions for coding purposes.

FUND 10 FUND BALANCE: Fund balance is the accumulation of conserved funds over the life of the district. Some fund balance has specific requirements. For example, it can be only used for what the School Board has allocated it for. Other fund balance, specifically unassigned, is used for more general uses like cash flow.

FUND 21: Monies received as gifts and donations from individuals and organizations used for a specific purpose outside of the districts normal or typical operations. Activity varies based on the above revenues and this budget is the best estimate at this time.

FUND 21 FUND BALANCE: The fund balance for this trust fund tends to vary depending on the timing of the gifts and donations as opposed to when expenditures are incurred. This is closely monitored and communicated to the different donors of these monies.

SPECIAL EDUCATION FUND (FUND 27) REVENUES: The revenues in this fund come from three sources; local, state, and federal. This Fund cannot have a fund balance at the end of the year. Hence, the General Fund is required to transfer a reconciled amount of monies to cover the difference between total costs less the revenue received from the other sources. The budgeted amount of the General Fund transfer for 2019-20 will be \$14.9 million, an increase of \$1.3 million or 9.6% from last fiscal year. This increase in the transfer amount from the General Fund is due to the additional services being provided to students under their Individualized Educational Plans.

FUND 27 EXPENDITURES: Expenditures are expected to increase by \$1.1 million for 2019-20, with total expenditures of \$20.6 million. School districts who receive federal special education aid are required to maintain the same or greater local funding from one year to the next on a per-pupil basis. This is called the Maintenance of Effort (MOE). The Wisconsin Department of Public Instruction performs annual compliance reviews to determine whether school districts have met the federal requirements. With the included budget, it is calculated that the District will be in compliance with MOE.

FUND 27 FUND BALANCE: Fund balance is not allowed for these monies per State requirements.

DEBT SERVICE FUND (FUND 30) REVENUES: All property taxes receipted are for the use of retiring referendum debt.

FUND 30 EXPENDITURES: The expenditures are for debt payments for the outstanding bond payments. Wisconsin school districts can borrow up to 20 years for referendum approved debt. A very carefully planned debt payment schedule is prepared by the district.

FUND 30 FUND BALANCE: Fund balance can occur in Fund 30 depending on the timing of bond payments from a fiscal year to a calendar year.

CAPITAL PROJECTS FUND (FUND 40) REVENUES: Consists of interest on investments from the receipts of bond borrowing and the borrowing proceeds.

FUND 40 EXPENDITURES: Currently two referendum projects have expenditures; the 2016 Elementary referendum and the 2019 Secondary referendum.

FUND 40 FUND BALANCE: Projects can have money in fund balance at the end of a fiscal year. Once the project is completed, the School Board determines how to allocate fund balance.

FOOD SERVICE FUND (FUND 50) REVENUES: Consists of interest, state, and federal aid, as well as breakfast and lunch paid sales.

FUND 50 EXPENDITURES: The expenditures represent the cost of food and supplies to operate the food service program.

FUND 50 FUND BALANCE: Food service can have surplus or deficits in any given year. Overall the district's food service has a positive fund balance.

COMMUNITY SERVICES FUND (FUND 80) REVENUES: Consists of interest on investments, tax money, and payment from the City of Sun Prairie to support community schools.

FUND 80 EXPENDITURES: Expenditures include the money needed to operate the community school program and some staffing for community events at the High School Performing Arts Center and swimming pool.

FUND 80 FUND BALANCE: Community service can have a fund balance, and typically the fund balance has a specific purpose.

65.90 Budget Adoption Report for 2019-2020

BUDGET ADOPTION 2019-20

GENERAL FUND (FUND 10)	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
Beginning Fund Balance (Acct. 930 000)	\$ 11,062,225.81	\$ 14,146,072.68	\$ 17,879,891.98
Ending Fund Balance, Nonspendable (Acct. 935 000)	\$ 169,016.67	\$ 192,788.57	\$ 192,788.57
Ending Fund Balance, Restricted (Acct. 936 000)	\$ 827,012.38	\$ 1,166,047.19	\$ 1,166,047.19
Ending Fund Balance, Committed (Acct. 937 000)	\$ 230,000.00	\$ 215,000.00	\$ 215,000.00
Ending Fund Balance, Assigned (Acct. 938 000)	\$ 282,000.00	\$ 800,000.00	\$ 800,000.00
Ending Fund Balance, Unassigned (Acct. 939 000)	\$ 12,638,043.63	\$ 15,506,056.22	\$ 17,482,903.22
TOTAL ENDING FUND BALANCE (ACCT. 930 000)	\$ 14,146,072.68	\$ 17,879,891.98	\$ 19,856,738.98
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	\$ 239.80	\$ -	\$ -
Local Sources 210 Taxes	\$ 39,206,326.00	\$ 42,151,838.43	\$ 50,011,084.00
240 Payments for Services	\$ -	\$ 178.72	\$ -
260 Non-Capital Sales	\$ 359,646.81	\$ 17,856.91	\$ 8,000.00
270 School Activity Income	\$ 189,064.79	\$ 380,408.50	\$ 108,000.00
280 Interest on Investments	\$ 219,650.41	\$ 384,113.60	\$ 325,000.00
290 Other Revenue, Local Sources	\$ 635,701.06	\$ 1,004,536.57	\$ 591,000.00
Subtotal Local Sources	\$ 40,610,389.07	\$ 43,938,932.73	\$ 51,043,084.00
Other School Districts Within Wisconsin 310 Transit of Aids	\$ -	\$ -	\$ -
340 Payments for Services	\$ 1,985,604.00	\$ 2,094,401.52	\$ 2,150,000.00
380 Medical Service Reimbursements	\$ -	\$ -	\$ -
390 Other Inter-district, Within Wisconsin	\$ -	\$ -	\$ -
Subtotal Other School Districts within Wisconsin	\$ 1,985,604.00	\$ 2,094,401.52	\$ 2,150,000.00
Other School Districts Outside Wisconsin 440 Payments for Services	\$ -	\$ -	\$ -
490 Other Inter-district, Outside Wisconsin	\$ -	\$ -	\$ -
Subtotal Other School Districts Outside Wisconsin	\$ -	\$ -	\$ -
Intermediate Sources 510 Transit of Aids	\$ -	\$ -	\$ -
530 Payments for Services from CCDEB	\$ -	\$ -	\$ -
540 Payments for Services from CESA	\$ -	\$ -	\$ -
580 Medical Services Reimbursement	\$ -	\$ -	\$ -
590 Other Intermediate Sources	\$ -	\$ -	\$ -
Subtotal Intermediate Sources	\$ -	\$ -	\$ -
State Sources 610 State Aid --	\$ 423,675.96	\$ 440,025.38	\$ 284,120.00

Categorical			
620 State Aid -- General	\$ 47,226,420.00	\$ 47,831,075.00	\$ 47,858,997.00
630 DPI Special Project Grants	\$ 147,900.38	\$ 330,940.89	\$ 40,962.00
640 Payments for Services	\$ -	\$ -	\$ -
650 Student Achievement Guarantee in Education (SAGE Grant)	\$ 566,740.78	\$ 689,596.80	\$ 685,000.00
660 Other State Revenue Through Local Units	\$ -	\$ -	\$ -
690 Other Revenue	\$ 4,580,092.88	\$ 7,061,323.10	\$ 7,486,615.00
Subtotal State Sources	\$ 52,944,830.00	\$ 56,352,961.17	\$ 56,355,694.00
Federal Sources 710 Federal Aid - Categorical	\$ 52,860.00	\$ 47,472.33	\$ -
720 Impact Aid	\$ -	\$ -	\$ -
730 DPI Special Project Grants	\$ 487,126.52	\$ 462,892.90	\$ 225,893.00
750 IASA Grants	\$ 911,871.72	\$ 779,393.43	\$ 703,381.00
760 JTPA	\$ -	\$ -	\$ -
770 Other Federal Revenue Through Local Units	\$ -	\$ -	\$ -
780 Other Federal Revenue Through State	\$ 117,177.47	\$ 431,629.89	\$ 201,891.00
790 Other Federal Revenue - Direct	\$ -	\$ -	\$ -
Subtotal Federal Sources	\$ 1,569,035.71	\$ 1,721,388.55	\$ 1,131,165.00
Other Financing Sources	\$ -	\$ -	\$ -
850 Reorganization Settlement			
860 Compensation, Fixed Assets	\$ -	\$ 13,466.00	\$ -
870 Long-Term Obligations	\$ 294,610.00	\$ 551,394.00	\$ -
Subtotal Other Financing Sources	\$ 294,610.00	\$ 564,860.00	\$ -
Other Revenues			
960 Adjustments	\$ 177,913.76	\$ 316,430.12	\$ -
970 Refund of Disbursement	\$ 216,151.82	\$ 141,962.67	\$ 95,000.00
980 Medical Service Reimbursement	\$ -	\$ -	\$ -
990 Miscellaneous	\$ 117,918.97	\$ 62,872.78	\$ 36,000.00
Subtotal Other Revenues	\$ 511,984.55	\$ 521,265.57	\$ 131,000.00
TOTAL REVENUES & OTHER FINANCING SOURCES	\$ 97,916,693.13	\$ 105,193,809.54	\$ 110,810,943.00
EXPENDITURES & OTHER FINANCING USES			
Instruction 110 000	\$ 16,221,401.98	\$ 18,166,823.94	\$ 20,166,241.00
Undifferentiated Curriculum			
120 000 Regular Curriculum	\$ 19,176,391.79	\$ 20,348,150.90	\$ 20,651,162.00
130 000 Vocational Curriculum	\$ 2,187,180.03	\$ 2,489,667.17	\$ 2,517,517.00
140 000 Physical Curriculum	\$ 2,756,630.99	\$ 2,682,927.38	\$ 2,796,099.00
160 000 Co-Curricular Activities	\$ 1,509,003.89	\$ 1,649,342.59	\$ 1,538,062.00
170 000 Other Special Needs	\$ 1,421,888.06	\$ 1,523,448.61	\$ 1,583,425.00
Subtotal Instruction	\$ 43,272,496.74	\$ 46,860,360.59	\$ 49,252,506.00
Support Sources 210 000 Pupil Services	\$ 3,654,556.74	\$ 4,167,481.37	\$ 4,562,856.00
220 000 Instructional Staff Services	\$ 6,677,191.35	\$ 5,979,934.72	\$ 6,039,012.00
230 000 General Administration	\$ 697,365.67	\$ 698,585.59	\$ 733,001.00
240 000 School Building Administration	\$ 5,120,934.23	\$ 5,604,291.44	\$ 5,732,390.00
250 000 Business Administration	\$ 13,842,804.93	\$ 14,086,015.52	\$ 17,351,242.00
260 000 Central Services	\$ 1,228,168.01	\$ 1,546,897.81	\$ 1,702,708.00

270 000 Insurance & Judgments	\$ 628,320.86	\$ 663,445.02	\$ 769,401.00
280 000 Debt Services	\$ 725,379.00	\$ 840,090.95	\$ 882,968.00
290 000 Other Support Services	\$ 683,867.97	\$ 2,636,762.00	\$ 3,000,165.00
Subtotal Support Sources	\$ 33,258,588.76	\$ 36,223,504.42	\$ 40,773,743.00
Non-Program Transactions 410	\$ 14,681,876.63	\$ 14,541,083.61	\$ 14,916,328.00
000 Inter-fund Transfers			
430 000 Instructional Service Payments	\$ 3,542,588.83	\$ 3,754,842.66	\$ 3,856,519.00
490 000 Other Non-Program Transactions	\$ 77,295.30	\$ 80,198.96	\$ 35,000.00
Subtotal Non-Program Transactions	\$ 18,301,760.76	\$ 18,376,125.23	\$ 18,807,847.00
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 94,832,846.26	\$ 101,459,990.24	\$ 108,834,096.00

SPECIAL PROJECT FUNDS (FUNDS 21, 23, 29)	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
900 000 Beginning Fund Balance	\$ 345,671.72	\$ 379,191.44	\$ 346,660.71
900 000 Ending Fund Balance	\$ 379,191.44	\$ 346,660.71	\$ 346,660.71
REVENUES & OTHER FINANCING SOURCES	\$ 386,632.74	\$ 265,989.72	\$ -
100 000 Instruction	\$ 226,771.18	\$ 168,886.67	\$ -
200 000 Support Services	\$ 126,341.84	\$ 129,633.78	\$ -
400 000 Non-Program Transactions	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 353,113.02	\$ 298,520.45	\$ -

SPECIAL EDUCATION FUND (FUND 27)	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
900 000 Beginning Fund Balance	\$ -	\$ -	\$ -
900 000 Ending Fund Balance	\$ -	\$ -	\$ -
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	\$ 12,493,476.57	\$ 13,575,010.79	\$ 14,868,428.00
Local Sources 240 Payments for Services	\$ -	\$ -	\$ -
260 Non-Capital Sales	\$ -	\$ -	\$ -
270 School Activity Income	\$ -	\$ -	\$ -
290 Other Revenue, Local Sources	\$ -	\$ -	\$ -
Subtotal Local Sources	\$ -	\$ -	\$ -
Other School Districts Within Wisconsin 310 Transit of Aids	\$ -	\$ -	\$ -
340 Payments for Services	\$ -	\$ -	\$ -
380 Medical Service Reimbursements	\$ -	\$ -	\$ -
390 Other Inter-district, Within Wisconsin	\$ -	\$ -	\$ -
Subtotal Other School Districts within Wisconsin	\$ -	\$ -	\$ -
Other School Districts Outside Wisconsin 440 Payments for Services	\$ -	\$ -	\$ -

490 Other Inter-district, Outside Wisconsin	\$ -	\$ -	\$ -
Subtotal Other School Districts Outside Wisconsin	\$ -	\$ -	\$ -
Intermediate Sources 510 Transit of Aids	\$ 5,733.75	\$ -	\$ -
530 Payments for Services from CCDEB	\$ -	\$ -	\$ -
540 Payments for Services from CESA	\$ -	\$ -	\$ -
580 Medical Services Reimbursement	\$ -	\$ -	\$ -
590 Other Intermediate Sources	\$ -	\$ -	\$ -
Subtotal Intermediate Sources	\$ 5,733.75	\$ -	\$ -
State Sources 610 State Aid -- Categorical	\$ 4,022,756.00	\$ 4,058,999.00	\$ 4,388,682.00
620 State Aid -- General	\$ 185,769.00	\$ 116,951.00	\$ 163,716.00
630 DPI Special Project Grants	\$ -	\$ -	\$ -
640 Payments for Services	\$ -	\$ -	\$ -
650 Achievement Gap Reduction (AGR grant)	\$ -	\$ -	\$ -
690 Other Revenue	\$ 25,000.00	\$ 32,000.00	\$ -
Subtotal State Sources	\$ 4,233,525.00	\$ 4,207,950.00	\$ 4,552,398.00
Federal Sources 710 Federal Aid - Categorical	\$ 48,160.00	\$ 31,264.00	\$ 50,770.00
730 DPI Special Project Grants	\$ 1,199,571.30	\$ 1,274,593.93	\$ 710,255.00
750 IASA Grants	\$ -	\$ -	\$ -
760 JTPA	\$ -	\$ -	\$ -
770 Other Federal Revenue Through Local Units	\$ -	\$ -	\$ -
780 Other Federal Revenue Through State	\$ 503,802.99	\$ 427,114.07	\$ 427,115.00
790 Other Federal Revenue - Direct	\$ -	\$ -	\$ -
Subtotal Federal Sources	\$ 1,751,534.29	\$ 1,732,972.00	\$ 1,188,140.00
Other Financing Sources			
860 Compensation, Fixed Assets	\$ -	\$ -	\$ -
870 Long-Term Obligations	\$ -	\$ -	\$ -
Subtotal Other Financing Sources	\$ -	\$ -	\$ -
Other Revenues 960 Adjustments	\$ -	\$ -	\$ -
970 Refund of Disbursement	\$ -	\$ -	\$ -
990 Miscellaneous	\$ -	\$ -	\$ -
Subtotal Other Revenues	\$ -	\$ -	\$ -
TOTAL REVENUES & OTHER FINANCING SOURCES	\$ 18,484,269.61	\$ 19,515,932.79	\$ 20,608,966.00
EXPENDITURES & OTHER FINANCING USES			
Instruction 110 000 Undifferentiated Curriculum	\$ -	\$ -	\$ -
120 000 Regular Curriculum	\$ -	\$ -	\$ -
130 000 Vocational Curriculum	\$ 83,821.72	\$ 86,955.46	\$ 89,175.00
140 000 Physical Curriculum	\$ -	\$ -	\$ -
150 000 Special Education Curriculum	\$ 13,807,375.59	\$ 14,316,072.62	\$ 15,334,619.00
160 000 Co-Curricular Activities	\$ 13,433.82	\$ 13,487.84	\$ 20,345.00

170 000 Other Special Needs	\$ -	\$ 211.29	\$ -
Subtotal Instruction	\$ 13,904,631.13	\$ 14,416,727.21	\$ 15,444,139.00
Support Sources 210 000 Pupil Services	\$ 2,088,881.99	\$ 2,354,312.91	\$ 2,539,266.00
220 000 Instructional Staff Services	\$ 868,911.18	\$ 973,198.39	\$ 1,096,235.00
230 000 General Administration	\$ 30,103.78	\$ 10,334.20	\$ 30,000.00
240 000 School Building Administration	\$ -	\$ -	\$ -
250 000 Business Administration	\$ 967,771.18	\$ 1,093,450.95	\$ 1,188,935.00
260 000 Central Services	\$ 3,489.38	\$ 8,015.74	\$ 4,100.00
270 000 Insurance & Judgments	\$ 113,931.16	\$ 112,828.38	\$ 114,541.00
280 000 Debt Services	\$ -	\$ -	\$ -
290 000 Other Support Services	\$ 147,893.18	\$ 171,243.40	\$ 174,750.00
Subtotal Support Sources	\$ 4,220,981.85	\$ 4,723,383.97	\$ 5,147,827.00
Non-Program Transactions 410 000 Inter-fund Transfers	\$ -	\$ -	\$ -
430 000 Instructional Service Payments	\$ 358,656.63	\$ 375,821.61	\$ 17,000.00
490 000 Other Non-Program Transactions	\$ -	\$ -	\$ -
Subtotal Non-Program Transactions	\$ 358,656.63	\$ 375,821.61	\$ 17,000.00
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 18,484,269.61	\$ 19,515,932.79	\$ 20,608,966.00

DEBT SERVICE FUND (FUNDS 38, 39)	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
900 000 Beginning Fund Balance	\$ 15,635,856.03	\$ 4,763,780.25	\$ 7,154,580.54
900 000 ENDING FUND BALANCES	\$ 4,763,780.25	\$ 7,154,580.54	\$ 13,415,018.54
TOTAL REVENUES & OTHER FINANCING SOURCES	\$ 16,712,904.20	\$ 55,527,455.19	\$ 18,750,637.00
281 000 Long-Term Capital Debt	\$ 18,039,697.88	\$ 15,597,415.40	\$ 12,490,199.00
282 000 Refinancing	\$ 9,545,042.30	\$ 37,539,239.50	\$ -
283 000 Operational Debt	\$ -	\$ -	\$ -
285 000 Post Employment Benefit Debt	\$ -	\$ -	\$ -
289 000 Other Long-Term General Obligation Debt	\$ -	\$ -	\$ -
400 000 Non-Program Transactions	\$ 239.80	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 27,584,979.98	\$ 53,136,654.90	\$ 12,490,199.00
842 000 INDEBTEDNESS, END OF YEAR	\$ 205,806,294.36	\$ 278,230,000.00	\$ 269,360,000.00

CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
900 000 Beginning Fund Balance	\$ 76,584,608.47	\$ 22,293,656.48	\$ 11,634,014.25
900 000 Ending Fund Balance	\$ 22,293,656.48	\$ 11,634,014.25	\$ 72,556,517.25
TOTAL REVENUES & OTHER FINANCING SOURCES	\$ 2,678,949.03	\$ 1,627,129.09	\$ 90,390,145.00

100 000 Instructional Services	\$ 97,245.53	\$ 4,309,712.80	\$ -
200 000 Support Services	\$ 56,872,655.49	\$ 7,977,058.52	\$ 29,467,642.00
300 000 Community Services	\$ -	\$ -	\$ -
400 000 Non-Program Transactions	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 56,969,901.02	\$ 12,286,771.32	\$ 29,467,642.00

FOOD SERVICE FUND (FUND 50)	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
900 000 Beginning Fund Balance	\$ 389,778.77	\$ 536,500.43	\$ 592,278.24
900 000 ENDING FUND BALANCE	\$ 536,500.43	\$ 592,278.24	\$ 592,278.24
TOTAL REVENUES & OTHER FINANCING SOURCES	\$ 3,161,089.16	\$ 3,050,438.16	\$ 3,097,491.00
200 000 Support Services	\$ 3,000,886.90	\$ 2,768,100.16	\$ 3,097,491.00
400 000 Non-Program Transactions	\$ 13,480.60	\$ 226,560.19	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 3,014,367.50	\$ 2,994,660.35	\$ 3,097,491.00

COMMUNITY SERVICE FUND (FUND 80)	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
900 000 Beginning Fund Balance	\$ 44,720.30	\$ 34,452.00	\$ 121,217.89
900 000 ENDING FUND BALANCE	\$ 34,452.00	\$ 121,217.89	\$ 100,914.89
TOTAL REVENUES & OTHER FINANCING SOURCES	\$ 160,000.00	\$ 358,506.00	\$ 537,354.00
200 000 Support Services	\$ 8,715.35	\$ 2,337.98	\$ 168,662.00
300 000 Community Services	\$ 161,552.95	\$ 269,402.13	\$ 388,995.00
400 000 Non-Program Transactions	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 170,268.30	\$ 271,740.11	\$ 557,657.00

PACKAGE & COOPERATIVE PROGRAM FUND (FUNDS 91, 93, 99)	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
900 000 Beginning Fund Balance	\$ -	\$ -	\$ -
900 000 ENDING FUND BALANCE	\$ -	\$ -	\$ (26,465.00)
TOTAL REVENUES & OTHER FINANCING SOURCES	\$ 58,175.28	\$ 46,843.77	\$ 26,465
100 000 Instruction	\$ 47,506.80	\$ 42,599.77	\$ 21,365.00
200 000 Support Services	\$ 10,068.48	\$ 4,244.00	\$ 5,100.00
400 000 Non-Program Transactions	\$ 600.00	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 58,175.28	\$ 46,843.77	\$ 26,465.00

* The 60 & 70 series funds are "fiduciary" funds. Presentation of these funds is taken out of the adoption format to agree with GASB 34 requirements. This change also brings the school district adoption format more into conformity with statute 65.90 requirements used for other Wisconsin governments, which specify that information be presented for governmental and proprietary funds, but does not require it for fiduciary funds.

65.90 Budget Publication Report for 2019-2020

GENERAL FUND	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
Beginning Fund Balance	\$ 11,062,225.81	\$ 14,146,072.68	\$ 17,879,891.98
Ending Fund Balance	\$ 14,146,072.68	\$ 17,879,891.98	\$ 19,856,738.98
REVENUES & OTHER FINANCING SOURCES			
Transfers-In (Source 100)	\$ 239.80	\$ -	\$ -
Local Sources (Source 200)	\$ 40,610,389.07	\$ 43,938,932.73	\$ 51,043,084.00
Inter-district Payments (Source 300 + 400)	\$ 1,985,604.00	\$ 2,094,401.52	\$ 2,150,000.00
Intermediate Sources (Source 500)	\$ -	\$ -	\$ -
State Sources (Source 600)	\$ 52,944,830.00	\$ 56,352,961.17	\$ 56,355,694.00
Federal Sources (Source 700)	\$ 1,569,035.71	\$ 1,721,388.55	\$ 1,131,165.00
All Other Sources (Source 800 + 900)	\$ 806,594.55	\$ 1,086,125.57	\$ 131,000.00
TOTAL REVENUES & OTHER FINANCING SOURCES	\$ 97,916,693.13	\$105,193,809.54	\$ 110,810,943.00
EXPENDITURES & OTHER FINANCING USES			
Instruction (Function 100 000)	\$ 43,272,496.74	\$ 46,860,360.59	\$ 49,252,506.00
Support Services (Function 200 000)	\$ 33,258,588.76	\$ 36,223,504.42	\$ 40,773,743.00
Non-Program Transactions (Function 400 000)	\$ 18,301,760.76	\$ 18,376,125.23	\$ 18,807,847.00
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 94,832,846.26	\$101,459,990.24	\$ 108,834,096.00

SPECIAL PROJECTS FUND	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
Beginning Fund Balance	\$ 345,671.72	\$ 379,191.44	\$ 346,660.71
Ending Fund Balance	\$ 379,191.44	\$ 346,660.71	\$ 346,660.71
REVENUES & OTHER FINANCING SOURCES	\$ 18,870,902.35	\$ 19,781,922.51	\$ 20,608,966.00
EXPENDITURES & OTHER FINANCING USES	\$ 18,837,382.63	\$ 19,814,453.24	\$ 20,608,966.00

DEBT SERVICE FUND	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
Beginning Fund Balance	\$ 15,635,856.03	\$ 4,763,780.25	\$ 7,154,580.54
Ending Fund Balance	\$ 4,763,780.25	\$ 7,154,580.54	\$ 13,415,018.54
REVENUES & OTHER FINANCING SOURCES	\$ 16,712,904.20	\$ 55,527,455.19	\$ 18,750,637.00
EXPENDITURES & OTHER FINANCING USES	\$ 27,584,979.98	\$ 53,136,654.90	\$ 12,490,199.00

CAPITAL PROJECTS FUND	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
Beginning Fund Balance	\$ 76,584,608.47	\$ 22,293,656.48	\$ 11,634,014.25
Ending Fund Balance	\$ 22,293,656.48	\$ 11,634,014.25	\$ 72,556,517.25
REVENUES & OTHER FINANCING SOURCES	\$ 2,678,949.03	\$ 1,627,129.09	\$ 90,390,145.00
EXPENDITURES & OTHER FINANCING USES	\$ 56,969,901.02	\$ 12,286,771.32	\$ 29,467,642.00

FOOD SERVICE FUND	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
Beginning Fund Balance	\$ 389,778.77	\$ 536,500.43	\$ 592,278.24
Ending Fund Balance	\$ 536,500.43	\$ 592,278.24	\$ 592,278.24
REVENUES & OTHER FINANCING SOURCES	\$ 3,161,089.16	\$ 3,050,438.16	\$ 3,097,491.00
EXPENDITURES & OTHER FINANCING USES	\$ 3,014,367.50	\$ 2,994,660.35	\$ 3,097,491.00

COMMUNITY SERVICE FUND	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
Beginning Fund Balance	\$ 44,720.30	\$ 34,452.00	\$ 121,217.89
Ending Fund Balance	\$ 34,452.00	\$ 121,217.89	\$ 100,914.89
REVENUES & OTHER FINANCING SOURCES	\$ 160,000.00	\$ 358,506.00	\$ 537,354.00
EXPENDITURES & OTHER FINANCING USES	\$ 170,268.30	\$ 271,740.11	\$ 557,657.00

PACKAGE & COOPERATIVE PROGRAM FUND	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
Beginning Fund Balance	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -	\$ 0.00	\$ (26,465.00)
REVENUES & OTHER FINANCING SOURCES	\$ 58,175.28	\$ 46,843.77	\$ 26,465
EXPENDITURES & OTHER FINANCING USES	\$ 58,175.28	\$ 46,843.77	\$ 26,465.00

Total Expenditures and Other Financing Uses

ALL FUNDS	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
GROSS TOTAL EXPENDITURES -- ALL FUNDS	\$ 201,467,920.97	\$190,011,113.93	\$ 175,082,516.00
Interfund Transfers (Source 100) - ALL FUNDS	\$ 14,682,116.43	\$ 14,541,083.61	\$ 14,898,428.00
Refinancing Expenditures (FUND 30)	\$ 9,545,042.30	\$ 37,539,239.50	\$ -
NET TOTAL EXPENDITURES -- ALL FUNDS	\$ 177,240,762.24	\$137,930,790.82	\$ 160,184,088.00
PERCENTAGE INCREASE – NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR	39.2%	-22%	16%



Wheelchair Basketball Assembly at Prairie View



Lacrosse Team at the Sunshine Supper

PROPOSED PROPERTY TAX LEVY

FUND	Audited 2017-18	Unaudited 2018-19	Budget 2019-20
General Fund	\$ 38,667,632.00	\$ 42,142,539.00	\$ 50,011,084.00
Referendum Debt Service Fund	\$ 16,179,172.00	\$ 17,100,000.00	\$ 18,600,000.00
Non-Referendum Debt Service Fund	\$ -	\$ -	\$ -
Capital Expansion Fund	\$ -	\$ -	\$ -
Community Service Fund	\$ 100,000.00	\$ 298,506.00	\$ 447,354.00
TOTAL SCHOOL LEVY	\$ 54,946,804.00	\$ 59,541,045.00	\$ 69,058,438.00
PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YEAR	6%	8%	16%

The below listed new or discontinued programs have a financial impact on the proposed 2019-20 budget:

DISCONTINUED PROGRAMS	FINANCIAL IMPACT
NEW PROGRAMS	FINANCIAL IMPACT
Strategic Budget Additions	\$ 1,300,000.00
Exceed the Revenue Cap Referendum	\$ 5,000,000.00
April 2019 Building Referendum	\$ 164,000,000.00



Student at 4K Graduation



High School Cheer Team at Convocation



Sun Prairie Youth Advocates with Students at the 2019 Read Your Heart Out Event



Group of 4th Grade Students at their 2019 Kindness Retreat

Five-Year Budget Data

Fund 10 Revenue		
Budget	Dollars	% Gain
2014-15	\$84,009,073	5.5%
2015-16	\$89,064,385	6.0%
2016-17	\$92,713,420	4.1%
2017-18	\$97,916,693	5.6%
2018-19	\$104,711,142	6.9%
2019-20 Proposed	\$110,810,943	5.8%
PRIOR 3 YEAR AVE. INC/DEC 5.5%		
PRIOR 5 YEAR AVE. INC/DEC 5.6%		

Equalized Value		
	Dollars	% Gain
2014-15	\$3,697,231,224	2.7%
2015-16	\$3,916,551,231	5.9%
2016-17	\$4,174,753,694	6.6%
2017-18	\$4,529,950,142	8.5%
2018-19	\$4,933,638,235	8.9%
2019-20 Proposed	\$5,328,329,294	8.0%
PRIOR 3 YEAR AVE. INC/DEC 8.0%		
PRIOR 5 YEAR AVE. INC/DEC 6.5%		

Local Levy		
	Dollars	% Gain
2014-15	\$47,344,060	0.0%
2015-16	\$49,899,967	5.4%
2016-17	\$51,947,817	4.1%
2017-18	\$54,946,804	5.8%
2018-19	\$59,541,045	8.4%
2019-20 Proposed	\$69,058,438	16.0%
PRIOR 3 YEAR AVE. INC/DEC 6.1%		
PRIOR 5 YEAR AVE. INC/DEC 4.7%		

Mill Rate		
	Dollars	% Gain
2014-15	\$13.50	-1.7%
2015-16	\$12.74	-5.6%
2016-17	\$12.44	-2.4%
2017-18	\$12.13	-2.5%
2018-19	\$12.07	-0.5%
2019-20 Proposed	\$12.96	7.4%
PRIOR 3 YEAR AVE. INC/DEC -1.8%		
PRIOR 5 YEAR AVE. INC/DEC -2.5%		

General Equalized Aid		
	Dollars	% Gain
2014-15	\$42,314,094	8.2%
2015-16	\$45,138,166	6.7%
2016-17	\$47,908,663	6.1%
2017-18	\$47,226,420	-1.4%
2018-19	\$47,831,075	1.3%
2019-20 Proposed	\$47,858,997	0.1%
PRIOR 3 YEAR AVE. INC/DEC 2.0%		
PRIOR 5 YEAR AVE. INC/DEC 4.2%		

Enrollment		
	PK-12 Students	% Gain
2014-15	7838	3.1%
2015-16	8127	3.7%
2016-17	8228	1.2%
2017-18	8417	2.3%
2018-19	8533	1.4%
2019-20 Proposed	8,608	0.9%
PRIOR 3 YEAR AVE. INC/DEC 1.6%		
PRIOR 5 YEAR AVE. INC/DEC 2.3%		

Revenue Assumptions

This section reviews the planning assumptions supporting the revenue budget for the 2019-2020 school year. The revenue budget summarizes sources of money for the upcoming school year. Past state legislative sessions have brought significant changes to the funding of public schools, which are evident in the district's budget.

Wisconsin Act 16 instituted revenue limits for local public schools. The revenue limit determines the amount of revenue a school district can generate based on the number of students served.

The student attendance on the Third Friday in September is used by the State of Wisconsin to determine our revenue. This means the final school budget is established one month after the beginning of the school year.



Two boys at Horizon Elementary practicing their instruments

KEY ASSUMPTIONS

1. The budget is calculated with the revenue cap as of August 30, 2019.
2. The budget is calculated based on a 0.1% increase in equalized aid.
3. Under current revenue limit calculations, the district recommends a tax that is at the state revenue cap.
4. The property tax base (equalized valuation) is estimated to increase by 8.0%.
5. The tax mill rate is projected at \$12.96 per \$1,000 of property value, an increase of 7.4%.

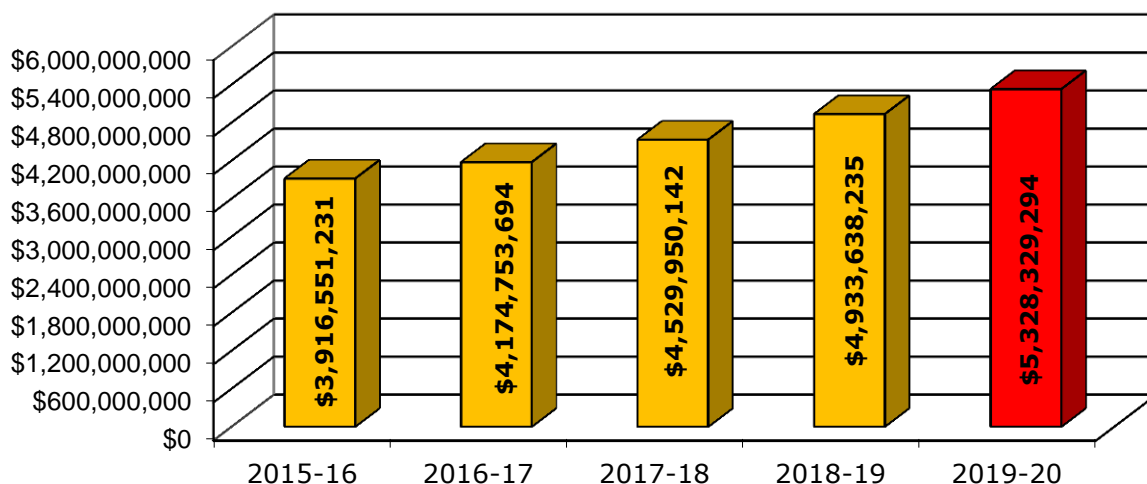
Equalized Value and Tax Mill Rate

Each year municipalities (cities, towns, and villages) report assessed valuation data on properties located within their boundaries to the State of Wisconsin Department of Revenue (DOR). The DOR collects this data and submits an equalized valuation report for property tax purposes to taxing jurisdictions (schools, cities, towns, and villages). Then, in the case of public schools, the school district determines the property tax and sets the tax levy based on a municipality's total equalized valuation.

Key Terms

- **Property Valuation** The dollar value placed on land and buildings for purposes of administering property taxes.
- **Assessed Valuation** The property valuation determined by the municipal (city, town, village or county) assessor as of January 1st in any given year.
- **Assessment Ratio** The ratio of assessed to equalized valuation.
- **Equalized Valuation** The assessed valuation multiplied by an adjustment factor computed by the Wisconsin Department of Revenue to cause each type of property to have comparable value regardless of local assessment practices.
- **Tax Mill Rate** A rate expressed in mills of tax per dollar of property value (e.g., \$30.00 per \$1,000 value).
- **School Tax Mill Rate**
$$\frac{\text{Property Tax Levy}}{\text{Equalized Value}} = \text{School Tax Mill Rate}$$

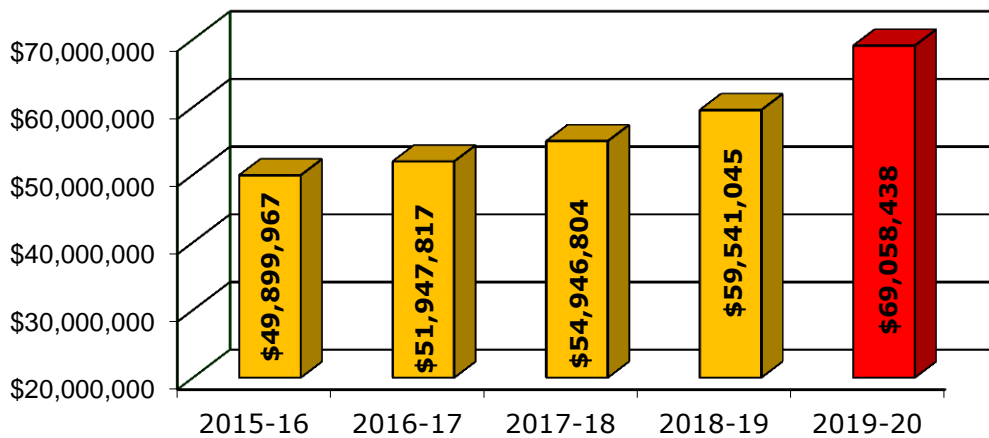
Equalized Value GRAPH 1



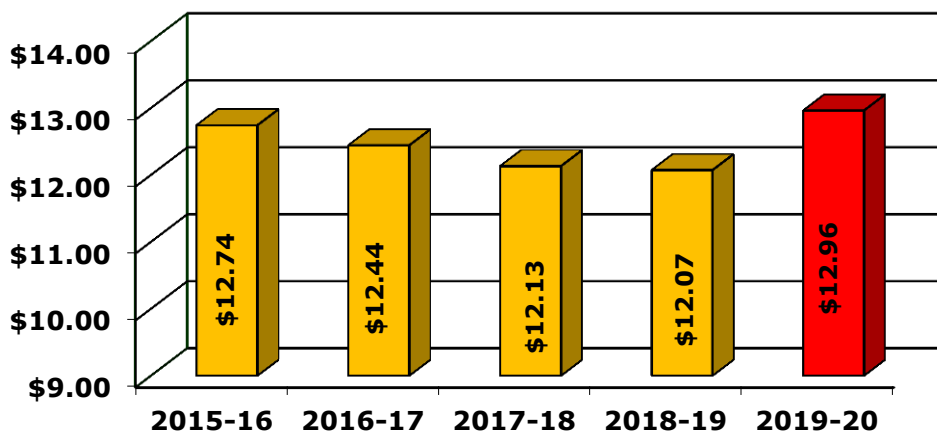
Tax Levy and Mill Rate

The **levy** is the amount of tax money that needs to be generated to fund the general budget and debt service fund. The general fund levy is determined by the state revenue cap formula. The debt service fund is the revenue needed to pay off building project bonds. The **levy** divided by the district's equalized value equals the **mill rate**.

Tax Levy GRAPH 2



Mill Rate History GRAPH 3



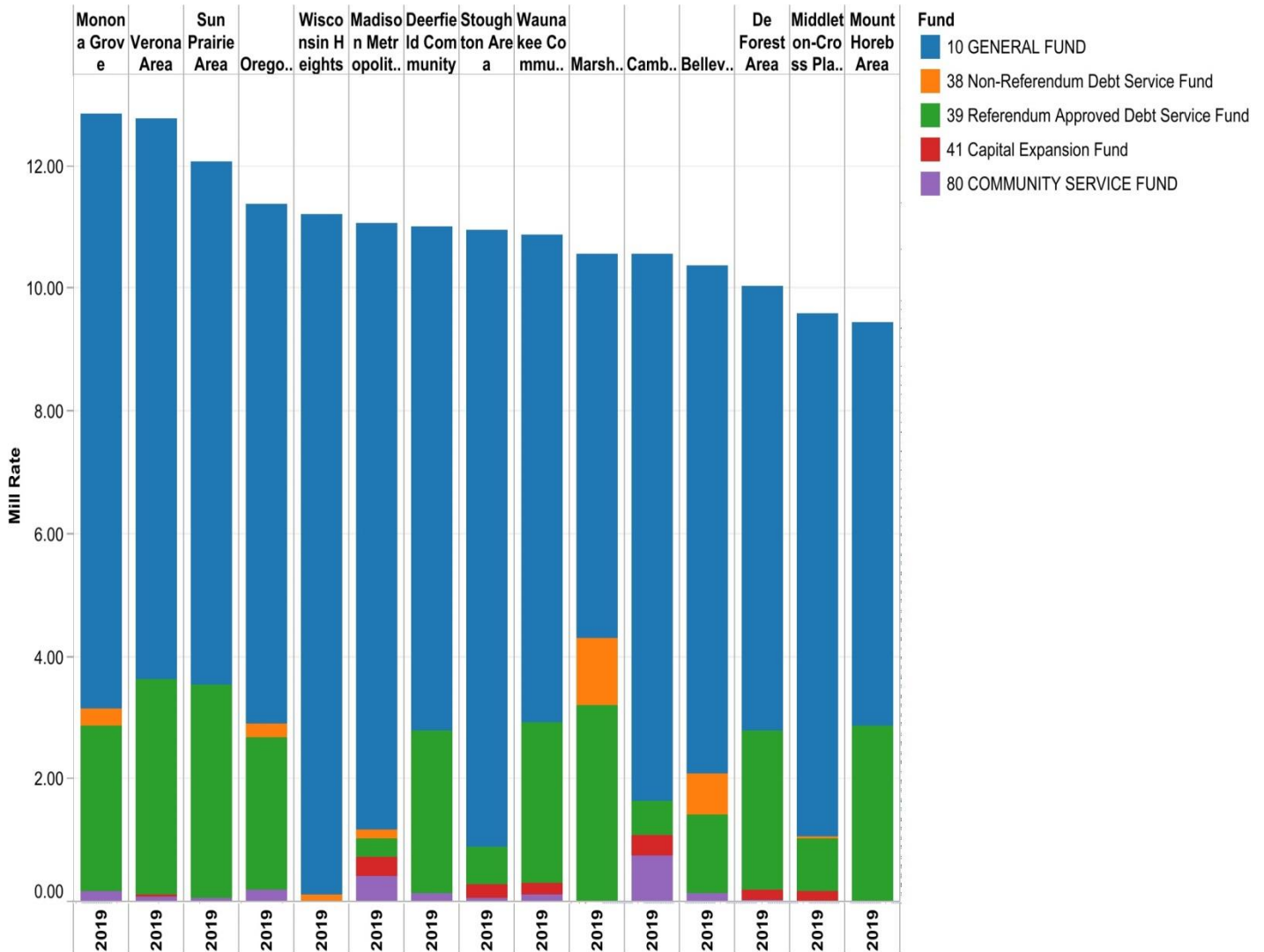
Mill Rate Dane County Comparison

GRAPH 4

This chart shows the mill rate for Dane County school districts. The Chart also breaks down each districts' mill rate by source (general, debt, community service, etc). SPASD has a large voter approved debt levy compared to other districts.

Mill Rates

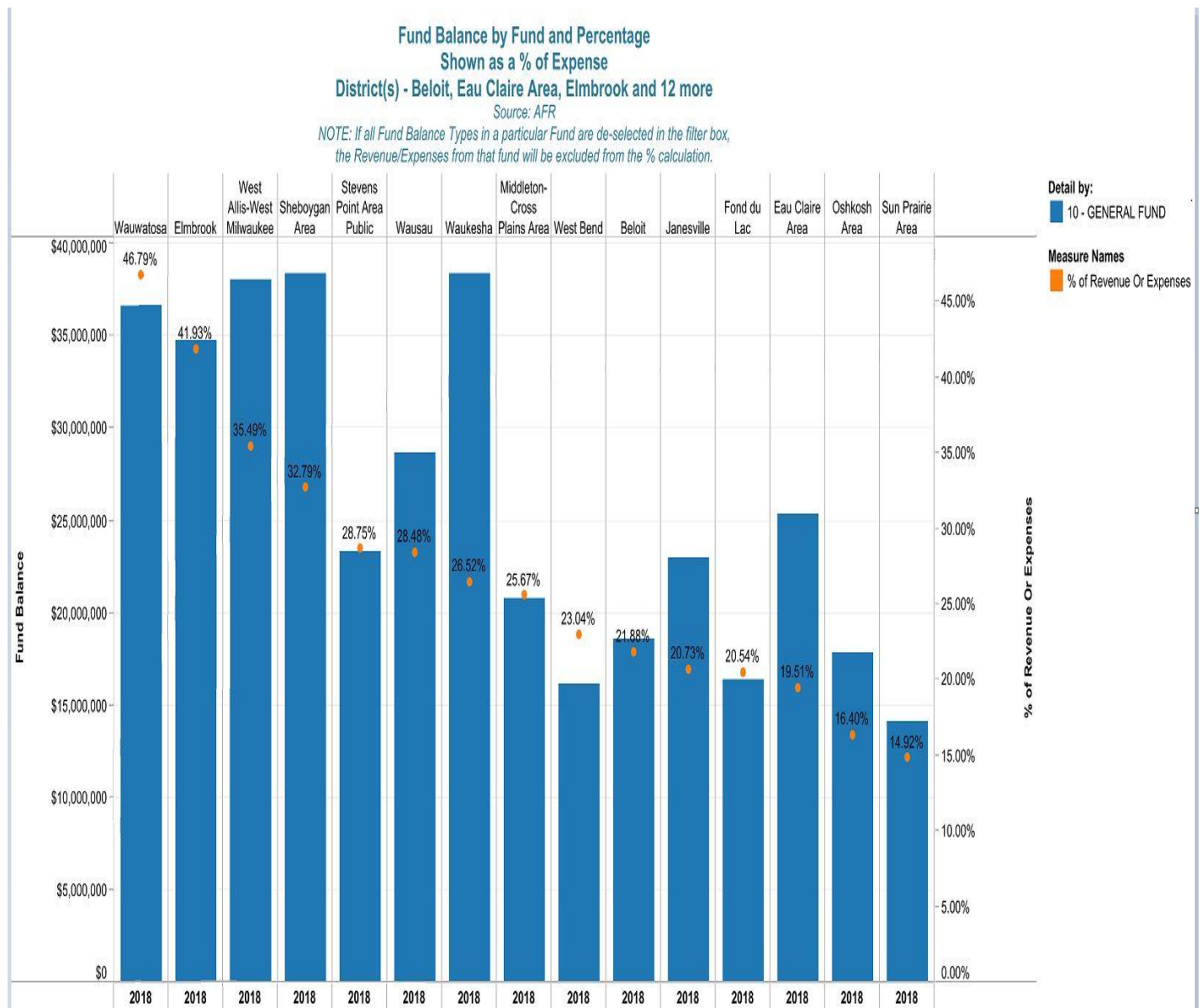
Source: WI Certification of Tax Levy Summary Per DPI



Fund Balance Comparison

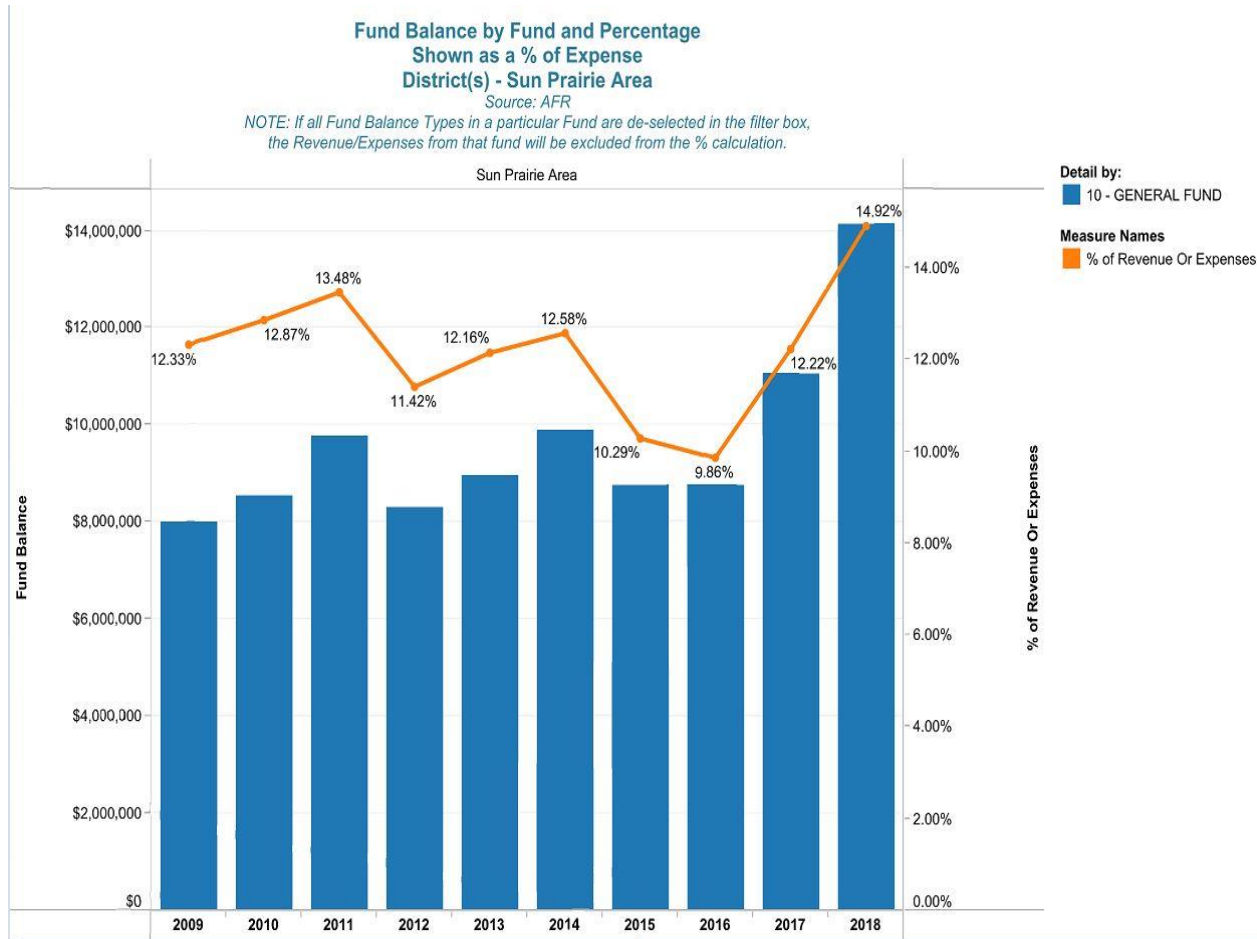
GRAPH 5

Fund Balance percent of similar sized districts: This chart shows the General Fund Balance Percentage of similar sized districts (districts closest to SPASD in enrollment). A larger fund balance helps with bond ratings, lessens the need for short-term borrowing, and pays for unplanned emergency expenses.



Fund Balance by Percentage & Fund GRAPH 6

Fund Balance by Percentage and Fund: This chart shows a 10-year history of SPASD's fund balance. Board Policy DIBA has a goal of a 10% fund balance.



2019 AVID Graduating Class

Student Enrollment

One of the most important pieces of data for a school district budget is the enrollment. The district contracts with the University of Wisconsin's Applied Population Lab (APL) for 10-year enrollment projections, which are based (in part) on birth rates.

Table 1 illustrates the last ten years' enrollment and the projection for the next five years. The projection shows a growth of 185 students, and for budgetary purposes the number 75 was used.



Cardinal Heights E House Class



Student Jazz Performance

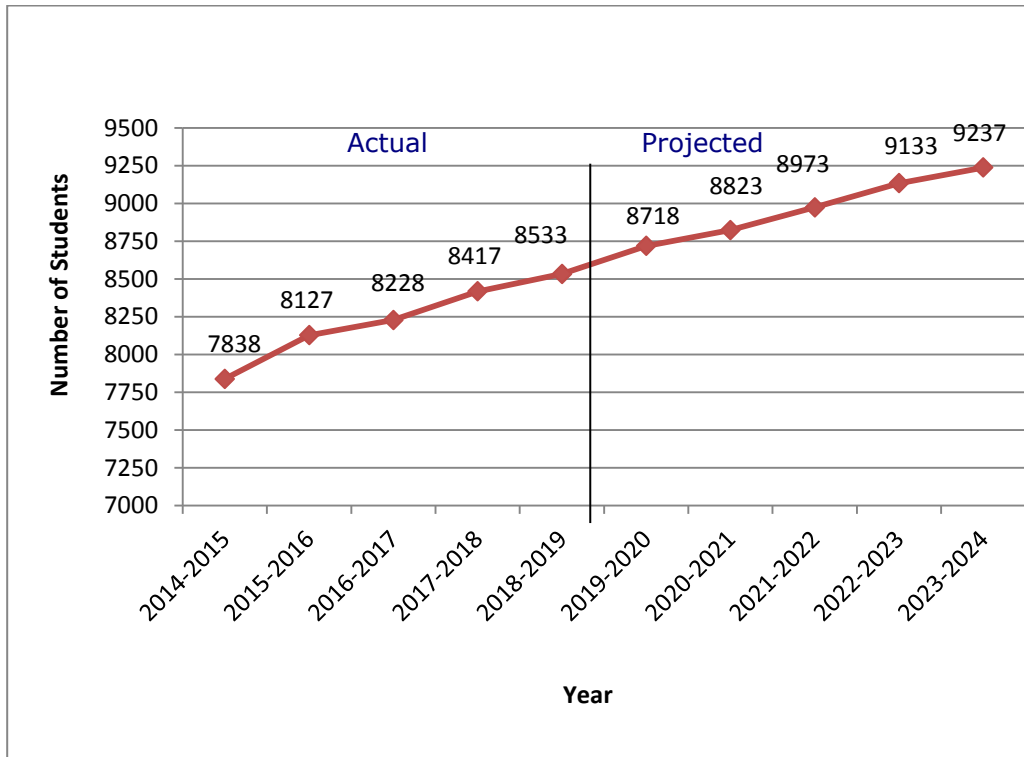
Sun Prairie Third Friday Enrollment by Level

TABLE 1

Year	[PK]	4K	Elementary	Middle	Upper Middle	High*	Total
2009-10 (Actual)	70	381	2995	914	940	1360	6660
2010-11 (Actual)	41	455	3072	976	981	1433	6958
2011-12 (Actual)	52	486	3112	999	959	1500	7108
2012-13 (Actual)	43	496	3200	1050	1047	1548	7384
2013-14 (Actual)	33	493	3316	1079	1093	1586	7600
2014-15 (Actual)	37	473	3459	1068	1168	1633	7838
2015-16 (Actual)	41	507	3584	1098	1191	1706	8127
2016-17 (Actual)	43	516	3579	1164	1123	1803	8228
2017-18 (Actual)	48	567	3633	1226	1149	1794	8417
2018-19 (Actual)	49	574	3621	1229	1235	1825	8533
2019-20 (Projected)	48	593	3658	1278	1276	1865	8718
2020-21 (Projected)	48	531	3696	1287	1307	1954	8823
2021-22 (Projected)	48	537	3768	1269	1360	1991	8973
2022-23 (Projected)	48	541	3838	1254	1370	2082	9133
2023-24 (Projected)	48	538	3912	1270	1350	2119	9237

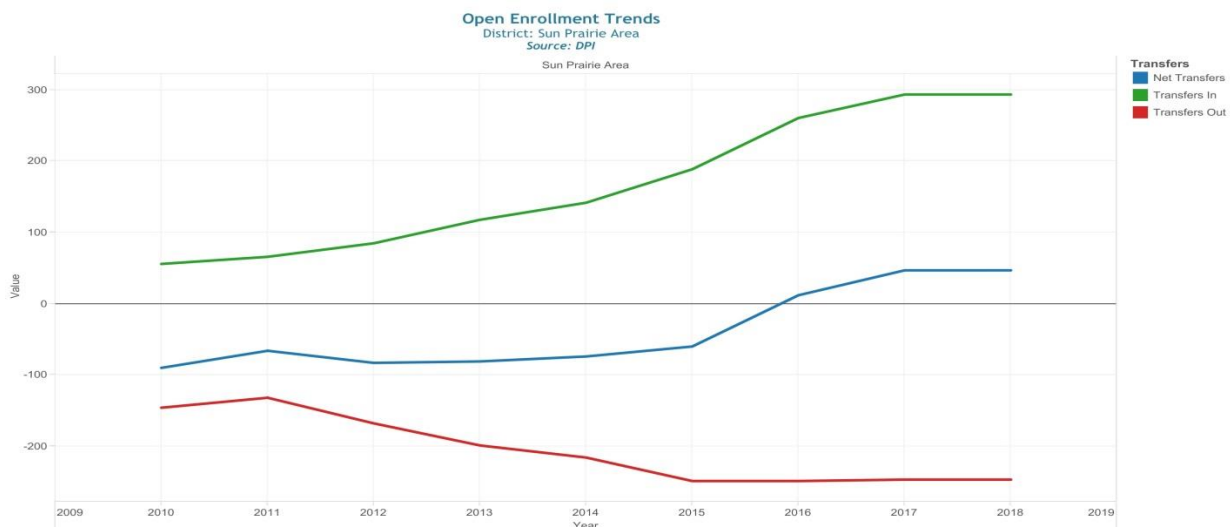
*High School includes Prairie Phoenix Academy students

Student Enrollment Pattern GRAPH 7



Open Enrollment Trends GRAPH 8

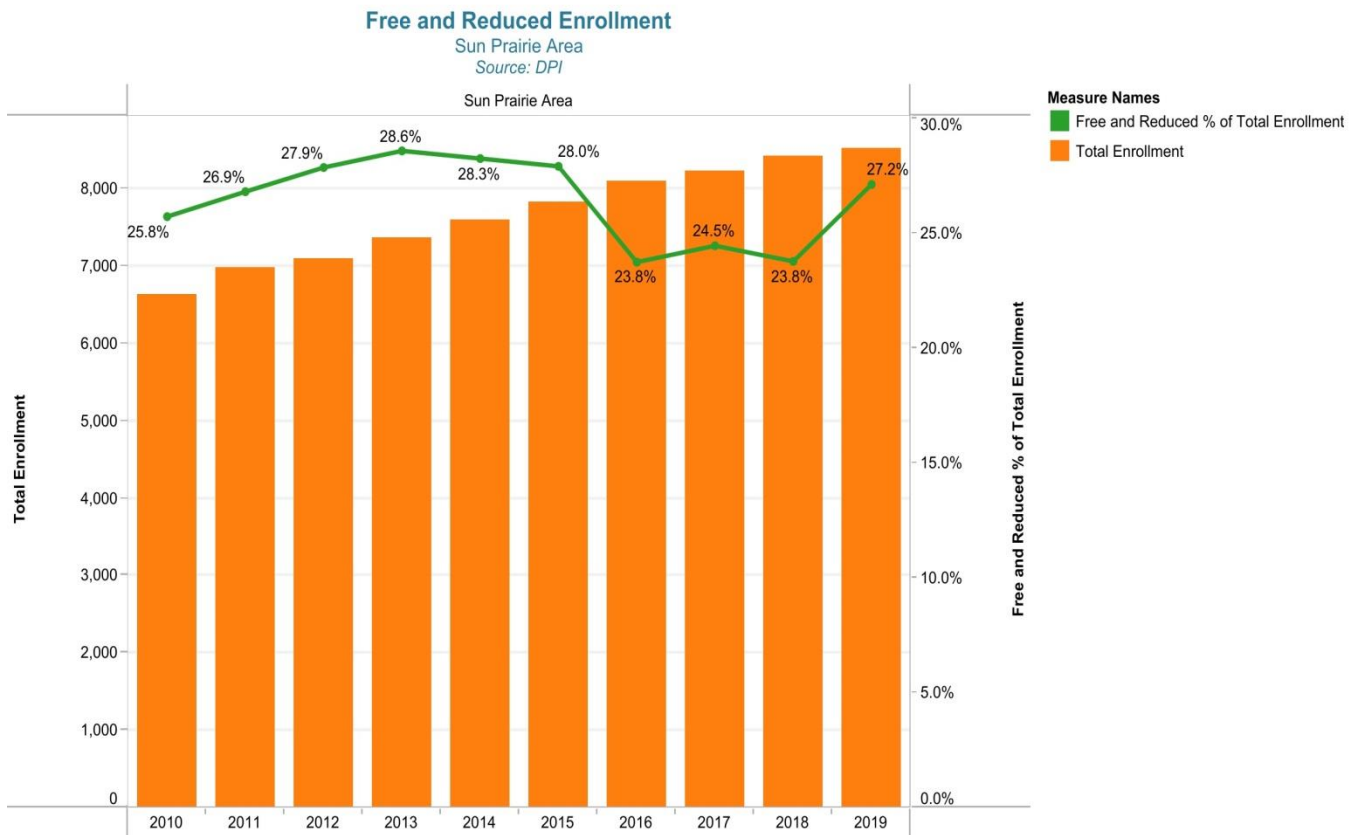
Open Enrollment Trends: This chart illustrates the trend for the number of Open Enrollment students attending and leaving SPASD. The “net” trend line is a combination of the Transfer in and Transfer out.



Free & Reduced Enrollment

GRAPH 9

Free and Reduced: This chart illustrates a 10-year enrollment of the district and also the corresponding percentage trend line of students who qualified for Free or Reduced lunches based on USDA guidelines.



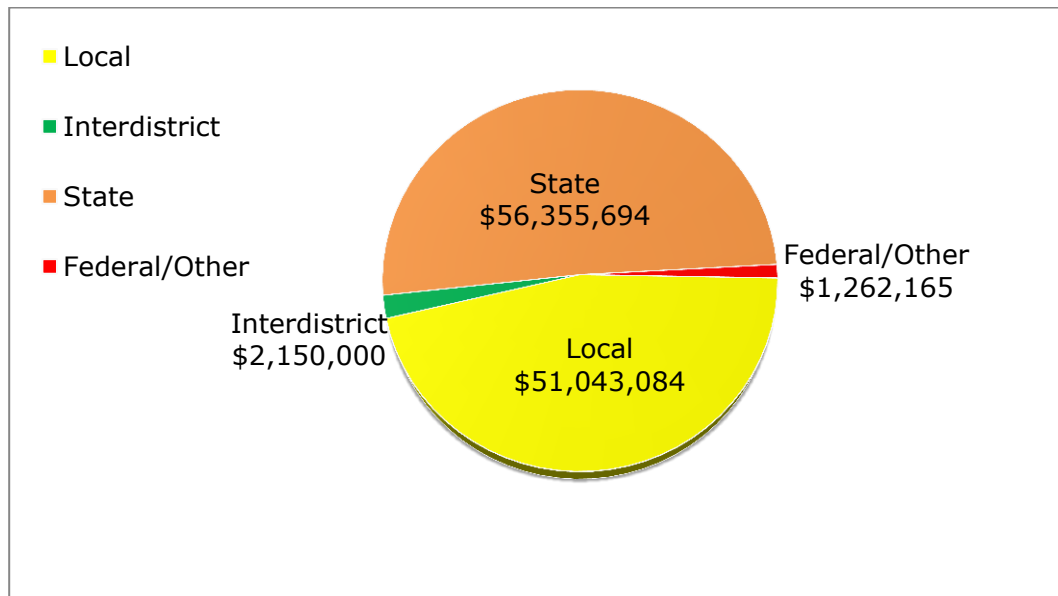
Royal Oaks SCO Presents check for the School Nutrition Program



Two Boys Utilizing the New Salad Bar at their School

General Operations (Fund 10) Revenue Budget

GRAPH 10



General Operations (Fund 10) Revenue by Source

TABLE 2

SOURCE	SOURCE DESCRIPTION	2019-2020 PROPOSED BUDGET	% OF TOTAL BUDGET
Local	Taxes	\$50,011,084	45.13%
Local	School Admissions/Other School Income	\$116,000	0.10%
Local	Interest on Investments	\$325,000	0.29%
Local	Other Revenue Local Sources	\$591,000	0.53%
Interdistrict	Tuition Payments in WI	\$2,150,000	1.94%
State	State Aid-Categorical	\$284,120	0.26%
State	State Aid-General	\$47,858,997	43.19%
State	State-Special Project Grants	\$40,962	0.04%
State	State Sage Aid	\$685,000	0.62%
State	Other Revenue From State Sources	\$7,486,615	6.76%
Federal	Special Federal Grants	\$225,893	0.20%
Federal	EASA Grants	\$703,381	0.63%
Federal	Federal Aid from State Agency	\$201,891	0.18%
Other	Refund of Disbursements	\$95,000	0.09%
Other	Miscellaneous	\$36,000	0.03%
---	Total Revenue	\$110,810,943	100.00%

District Staffing

Staffing in the Sun Prairie Area School District is divided into four major categories and is listed by full-time equivalency (FTE). FTE represents the amount of employee time assigned to a program or service. For example, a teacher scheduled to teach full-time is listed as a 1.0 FTE, while a teacher scheduled to teach one-half of an instructional day is listed as a .50 FTE.

The “teachers” category includes all certified staff and, in an operational sense, reflects all instructional staff within the professional educators.

The “support staff” category includes employee groups such as administrative associates, instructional assistants, special education assistants, health assistants, facilities and grounds workers, school nutrition workers, accounting assistants, and technology support technicians.

The “administration” category includes building principals, assistant principals, and employees that serve in an administrative capacity on a district-wide basis.

The “administrative support” category includes staff that support business services, technology, food service, student services, human resources, instructional services, and district administration.



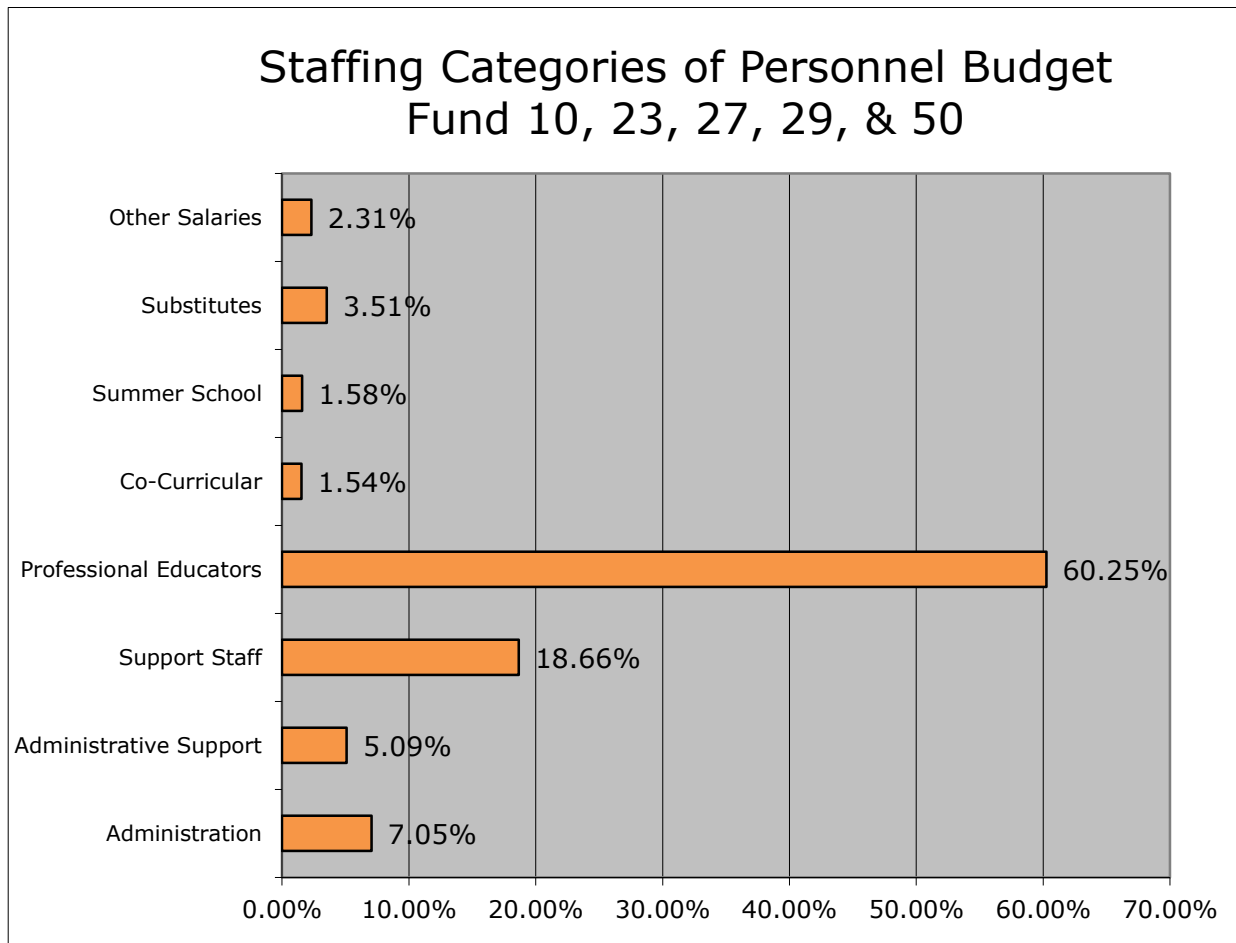
Community Schools Staff



Prairie View Staff Getting Ready for the 2019 School Year

District Staffing Categories

GRAPH 11



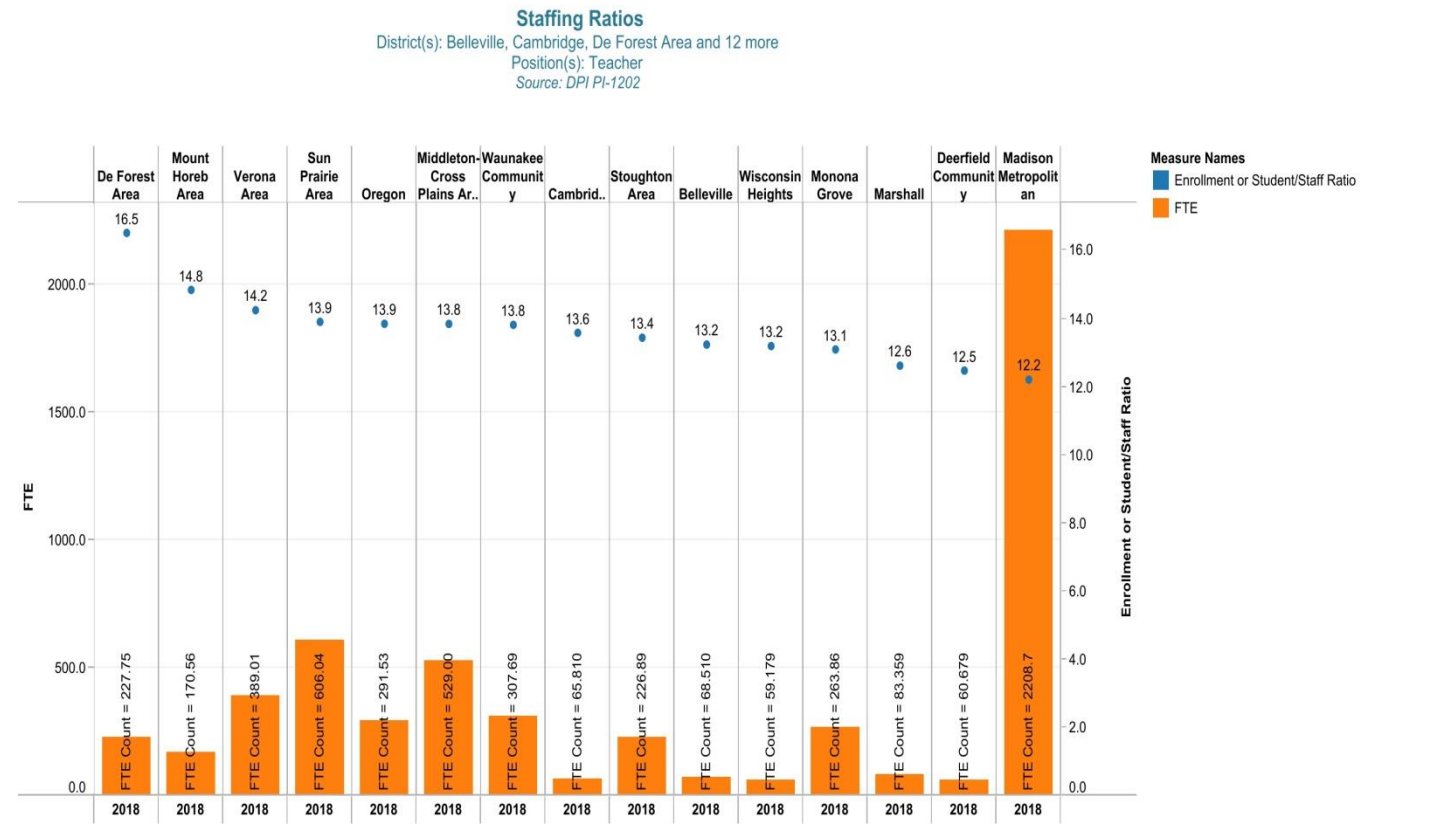
School Counselors During School Counseling Week



Responsiveness Training for Staff

Staffing Ratio Comparison
GRAPH 12

Staffing Ratios: This chart illustrates the student to teacher staff ratio for SPASD and other Dane County districts. For example, a 15:1 ratio means that for every 15 students there is one licensed teacher in the district.



C.H. Bird Staff at Convocation



Human Resources Staff Members

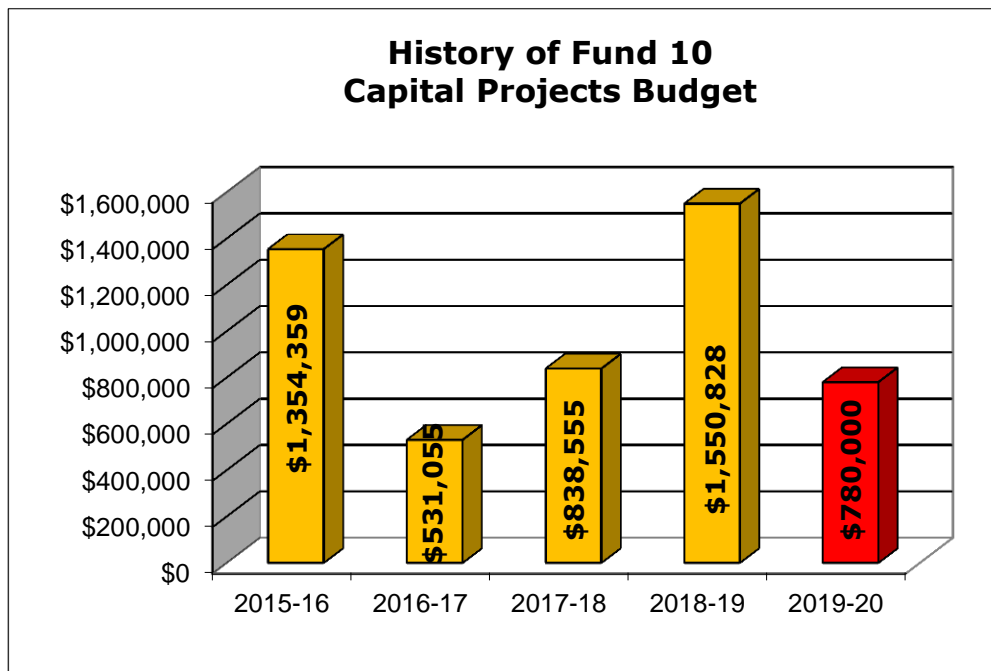
Summary of Capital Projects Budget 2019-2020

TABLE 3

<u>Project Summary</u>	<u>Budget</u>
Asphalt and Concrete Work	\$70,000
Athletic Infrastructure	\$105,000
Custodial Operations	\$19,750
Grounds	\$190,750
Safety and Security	\$51,000
Building Maintenance	\$20,000
Painting	\$75,000
Tile and Carpeting	\$80,000
Vehicles	\$138,500
Pool Maintenance	\$30,000
Budget Total	\$780,000

History of Capital Projects Budget

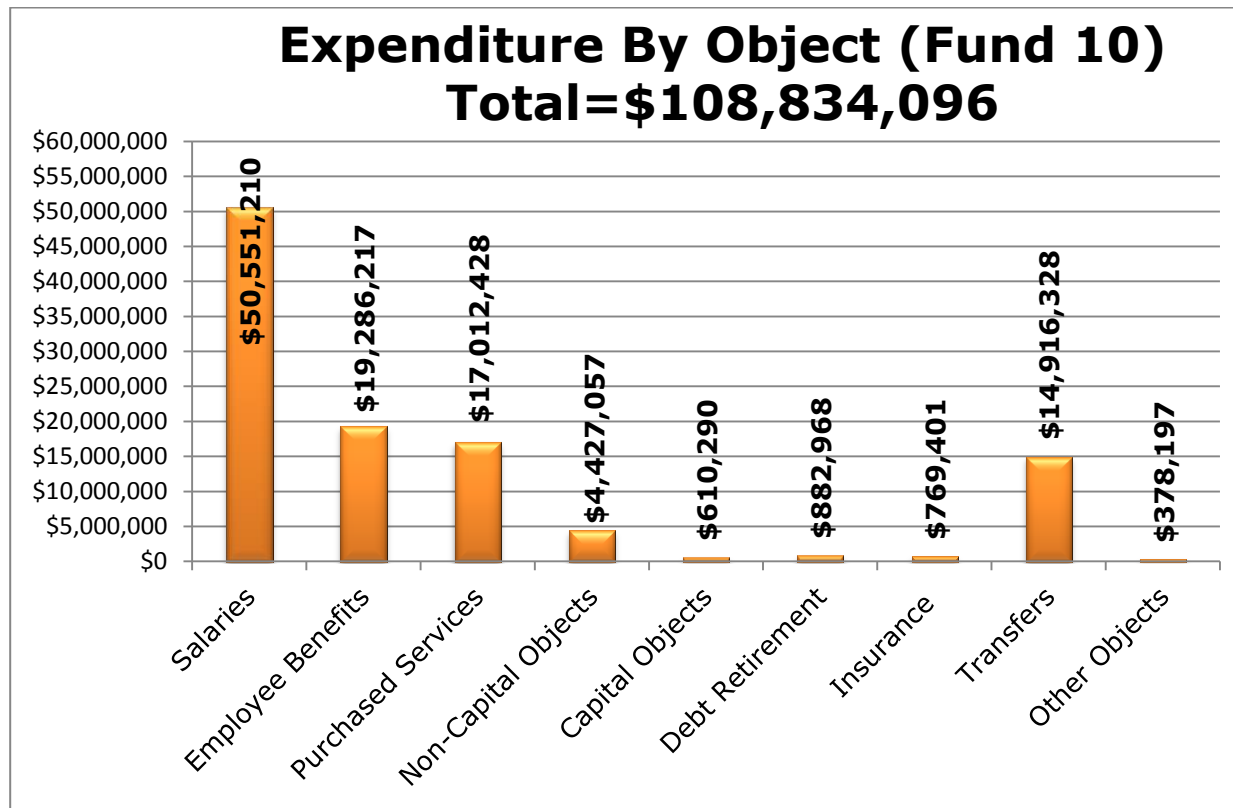
GRAPH 13



*Please note the 2016 & 2019 referendums provided funding for many capital projects.

General Operations (Fund 10) Expenditures

GRAPH 14



General Operations (Fund 10) Expenditures by Object

TABLE 4

OBJECT DESCRIPTION	2019-2020 PROPOSED BUDGET	% OF TOTAL BUDGET
Salaries	\$50,551,210	46.45%
Benefits	\$19,286,217	17.72%
Purchased Services	\$17,012,428	15.63%
Non Capital Objects	\$4,427,057	4.07%
Capital Objects	\$610,290	0.56%
Debt Retirement	\$882,968	0.81%
Insurance	\$769,401	0.71%
Transfers	\$14,916,328	13.71%
Other Objects	\$378,197	0.35%
Total Expense	\$108,834,096	100.00%

Fund Expenditures by Object Report
(Funds 10, 21, 23, 27, 29, 50, 72, 96, 99)
TABLE 5

OBJECT	DESCRIPTION	2017/18 AUDITED ACTUAL	2018/19 UNAUDITED ACTUAL	2019/20 PROPOSED BUDGET	2018/19 - 2019/20 % CHANGE
101	ADMINISTRATIVE SALARIES	\$3,959,486.52	\$4,081,838.51	\$4,586,236.00	12.36%
102	ADMIN SUPPORT SALARIES	\$2,416,828.58	\$3,117,322.32	\$3,310,526.00	6.20%
103	SUPPORT STAFF SALARIES	\$10,171,914.58	\$11,299,778.19	\$12,136,258.00	7.40%
104	TEACHER SALARIES	\$33,985,595.07	\$36,145,844.19	\$39,182,445.00	8.40%
105	EXTRA-CURRICULAR SALARIES	\$989,717.07	\$1,037,747.94	\$1,008,487.00	-2.82%
106	SUMMER SCHOOL SALARIES	\$909,814.45	\$956,802.93	\$1,029,818.00	7.63%
107	LEADERSHIP COUNCIL SALARIES	\$127,834.96	\$152,905.06	\$151,900.00	-0.66%
109	SUBSTITUTE SALARIES	\$1,805,532.54	\$1,742,038.13	\$2,285,169.00	31.18%
110	OTHER SALARIES	\$1,711,070.97	\$1,685,186.31	\$1,349,366.00	-19.93%
113	SCHOOL BOARD SALARIES	\$35,999.52	\$36,839.52	\$36,000.00	-2.28%
212	EMPLOYER RETIREMENT	\$3,601,620.66	\$3,791,548.98	\$4,176,168.00	10.14%
222	FICA	\$4,142,256.94	\$4,431,635.55	\$4,576,622.00	3.27%
230	LIFE INSURANCE	\$116,973.47	\$127,733.03	\$143,989.00	12.73%
241	HEALTH INSURANCE	\$12,470,094.55	\$13,174,232.06	\$13,640,710.00	3.54%
243	DENTAL INSURANCE	\$1,122,769.63	\$1,138,053.14	\$1,397,396.00	22.79%
251	DISABILITY INSURANCE	\$129,200.06	\$141,827.91	\$150,649.00	6.22%
291	COLLEGE CREDIT REIMBURSEMENT	\$67,193.86	\$27,945.41	\$71,000.00	154.07%
293	MISCELLANEOUS BENEFITS	\$834,015.63	\$908,081.60	\$918,750.00	1.17%
296	OTHER TAXABLE EMPLOYEE BENEFITS	\$345,232.74	\$390,623.16	\$376,800.00	-3.54%
310	PERSONAL SERVICES	\$1,995,089.80	\$2,878,932.43	\$5,208,568.00	80.92%
320	PROPERTY SERVICES	\$1,562,896.74	\$0.00	\$0.00	#DIV/0!
321	TECHNOLOGY REPAIRS/MAINTENANCE	\$0.00	\$9,890.85	\$0.00	-100.00%
322	TECHNOLOGY EQUIPMENT RENTAL	\$0.00	\$110,393.70	\$110,469.00	0.07%
324	MAINTENANCE/REPAIRS NON TECHNOLOGY	\$85,504.72	\$450,660.91	\$985,614.00	118.70%
325	VEHICLE AND EQUIPMENT RENTAL	\$3,696.00	\$11,335.52	\$6,500.00	-42.66%
327	CONSTRUCTION SERVICES	\$113,255.63	\$194,905.03	\$0.00	-100.00%
329	CLEANING SERVICES	\$0.00	\$137,279.50	\$6,000.00	-95.63%
331	GAS FOR HEAT	\$222,918.69	\$237,215.00	\$298,752.00	25.94%

336	ELECTRICITY	\$1,134,250.95	\$1,147,549.12	\$1,408,378.00	22.73%
337	WATER	\$38,480.45	\$41,184.00	\$47,105.00	14.38%
338	SEWAGE	\$40,723.87	\$42,694.13	\$49,599.00	16.17%
339	OTHER-STORMWATER/ IRRIGATION	\$107,383.72	\$130,320.07	\$121,804.00	-6.53%
341	PUPIL TRAVEL	\$4,204,980.89	\$4,487,561.86	\$4,681,471.00	4.32%
342	EMPLOYEE TRAVEL	\$186,645.21	\$294,626.48	\$255,593.00	-13.25%
346	EMPLOYEE TRAVEL FOR IEP MEDICAL SERVICE	\$1,978.53	\$2,337.05	\$2,350.00	0.55%
348	VEHICLE FUEL	\$45,748.81	\$53,742.41	\$50,000.00	-6.96%
351	ADVERTISING	\$11,257.23	\$13,451.78	\$16,500.00	22.66%
353	POSTAGE	\$43,016.25	\$51,298.75	\$64,670.00	26.07%
354	PRINTING	\$5,248.93	\$6,463.76	\$11,500.00	77.92%
355	TELEPHONE	\$66,253.13	\$77,366.66	\$82,395.00	6.50%
358	ON-LINE COMMUNICATIONS	\$90,411.24	\$48,450.00	\$13,300.00	-72.55%
360	TECHNOLOGY & SOFTWARE SERVICES	\$0.00	\$951,754.34	\$1,083,326.00	13.82%
370	EDUCATIONAL SERVICES	\$2,104,972.52	\$2,110,241.61	\$1,755,000.00	-16.83%
382	INTERDISTRICT PAYMENTS	\$1,582,416.00	\$1,667,764.00	\$1,673,346.00	0.33%
386	PAYMENT TO CESA	\$67,247.55	\$87,655.93	\$33,200.00	-62.12%
387	PAYMENT TO STATE AGENCIES	\$217,830.83	\$350,172.37	\$286,173.00	-18.28%
389	PAYMENT TO WTCS DISTRICT	\$16,094.32	\$27,004.84	\$165,000.00	511.00%
411	GENERAL SUPPLIES	\$1,902,138.87	\$1,798,836.58	\$1,853,839.00	3.06%
412	GENERAL SUPPLIES-IEP SERVICES	\$16,268.58	\$30,380.82	\$33,400.00	9.94%
415	FOOD	\$1,255,631.02	\$1,112,373.63	\$1,256,214.00	12.93%
416	MEDICAL SUPPLIES	\$0.00	\$12,707.21	\$14,550.00	14.50%
417	PAPER	\$17,316.30	\$25,773.27	\$35,000.00	35.80%
418	MEDICAL SUPPLIES-IEP SERVICE	\$9,989.92	\$193.32	\$0.00	-100.00%
420	APPAREL	\$26,746.48	\$35,910.71	\$28,050.00	-21.89%
431	AV MEDIA	\$1,246.75	\$5,729.53	\$2,700.00	-52.88%
432	LIBRARY BOOKS	\$232,298.62	\$168,324.36	\$122,850.00	-27.02%
433	NEWSPAPERS	\$469.28	\$629.13	\$405.00	-35.63%
434	PERIODICALS	\$10,166.52	\$15,592.96	\$10,501.00	-32.66%
435	COMPUTER SOFTWARE	\$11,137.50	\$0.00	\$0.00	#DIV/0!
436	COMPUTERS	\$6,420.68	\$0.00	\$0.00	#DIV/0!
437	ON-LINE SUBSCRIPTIONS	\$132,053.95	\$0.00	\$0.00	#DIV/0!
439	OTHER MEDIA	\$23,033.04	\$14,653.71	\$7,430.00	-49.30%
440	NON-CAPITAL EQUIPMENT	\$1,137,957.16	\$1,543,309.17	\$813,642.00	-47.28%
446	TOOLS AND IMPLEMENTS	\$1,428.06	\$7,441.46	\$5,000.00	-32.81%
450	ITEMS FOR RESALE	-\$32,128.92	\$228,364.93	\$0.00	-100.00%
471	TEXTBOOKS	\$519,283.01	\$629,829.21	\$967,498.00	53.61%
472	WORKBOOKS	\$396,531.81	\$35,885.36	\$87,150.00	142.86%

473	SHEET MUSIC	\$4,613.45	\$9,426.37	\$12,750.00	35.26%
479	OTHER INSTRUCTIONAL BOOKS	\$94,789.77	\$331,062.12	\$121,695.00	-63.24%
480	NON-INSTRUCTIONAL COMPUTER SOFTWARE	\$509,362.09	\$0.00	\$0.00	#DIV/0!
481	TECHNOLOGY SUPPLIES	\$0.00	\$18,468.84	\$132,900.00	619.59%
482	NON-CAPITAL TECH EQUIPMENT	\$0.00	\$669,844.09	\$302,150.00	-54.89%
483	NON-CAPITAL SOFTWARE	\$0.00	\$11,080.84	\$27,200.00	145.47%
490	OTHER NON-CAPITAL OBJECTS	\$12,641.20	\$32,303.41	\$17,847.00	-44.75%
511	SITE PURCHASE	\$74,500.00	\$0.00	\$0.00	#DIV/0!
550	EQUIPMENT ADDITION	\$446,916.91	\$333,973.58	\$332,250.00	-0.52%
560	EQUIPMENT REPLACEMENT	\$432,697.12	\$308,339.11	\$292,040.00	-5.29%
571	EQUIPMENT RENT	\$94,697.99	\$0.00	\$0.00	#DIV/0!
581	EQUIPMENT ADDITION TECHNOLOGY	\$0.00	\$9,125.00	\$30,000.00	228.77%
678	CAPITAL LEASES PRINCIPAL	\$371,331.66	\$409,662.73	\$409,431.00	-0.06%
682	TEMPORARY NOTE INTEREST	\$292,391.10	\$380,004.23	\$400,000.00	5.26%
688	CAPITAL LEASES INTEREST	\$12,452.32	\$7,091.25	\$23,537.00	231.92%
691	PAYING AGENT FEES	\$49,203.92	\$43,332.74	\$50,000.00	15.39%
711	LIABILITY INSURANCE	\$94,554.34	\$103,259.34	\$104,343.00	1.05%
712	PROPERTY INSURANCE	\$126,074.00	\$155,868.00	\$182,100.00	16.83%
713	WORKER'S COMPENSATION	\$476,810.00	\$468,537.00	\$477,977.00	2.01%
719	OTHER/AUTO INSURANCE	\$25,725.00	\$30,624.00	\$29,522.00	-3.60%
720	JUDGEMENTS	\$0.00	\$9,000.00	\$0.00	-100.00%
730	UNEMPLOYMENT COMPENSATION	\$19,088.68	\$8,985.06	\$90,000.00	901.66%
827	TRANSFER TO FUND 27	\$12,493,476.57	\$13,575,010.79	\$14,868,428.00	9.53%
846	TRANSFER TO FUND 46	\$2,000,000.00	\$900,000.00	\$0.00	-100.00%
850	TRANSFER TO FUND 50	\$175,136.96	\$51,710.92	\$30,000.00	-41.99%
899	TRANSFER TO FUND 99	\$13,263.10	\$14,361.90	\$17,900.00	24.64%
932	SHARED RECEIPTS-WIAA	\$48,246.75	\$18,541.97	\$0.00	-100.00%
940	DUES AND FEES	\$267,596.81	\$451,945.74	\$396,817.00	-12.20%
948	SPECIAL ASSESSMENTS	\$3,295.84	\$0.00	\$0.00	#DIV/0!
969	OTHER ADJUSTMENTS	\$21,713.28	\$227,451.59	\$10,000.00	-95.60%
972	PROPERTY TAX CHARGEBACK/ EQUALIZATION AID	\$21,415.87	\$60,765.59	\$25,000.00	-58.86%
991	GIFTS & SCHOLARSHIPS	\$32,446.80	\$27,863.49	\$0.00	-100.00%
---	EXPENSE	\$116,775,218.47	\$124,343,811.10	\$132,567,018.00	6.61%

FOOTNOTES

OBJECT	OBJECT DESCRIPTION	EXPLANATION
101	ADMINISTRATIVE SALARIES	Reflects normal salary increases, plus Dane County pay adjustments and one additional administrator for Token Springs.
102	ADMIN SUPPORT SALARIES	Reflects normal salary increases plus staffing for growth.
103	SUPPORT STAFF SALARIES	Reflects normal salary increases plus staffing for growth.
104	TEACHER SALARIES	Reflects normal salary increases, plus Dane County pay adjustments and additional staffing for growth and budget programs.
105	EXTRA-CURRICULAR SALARIES	Some grants to be recorded will pay for extra-curricular.
106	SUMMER SCHOOL SALARIES	Reflects the growth of summer school.
107	LEADERSHIP COUNCIL SALARIES	TLEC and BLC stipends.
109	SUBSTITUTE SALARIES	Reflects an increase use of subs and also increase in sub pay.
110	OTHER SALARIES	This account is used for many miscellaneous payments to staff. Examples include: overtime for Facilities & Grounds employees (snow plowing and on-call), building initiatives for special projects, Early Reading Empowerment (ERE) tutoring, extended contracts for some Professional Educators (guidance and agriculture), behind-the-wheel driver education time, pay for Professional Educators who present at staff development workshops after hours, lunch room duty pay, all Support Staff overtime, and pay for support staff professional development. Some of this budget comes from grants that have not yet been verified.
113	SCHOOL BOARD SALARIES	This account is explained in the Annual Meeting booklet under the motion on "School Board Salaries." Comparable salaries are included in Appendix 6.
212	EMPLOYER RETIREMENT	Contribution rate will increase from 6.55% to 6.75% starting January 1, 2020. The budget has increased due to new staff.
222	FICA	Social Security to Federal government paid by employer; 7.65%.

241	HEALTH INSURANCE	Health insurance premiums will have a 0% increase on 1/1/20 due to aggressive bidding. New staff is factored into the proposed budget. An October budget adjustment could occur with this account.
243	DENTAL INSURANCE	Reflects a 0% increase in premium and includes additional new staff. Also, some money is put into a reserve fund because the district is self-funded for dental insurance. An October budget adjustment could occur with this account.
291	COLLEGE CREDIT REIMBURSEMENT	An adjustment will be made to this account in October.
293	MISCELLANEOUS BENEFITS	Budget is based on the projected cost of retiree benefits.
296	OTHER TAXABLE EMPLOYEE BENEFITS	Reflects employees who waive health insurance and take the Alternative Benefit Plan.
310	PERSONAL SERVICES	The large increase is due to payments from the exceed the revenue cap for construction.
320	PROPERTY SERVICES	The 2017-18 spending reflects large capital project expenses.
322	TECHNOLOGY RENTAL	IT Fiber Lease with TDS.
327	CONSTRUCTION SERVICES	This account is no longer used by the district.
331-339	UTILITIES	Utilities are budgeted on a 3-year average plus inflation.
341	PUPIL TRAVEL	Cost of busing students. Includes new routes and increase in contract pricing.
342	EMPLOYEE TRAVEL	Staff travel between buildings and outside the district; some budgets will be adjusted when grants are verified.
348	VEHICLE FUEL	This budget will be monitored and adjusted if needed.
351	ADVERTISING	Planned increases in communication budget.
353	POSTAGE	Planned increases in communication budget.
354	PRINTING	Printing of election ballots. Could be adjusted in October.
358	ON-LINE COMMUNICATIONS	Represents a large decrease due to switch of providers.
370	EDUCATIONAL SERVICES	Payments to 4K centers and tuition to private educational institutions for special education students. Based on a projection and will be adjusted after the 3rd Friday count is verified.

382	INTER-DISTRICT PAYMENTS	The amount SPASD pays other districts for open enrolled students leaving our district. Based on a projection and will be adjusted after the 3rd Friday count is verified.
386	PAYMENT TO CESA	Based on current CESA contracts. Some services may be added during the year.
387	PAYMENT TO STATE AGENCIES	Based on the preliminary number of students expected to attend the virtual school offered by SPASD.
389	PAYMENT TO WTCS DISTRICT	Based on preliminary Youth Options numbers.
411	GENERAL SUPPLIES	Normal school supplies used by school and DSC.
412	GENERAL SUPPLIES-IEP SERVICES	Updated testing protocols and testing materials for new schools.
415	FOOD	This object is only used for School Nutrition.
416	MEDICAL SUPPLIES	Medical supplies were previously recorded in object 418. Starting in 2018-19, medical supplies are coded to object 416.
417	PAPER	This account will be monitored throughout the year and adjusted if needed. Paper prices vary from year to year.
418	MEDICAL SUPPLIES-IEP SERVICE	Starting in 2018-19, medical supplies are being coded to object 416.
420	APPAREL	Includes student athlete uniforms and employee uniforms for those required (SN and F&G).
431-439	AV MEDIA, LIBRARY BOOKS, NEWSPAPERS, PERIODICALS, COMPUTER SOFTWARE, ON-LINE SUBSCRIPTIONS, OTHER MEDIA	Budget decrease is due to not knowing the actual amount of State Library Aid until January. Most likely, the amount spent on library materials will be similar to prior years.
440	NON-CAPITAL EQUIPMENT	Starting in 2018-19, technology non capital equipment is coded to objects 481-483.
450	ITEMS FOR RESALE	This budget will get adjusted throughout the school year.
471	TEXTBOOKS	Based on instructional plan presented to the School Board.
472	WORKBOOKS	Based on TLE budget requests.
479	OTHER INSTRUCTIONAL BOOKS	Based on instructional plan presented to the School Board.
480	NON-INSTRUCTIONAL COMPUTER SOFTWARE	Annual software agreements; i.e., student records, financial, BoardDocs, Skyward.
490	OTHER NON-CAPITAL OBJECTS	Covers resource books outside the classroom; i.e., guidance and staff development.

511	SITE PURCHASE	High School Home Construction Class has partnered with Habitat for Humanity and will not need a site.
550/560	EQUIPMENT ADDITION/REPLACEMENT	Replacement and purchase of new equipment.
571	EQUIPMENT RENT	Cost to lease fiber from TDS (previously SP Utilities).
678/688	CAPITAL LEASES PRINCIPAL/INTEREST	Central Copy, Chromebooks, and wireless equipment leases.
682	TEMPORARY NOTE INTEREST	The district borrows money for cash flow purposes.
691	PAYING AGENT FEES	Fees associated with short-term borrowing.
711-713,719, & 730	LIABILITY, PROPERTY, WORKERS COMPENSATION, AUTO, & UNEMPLOYMENT INSURANCE	The district aggressively bid out insurance and this budget reflects the bid.
827	TRANSFER TO FUND 27	Transfer of General Fund (10) dollars to the Special Education Fund (27).
846	TRANSFER TO FUND 46	Fund 46 is the long-term capital maintenance account; this amount represents the money set aside in a year.
850	TRANSFER TO FUND 50	Represents money transferred from general fund to School Nutrition to cover negative balances.
899	TRANSFER TO FUND 99	SPASD's share of the high school girls hockey co-op.
932	SHARED RECEIPTS-WIAA	Adjustments made throughout the year when WIAA tournaments are hosted by Sun Prairie.
940	DUES AND FEES	Organization memberships (WIAA, WASB, etc.), invitational fees (wrestling, music, etc.), professional development dues and fees for staff (WASBO, WASDA, etc.), bank fees, permits for buildings and boilers, and postage meter fees. Budget adjustments will most likely occur with this account.
948	SPECIAL ASSESSMENTS	Property tax on high school home construction lot.
969	OTHER ADJUSTMENTS	Represents adjustments between Fund 10 and Fund 50
972	PROPERTY TAX CHARGEBACK/EQUALIZATION AID	Property tax charge backs that municipalities charge the district.
991	GIFTS & SCHOLARSHIPS	Adjusted throughout the year when gifts and scholarships are given to SPASD.

Long-Term Debt

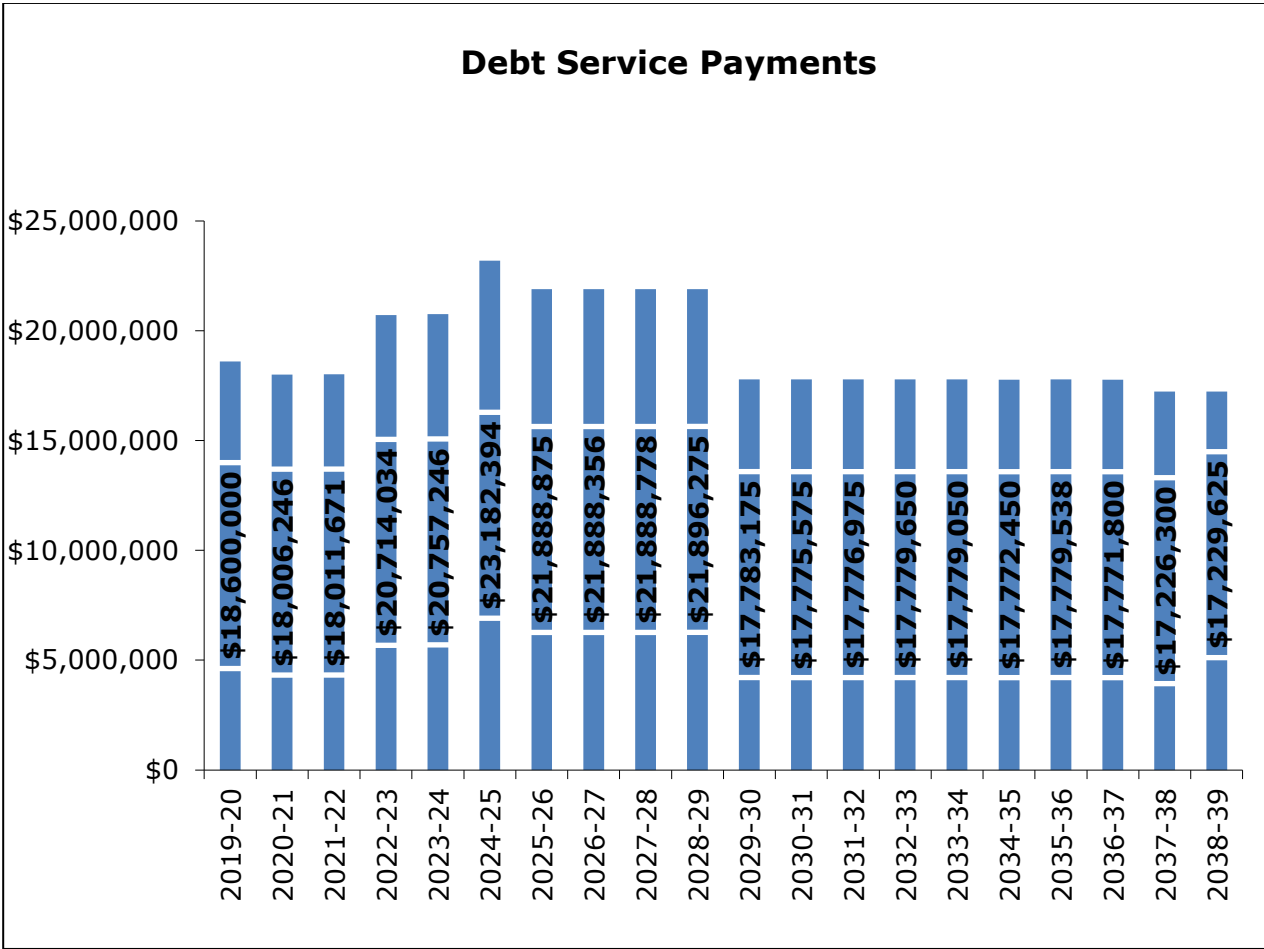
TABLE 6

Long-term debt obligations are listed in Table 6 below. Graph 9 illustrates debt service payments as it affects the appropriate year's tax levy.

DEBT	ORIGINAL AMOUNT	ISSUE DATE	2019-20 INTEREST RATE	FINAL MATURITY	OUTSTANDING PRINCIPAL
2009 HS Construction/CHUMS Remodel GO QSCB Bonds	\$22,965,000	9/28/2009	1.10%	9/15/24	\$19,950,000
2010 HS Construction/Remodel GO BAB Bonds	\$44,935,000	3/1/10	3.22%	3/1/29	\$2,685,000
2012 Refinance of Horizon & MS Additions Bonds	\$8,575,000	4/16/12	4.00%	3/1/20	\$870,000
2013 Refinance of Creekside Bonds	\$9,855,000	3/15/13	2.00%	3/1/27	\$8,170,000
2013 Refinance of Elementary Additions	\$11,560,000	3/15/13	2.00%	3/1/20	\$2,240,000
2014 Refinance of current HS and CHUMS remodel bonds	\$9,505,000	6/24/14	2.25%	3/1/28	\$9,245,000
2015 Refinance of HS and CHUMS remodel bonds	\$9,675,000	4/23/15	2.50%	3/1/26	\$9,675,000
2015 Refinance of Horizon and MS Additions Bonds	\$9,795,000	12/2/15	2.00%	3/3/24	\$9,535,000
2016 Refinance of current HS and CHUMS remodel bonds	\$9,995,000	4/20/16	2.00%	3/4/28	\$9,995,000
2017 Construction of TS and MV, land, capital projects	\$87,430,000	3/2/17	4.00%	6/1/37	\$87,430,000
2019 Refinance of current HS Construction/Remodel BABs Bonds	\$34,155,000	3/21/19		3/1/27	\$34,155,000
2019 2 nd HS Construction, Ashley Field, Capital Projects, Equipment	\$84,280,000	8/29/19		3/1/39	\$84,280,000
Total Long Term Debt					\$278,230,000

By State Statute, the Sun Prairie Area School District is able to borrow up to 10% of its TID in equalized value. The 2019 TID in equalized value was \$5,110,914,835; therefore, the district could borrow an additional \$232.861.484 (\$511.091.484 - \$278.230.000).

Debt Service Payments
GRAPH 15



The Pajama Game Cast, an Award Winning Musical Performed in June 2019 at the Overture Center

2019-20 Strategic Based Budget and Staffing Planning Calendar

APPENDIX 1

Every step of the 2019-20 budget process needs to support the Mission and Vision Statements. Specifically, drivers of the budget are:

- **All students surpass their annual academic growth targets and graduate ready for success.**
- **Proactively recruit, retain, and engage talent that reflects and is responsive to our diverse community.**
- **Excel in how we serve all stakeholders and build relationships with families, community members, and businesses that promote positive outcomes for students.**
- **Use district resources effectively and efficiently.**
- **Facilities and services meet the needs of our diverse and growing student population and community.**
- **Measures of operational effectiveness by department.**

Each discussion on the budget should begin and end with the questions, "How will this decision prepare every child, every day to become a better student?" and "How will this decision help our district be the district of choice?"

By asking those questions and keeping focused on District's Strategic Plan will continue to move the district forward on the journey of Strategic Based Budgeting.

SEPTEMBER

September 12

- Director of Business and Finance (DBF) and Director of Human Resources (DHR) present the Budget and Staffing Calendar to Senior Leadership Team (SL Budget Team).

September 26

- SL Budget Team and DBF will meet and begin to establish the 2019-20 budget objectives for the district. These objectives or principles will guide the budget development process for 2019-20. The four pillars of the School Board approved Strategic Plan will be the focus for the 2019-20 budget objectives. Focus on finalizing budget calendar, discuss restoration of 2019-20 budgets including fund balance, and begin discussing 2019-20 new strategic programs.

OCTOBER

October 1

- FTE (Teacher and Support Staff) confirmation meeting with elementary principals.
- FTE (Teacher and Support Staff) confirmation meetings with secondary principals.
- Review and if necessary, develop recommendations for changes to staffing process and calendar.

October 10

- SL Budget Team and DBF will meet and establish the 2019-20 budget objectives for the district. These objectives or principles will guide the budget development process for 2019-20. The four pillars of the School Board approved Strategic Plan will be the

focus for the 2019-20 budget objectives. Focus on determining enrollment input, revenue cap input and state aid; discuss baseline for new staffing.

- SL Budget Team reviews Forecast 5 Key Statistics Data with DBF (lead) and DHR.
- DHR, DBF, and SLT will develop a staffing formulas and/or ratios.
- HR processes and develops FTE staffing plan document.

October 11

- DBF and DHR present the Budget and Staffing Calendars to Cabinet.
- The DBF, DHR and Supt. of Ops attend the National Forecast 5 conference in IL.

October 12

- The DBF, DHR and Supt. of Ops attend the National Forecast 5 conference in IL.

October 15

- Meeting w/leadership to review and if necessary, develop recommendations for changes to staffing process and calendar.
 - DHR, DBF and SLT will develop a staffing formulas and/or ratios.
 - HR processes and develops FTE staffing plan document

October 24

- SL Budget Team and DBF will meet and establish the 2019-20 budget objectives for the district. These objectives or principles will guide the budget development process for 2019-20. The four pillars of the School Board approved Strategic Plan will be the focus for the 2019-20 budget objectives; focus on confirm staffing, discuss salary and benefits inputs.
- SL Budget Team reviews Forecast 5 Open Enrollment Data with DBF (lead) and DHR.

NOVEMBER

November 7

- SL Budget Team reviews Forecast 5 Key Staffing Ratios with DHR (lead) and DBF.
- SL Budget Team reviews Forecast 5 Key Outlier report with DBF (lead).

November 28

- SL Budget Team review of RW Baird 18-19 Budget Plan 1.0, determine gap; begin discussion on district-wide budget reallocations; i.e., benefits, early retirement, etc.
- SL Budget Team and DBF develop steps for budget reallocation plans.

November 29

- DBF will have the major components of the revenue budget completed.

DECEMBER

December 10

- **Administration discusses with Board OE-5 "Financial Planning" and parameters for 2019-20 budget "Big Rocks" meeting**

December 13

- SL Budget Team Budget team review RW Baird 2019-20 Budget Plan 2.0, determine gap; implement action for school and department based budget reallocations planning. **(5 hours)**
- DHR, DBF and SLT will develop a staffing formulas and/or ratios.

December 21

- Leadership Collaborative review budget forecast model and begins work on reallocation list, if needed.

December 30

- Budget manual is completed. The district departments will use strategic-based budgeting. The schools will use a strategic based budgeting process.

December TBD

- ASO and Director of Facilities & Grounds work with principals to determine summer maintenance projects.
- Superintendent, ASO, DBF meet with school staff to discuss district budget.

JANUARY**January 2**

- Departments and schools begin building their itemized budgets to align with the Strategic Plan.
- SL Budget Team Budget Meeting.
- DBF runs IC and enrollment projection report and sends updated numbers to DHR to process.
- DBF meets with new administrators to discuss budget process.

January 10

- 2019-20 staffing projections emailed to elementary principals.

January 11

- Leadership Collaborative budget workshop; if needed
- Leadership Collaborative review draft of employee survey on budget if applicable.
- Leadership Collaborative review key Forecast 5 data.

January 13

- School Board authorizes preliminary notice of non-renewal of administrators; authorization of administrator contract extensions, renewals and non-renewals; and approval of administrator contract template.

January 16

- SL Budget Team Budget Meeting.

January 21

- Handbook Committees review preliminary reallocation list; if needed.
- Tentative date to send out employee survey on budget reallocation.

January 28

- School Board authorizes preliminary notice of non-renewal of administrators; authorization of administrator contract extensions, renewals and non-renewals; and approval of administrator contract template.
- Board reviews budget calendar and sets Annual Meeting date.
- Elementary principals submit 2018-19 completed staffing worksheets.
- Elementary Staff preparation meeting

January 30

- Elementary principals submit 2019-20 staffing requests/adjustments for additional staffing to DHR.
- Elementary Staff preparation meeting.
- SL Budget meeting

January TBD

- Schools and departments continue work on budget reallocations plans.
- Administration/School Board follows state budget issues.
- Superintendent, ASO, and DBF meet with school staff to discuss district budget.

FEBRUARY**February 3**

- Staffing plan documents sent to secondary principals.

February 7

- DHR and DBF meet leadership to discuss projections, requests and updates to elementary staffing FTE.
- Cabinet review of preliminary reallocation list.

February 8

- Leadership Collaborative work on budget (AM meeting)

February 11

- Leadership team discuss elementary projections, requests, and updates of staffing FTE.
- SL Budget Team meets with Board on preliminary budget reallocation list; closed session; if needed.
- Final notice of Administrative certified personnel non-renewal at School Board meeting.

February 13

- SL Budget Team review of RW Baird 2019-20 Budget Plan 3.0 (after implementation of school/department reallocation plans).
- SL Budget Team review of staff survey data.
- SL Budget Team continue work on reallocation list.

February 14

- Touch base meeting with leadership to discuss elementary staffing.
- Initial meeting with elementary principals to discuss projections, requests, and updates of staffing FTE.

February 21

- DBF has entered into Skyward the administrator and admin support salary and benefits.
- LC reviews preliminary budget reallocation list.
- Secondary principals submit 2019-20 staffing updates/changes to HR.

February 25

- Follow-up meeting with elementary team to discuss projections, requests, and updates of staffing FTE.
- School Board reviews budget forecast modeling.
- Administration discusses with Board strategy for 2018-19 unallocated budget dollars

February 28

- **Deadline to enter building and program budgets built with strategic-based budgeting into Skyward.**
- DBF will be able to input any revisions to staffing into the 2019-20 budget.
- All non-staffing and all non-building based budgets are entered in Skyward by the Business Office.
- A final reallocation plan by each area will need to be submitted to the DBF.
- DHR and DBF meet with leadership to discuss secondary level FTE projections, requests, and updates.
- DBF will review all non-staffing and non-building based budgets and make necessary adjustments.
- Schools and departments finish work on budget reallocation plans; deadline for submittal is Feb. 28.
- SL Budget Team Budget review meeting.
- Secondary Staff Preparation meeting with Leadership.

February

- Administration/School Board follows state budget issues.
- Superintendent, ASO, and DBF meet with school staff to discuss district budget.

MARCH**March 5**

- Initial meeting secondary principals to discuss projections, requests, and updates of staffing FTE.
- Principals submit preliminary list of non-renewals for teachers to HR.

March 7

- Touch-base meeting with leadership to discuss elementary staffing.
- DBF runs Skyward 3 year budget analysis to determine Skyward 1st draft budget

March 9

- Superintendent provide staffing update to Leadership Collaborative and discuss necessary FTE changes/updates with job-alike groups.

March 11

- School Board authorizes preliminary notice of non-renewals for teachers.
- Follow-up meeting elementary principals to discuss staffing updates.

March 13

- SL Budget Team Budget review meeting.
- Secondary staffing touch base meeting.

March 15

- The Operations team has reviewed TLE planned expenses over \$50,000 or any new budget initiative over \$10,000.
- The TLE team has reviewed Operations planned expenses over \$50,000 or any new budget initiative over \$10,000.
- Leadership Collaborative Budget Workshop (AM meeting); if needed.

March 19

- Follow-up meeting secondary principals to discuss staffing updates.
- DBF run 2 year budget analysis to produce 2nd Skyward budget

March 21

- Superintendent provide staffing update to Leadership Collaborative and discuss necessary FTE changes/updates with job-alike groups.
- Touch-base meeting with leadership to discuss secondary staffing at cabinet.

March 25

- School Board takes action on budget reallocation list; if needed.
- DBF has entered into Skyward the teacher salary and benefits including changes in FTE.

March 27

- SL Budget Team and DBF review the current draft of the budget and determined the next step(s) to take with the budget. Notification to schools and departments is given if budget reallocation plans need to be implemented.

March 30

- DHR and DBF meet with leadership to discuss new/additional staffing requests and transfer process.

March

- Superintendent, ASO, and DBF meet with school staff to discuss district budget.
- Administration/School Board follows state budget issues.

APRIL**April 2**

- Follow-up meeting with secondary principals to discuss staffing updates.
- Principals submit recommendations for final non-renewal of teachers to HR.
- 2019-20 contracts issued to Professional Educators.

April 8

- School Board authorizes final notice of non-renewal of teachers, approval of contract template and issuance of teacher contracts for 2019-20.

April 10

- SL Budget Team Budget review meeting.

April 12

- DBF has entered into Skyward the Support Staff salary and benefits including changes in FTE.
- Meeting with leadership to discuss general staffing updates.

April 15

- Buildings and departments have implemented the budget reallocation plan (if needed).

April 22

- School Board reviews Master Facility Plan. Open for community input.

April 24

- SL Budget Team Budget review meeting.

April 30

- Professional Educator contracts due to Human Resources.

April

- Superintendent, ASO, and DBF meet with school staff to discuss district budget.
- Administration/School Board follows state budget issues.

MAY**May 3**

- Superintendent, ASO, DBF meet with ES school staff to discuss district budget.

May 4

- Leadership to discuss transfer process and communication plan with principals at job alike. Identify sections that are probable moves/recalls.

May 8

- New School Board members meet with DBF for in-service on the budgeting process (if applicable).
- SL Budget Meeting

May 9

- Job alike touch base meeting with elementary principals to discuss staffing, transfers and communication plan.
- Discussion on placement of Open Enrolled applicants.
- Staffing-Section update meeting w/leadership.

May 24

- Email update to principals to on necessary staffing changes/updates.
- Principals notify teachers of transfer process.
- Staffing-Section update meeting w/leadership.

May 27

- Overview of fixed budget inputs to the School Board. Open for community input.
- School Nutrition budget presented to the School Board. Open for community input.

- Superintendent, Assistant Superintendents, DHR, and DBF discuss salary and benefit budget inputs with Board in closed session.

May

- Superintendent, ASO, and DBF meet with school staff to discuss district budget.
- Administration/School Board follows state budget issues.

JUNE

June 6

- Staffing-Section update meeting w/leadership.
- Email update to principals to on necessary staffing changes/updates.
- Principals notify teachers of transfer process.

June 10

- Overview of non-fixed budget inputs to the School Board. Open for community input.

June 21

- Leadership meets to determine section updates and necessary teacher moves.
- Email update to principals to on necessary staffing changes/updates.
- Principals determine teacher moves using the transfer process (if necessary) and communicate that moves may be possible in August.

JULY

July 1

- Beginning of 2019-20 fiscal year.
- Equalization aid estimate received from DPI.

July 8

Summary of the preliminary budget is presented to the School Board.

July 11

- Leadership meets to determine section updates and necessary teacher moves.
- Email update to principals to on necessary staffing changes/updates.
- Principals determine teacher moves using the transfer process (if necessary) and communicate that moves may be possible in August.

July 19

- Leadership meets to determine section updates and necessary teacher moves.

July 26

- Leadership meets to determine section updates and necessary teacher moves.
- DBF updates enrollment sheet.

July 22

- Public Hearing on the budget held as part of regular Board meeting. Open for community input.

AUGUST**August 1**

- Elementary principals meet to discuss voluntary placement.

August 2

- Leadership meets to determine section updates and necessary teacher moves.
- DBF updates enrollment sheet.

August 8

- Elementary voluntary placement meeting.

August 9

- Leadership meets to determine section updates and necessary teacher moves.
- DBF updates enrollment sheet.

August 14

- Class Lists Sent Out to Families

August 16

- FTE master sheet updated daily
- Leadership meets to determine section updates and necessary teacher moves

August 23

- Leadership meets to determine section updates and necessary teacher moves.

August 12 or 26

- School Board takes action on the Proposed Budget. Open for community input.

SEPTEMBER**September 19**

- First publication of Class I notice listing the Proposed Budget and Annual Meeting in the Sun Prairie newspaper, *The Star*.
- Proposed Budget adjustment based on 3rd Friday student enrollment count.

September 23

- Second publication of Class I notice listing the Proposed Budget and Annual Meeting in the Sun Prairie newspaper, *The Star*.

September

- Annual Meeting/Budget Hearing booklet is available for public inspection, *WI State Statute 65.90 (3)(a)*. Open for community input.

OCTOBER**October 1**

- Department of Revenue certifies equalized valuation.

October 7

- Annual Meeting and Budget Hearing, *WI State Statute 65.90 (4)*, held at 6:30 p.m. at the Sun Prairie High School PAC pending School Board approval. (Note: School Board meeting will need to be changed.)

- Electors vote and set tax levy. Open for community input.
- Elementary FTE Confirmation Meetings.

October 3

- Secondary FTE Confirmation Meetings.

October 15

- DPI provides updated information on equalization aid.

October 28

- School Board adopts Original Budget. Open for community input.
- Administration publishes a Class I notice in the Sun Prairie newspaper, *The Star*, of the entire budget.

NOVEMBER**November 1**

- School District Clerk certifies the tax levy, *WI State Statute 120.12(3)(a)*.



2019 B.E.A.M. Awards

Historical Data

APPENDIX 2

The Sun Prairie Area School District (SPASD) is comprised of the City of Sun Prairie and all or parts of the Towns of Bristol, Burke, Cottage Grove, Hampden, Sun Prairie, York, the Village of Cottage Grove and Windsor, and a portion of the City of Madison. Geographically, the district boundaries comprise 79 square miles and are contained in the counties of Dane and Columbia. The school district is classified as a common school district and is operated by Wisconsin State Statutes governing that school district classification. The school system, by statute, holds an annual meeting for electors to discuss and exercise statutory authority on school operations consistent with Wisconsin State Statute 120.10.

The policy-making body for the school district is the School Board, which is composed of seven persons elected at-large from the district.



Cardinal Heights Archery



Culinary Team at the High School

School Facilities

APPENDIX 3

C.H. Bird and Westside participate in Achievement Gap Reduction (AGR). AGR schools have a lower enrollment capacity due to the smaller class sizes in grades K-3.

School Name	Address	Phone	Year Opened	Age	Remodeled	Square Footage	Capacity	3rd Friday Count	Acres
Westside Elementary School	1320 Buena Vista Avenue	608-834-7500	1966	53	1968, 1992, 2000, 2002	71,836	526	418	9.36
Royal Oaks Elementary School	2215 Pennsylvania Avenue	608-834-7200	1975	44	1991, 2000	84,530	516	466	10.85
Eastside Elementary School	661 Elizabeth Lane	608-834-7400	1966	53	1970, 1998, 2000	66,960	516	478	12.62
Northside Elementary School	230 Klubertanz Drive	608-834-7100	1962	57	1963, 1990, 2000	70,808	516	379	13.7
C.H. Bird Elementary School	1170 North Bird Street	608-834-7300	1965	54	1968, 2000	80,609	436	393	13.37
Horizon Elementary School	625 North Heatherstone Drive	608-834-7900	2005	14		93,997	514	448	5.01
Creekside Elementary School	1251 O'Keefe Avenue	608-837-7700	2008	11		91,210	516	353	5.86
Token Springs Elementary School	1435 N Thompson Rd	608-478-5100	2018	1		128,117	512	400	18.99
Meadow View Elementary School	200 N Grand Ave	608-478-5000	2018	1		118,301	512	285	16.93
Prairie View Middle School	400 North Thompson Street	608-834-7800	1998	21	2005	131,495	750	560	26.38
Patrick Marsh Middle School	1351 Columbus Street	608-834-7600	1998	21	2005	130,630	750	664	29.56
Cardinal Heights Upper M.S.	220 Kroncke Drive	608-834-6700	1959	60	1964, 1967, 1978, 1996, 2010	275,669	1500	1231	42.62
Ashley Field									10.27
District Support Center	501 South Bird Street	608-834-6500	1976	43	1983, 1988, 1991, 2000, 2001, 2008	49,000	N/A		4.99
Prairie Phoenix Academy	160 South Street	608-837-8221	1973	46		85,000	N/A	83	5.94
Sun Prairie High School	888 Grove Street	608-834-6700	2010	9		426,478	2000	1732	86.51
2nd High School	TBD	TBD	2022	0		445,000	TBD		126.21

Administrative Staff

APPENDIX 4

District Support Center			
Bradford Saron	District Administrator	(608) 834-6501	bgsaron@sunprairieschools.org
Stephanie Leonard-Witte	Assistant Superintendent for the Continuous Improvement of Teaching, Learning & Equity	(608) 834-6516	smleona@sunprairieschools.org
Janet Rosseter	Assistant Superintendent of Operations	(608) 834-6683	jlrosse@sunprairieschools.org
Jennifer Apodaca	Director of Student Services Teaching, Learning & Equity Team	(608) 834-6520	jjapoda@sunprairieschools.org
Vacant	Director of Secondary Teaching, Learning & Equity	(608) 834-6572	
Phil Frei	Director of Business and Finance	(608) 834-6510	pfrei@sunprairieschools.org
Curt Mould	Director of Digital Media, Innovation & Strategy	(608) 834-6531	cdmould@sunprairieschools.org
Rick Mueller	Director of Elementary Teaching, Learning & Equity	(608) 834-6506	rlmuell@sunprairieschools.org
Nicholas Reichhoff	Director of Student Policy & Operations	(608) 834-6624	nfreich@sunprairieschools.org
Christopher Sadler	Director of Human Resources	(608) 834-6551	cjsadle@sunprairieschools.org

Kevin Sukow	Director of Facilities & Grounds	(608) 834-6567	kcsukow@sunprairieschools.org
Janet Thomas	Associate Director of Student Services	(608) 834-6638	jathoma@sunprairieschools.org
Kathryn Walker	Director of School Nutrition	(608) 834-6527	klwalke@sunprairieschools.org

High School

Keith Nerby	Principal	(608) 834-6701	kanerby@sunprairieschools.org
Chad Whalley	Assistant Principal	(608) 834-6712	ctwhall@sunprairieschools.org
Heidi Walter	Associate Principal	(608) 834-6711	hlwalte@sunprairieschools.org
Lisa Bollinger	Principal of Alternative Programs	(608) 834-6901	labolli@sunprairieschools.org
Eric Nee	HS Athletics and Activities Director	(608) 834-6713	eanee@sunprairieschools.org

Upper Middle School

Brian Incitti	Principal	(608) 318-8001	baincit@sunprairieschools.org
Sarah Prankeklang	Associate Principal	(608) 318-8009	saprank@sunprairieschools.org

Middle Schools

Rebecca Zahn	Principal, Patrick Marsh	(608) 834-7601	kjzahn@sunprairieschools.org
Amy Scherneck	Associate Principal, Patrick Marsh	(608) 834-7602	akscher@sunprairieschools.org
Michelle Jensen	Principal, Prairie View	(608) 834-7801	mmjense@sunprairieschools.org
Emily Morehouse	Associate Principal, Prairie View	(608) 834-7802	efmoreh@sunprairieschools.org

Elementary Schools

Nicole Toepfer	Principal, CH Bird	(608) 834-7301	nmtoepf@sunprairieschools.org
Kristin Witzling	Associate Principal, CH Bird	(608) 834-7358	klwitzl@sunprairieschools.org
Jillian Block	Principal, Creekside	(608) 834-7701	jeblock@sunprairieschools.org

Jacquelyn Gouldthorp	Associate Principal, Creekside	(608) 834-7746	jrgould@sunprairieschools.org
Craig Coulthart	Principal, Eastside	(608) 834-7401	cjcoul@sunprairieschools.org
Erin Martini	Associate Principal, Eastside	(608) 834-7435	emmarti@sunprairieschools.org
Michelle Kelly	Principal, Horizon	(608) 834-7901	makelly@sunprairieschools.org
Kelly Goplen	Associate Principal, Horizon	(608) 834-7907	kagople@sunprairieschools.org
Cynthia Bell Jimenez	Principal, Meadow View	608-478-5001	cbell@sunprairieschools.org
Jennifer Balzer	Associate Principal, Meadow View	608-478-5002	jjbalze@sunprairieschools.org
Lexi Vanden Heuvel	Principal, Northside	(608) 834-7101	llvande@sunprairieschools.org
Anne Stanislawski	Associate Principal, Northside	(608) 834-7140	acstani@sunprairieschools.org
James Ackley	Principal, Royal Oaks	(608) 834-7201	jlackle@sunprairieschools.org
Joan Bartel	Associate Principal, Royal Oaks	(608) 834-7254	jlbarte1@sunprairieschools.org
Mike Marincic	Principal, Token Springs	608-478-5101	mjmarin@sunprairieschools.org
Lauren Toth	Associate Principal, Token Springs	608-478-5102	ljtoth@sunprairieschools.org
Nicolle Burke	Principal, Westside	(608) 834-7501	nkburke@sunprairieschools.org
Jeffrey Hattori	Associate Principal, Westside	(608) 834-7551	jshatto@sunprairieschools.org
Elizabeth Knudten	SP4K Program Supervisor	(608) 834-6671	elknudt@sunprairieschools.org

2019-2020 School Year Calendar

APPENDIX 5

Monday	September 2	No School-Labor Day
Tuesday	September 3	First Day of School for Students (K-12)– FULL DAY
Friday	September 6	First Day of School for 4K Students
Thursday	October 10	District-wide Early Release Day <ul style="list-style-type: none"> • Elementary Dismissal at 1:55 pm • Middle School Dismissal at 1:30 pm • Cardinal Heights Upper Middle Dismissal at 1:45 pm • High School Dismissal at 2:05 pm
Tuesday	November 5	End of the 1 st Quarter
Thursday	November 14	Family/Teacher Conferences 4:00 – 8:00 pm <ul style="list-style-type: none"> • No School for 4K Students Only-Family/Teacher Conferences
Friday	November 15	No School-Family/Teacher Conferences 7:30-11:30 am
Wednesday	November 27	No School
Thursday	November 28	No School-Thanksgiving
Friday	November 29	No School
Monday	December 23	No School-First Day of Winter Break
Monday	January 6	First Day Back from Winter Break
Monday	January 20	No School-Martin Luther King Jr. Day
Tuesday	January 21	High School Semester Exams
Wednesday	January 22	High School Semester Exams
Thursday	January 23	High School Semester Exams
Thursday	January 23	End of the 2 nd Quarter/1 st Semester
Friday	January 24	No School
Friday	February 21	No School
Thursday	March 12	Family/Teacher Conferences 4:00 – 8:00 pm <ul style="list-style-type: none"> • No School for 4K Students Only-Family/Teacher Conferences
Friday	March 13	No School-Family/Teacher Conferences 7:30–11:30 am
Monday	March 23	First Day of Spring Break
Monday	March 30	First Day Back from Spring Break
Wednesday	April 8	End of 3 rd Quarter
Friday	April 10	No School
Friday	May 22	No School
Monday	May 25	No School-Memorial Day
Wednesday	June 10	High School Semester Exams
Thursday	June 11	High School Semester Exams
Thursday	June 11	Last Day of School for 4K Students
Friday	June 12	High School Semester Exams
Friday	June 12	End of 4 th Quarter/2 nd Semester
		Last Day of School for Students in Grades K-12– HALF DAY <ul style="list-style-type: none"> • Elementary Dismissal at 11:35 am • Middle School Dismissal at 11:15 am • Cardinal Heights Upper Middle Dismissal at 11:25 am • High School Dismissal times based on Finals
Friday	June 12	High School Graduation

School Board Member Salary Comparison Data

APPENDIX 6

District	President	Other Members
Beloit	\$5,700	\$5,700
Elmbrook	\$3,600	\$3,600
Fond du Lac	\$1,800	\$1,600
La Crosse	\$4,130	\$3,480
Middleton-Cross Plains Area	\$3,000	\$2,400
Neenah	\$3,600	\$3,000
Oak Creek-Franklin	\$5,400	\$5,040
Oshkosh Area	\$2,365	\$2,365
Sheboygan Area	\$3,900	\$2,600
Stevens Point Area	\$3,780	\$3,780
Sun Prairie Area	\$6,000	\$5,000
Wausau	\$3,100	\$3,100
Wauwatosa	-	-
West Allis-West Milwaukee	\$8,240	\$7,131
West Bend	\$2,100	\$2,100
	President	Other Members
AVERAGE	\$3,781	\$3,393
High	\$8,240	\$7,131
Low	Zero	Zero

Source WI Assoc. of School Board Dec 2014



The School Board, staff and students at the 2019 Graduation

Voting Procedures

APPENDIX 7

WHO CAN VOTE

Every U.S. citizen age 18 or older who has resided in an election district or ward for 10 consecutive days before any election where the citizen offers to vote is an eligible elector.

Any US citizen age 18 or older who moves within this state later than 28 days before an election shall vote at his or her previous ward or election district if the person is otherwise qualified. If the elector can comply with the 28-day residence requirement at the new address and is otherwise qualified he or she may vote in the new ward or election district.

To challenge if a person can vote by State Statute 120.08 (3)

If a person attempting to vote at an annual or special meeting is challenged, the chairperson of the meeting shall state to the person challenged the qualifications necessary to vote at the meeting. If such person declares that he or she is eligible to vote and if such challenge is not withdrawn, the chairperson shall administer the following oath or affirmation to him or her: "You do solemnly swear (or affirm) that you are an actual resident of this school district and that you are qualified, according to law, to vote at this meeting." A person taking such oath or affirmation shall be permitted to vote, but if that person refuses to take such oath or affirmation that person may not vote.

If you choose to speak, please fill out a "Public Comment Registration Form" so that your name, and any comments you wish to express, will be recorded in the minutes. Also use one of the stationary microphones in the aisles. By doing this, the district is able to record all speakers. Please state your name and address clearly.

VOTING INSTRUCTIONS

A) The Performing Arts Center (PAC) will be divided into three sections facing the stage (Right, Center, Left).

B) All three sections will exit to vote starting with the front row.

C) A piece of paper will be handed to each elector to vote on.

D) The elector will vote and drop the ballot into the box.

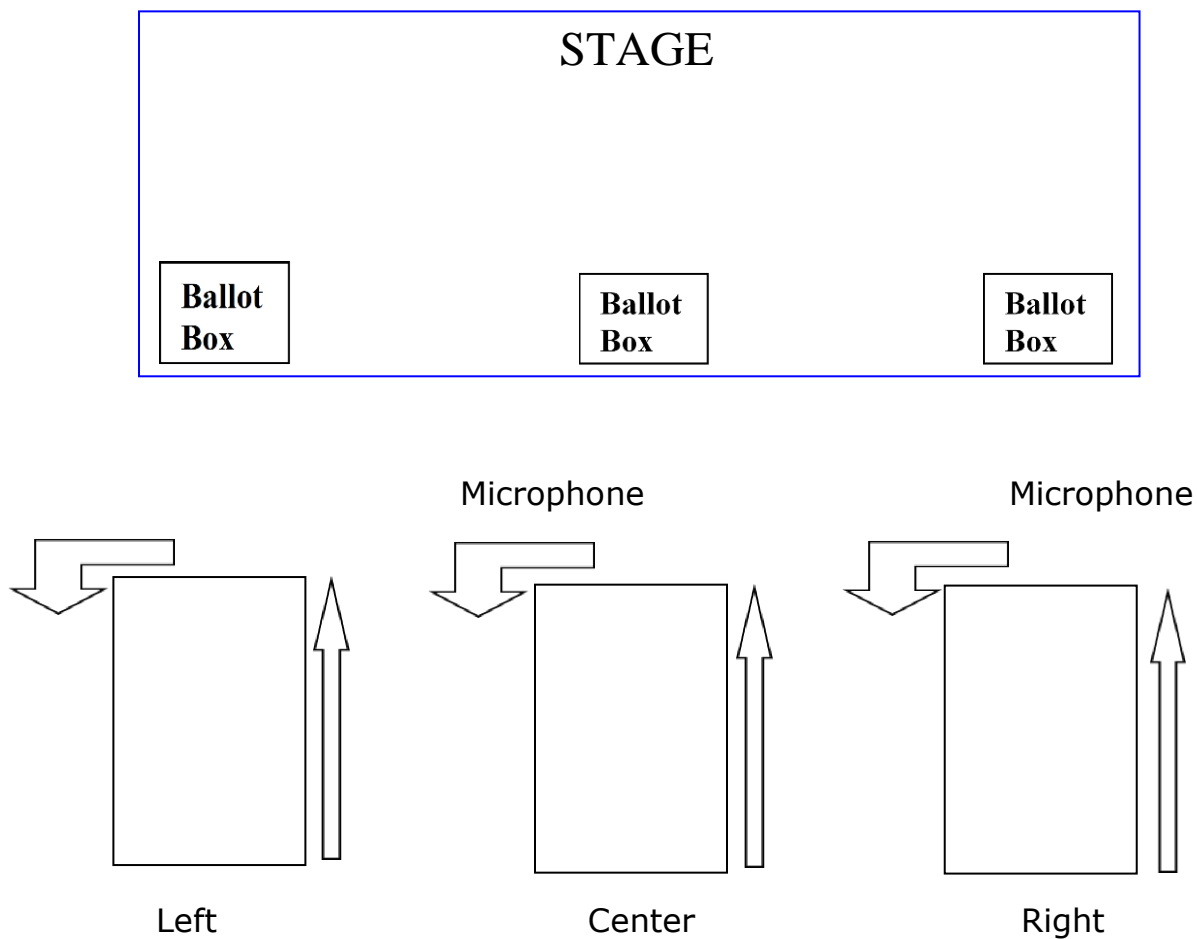
E) The elector will return to his/her seat.

If you have accessibility issues, please raise your hand for help.

In the past, there have been three types of voting:

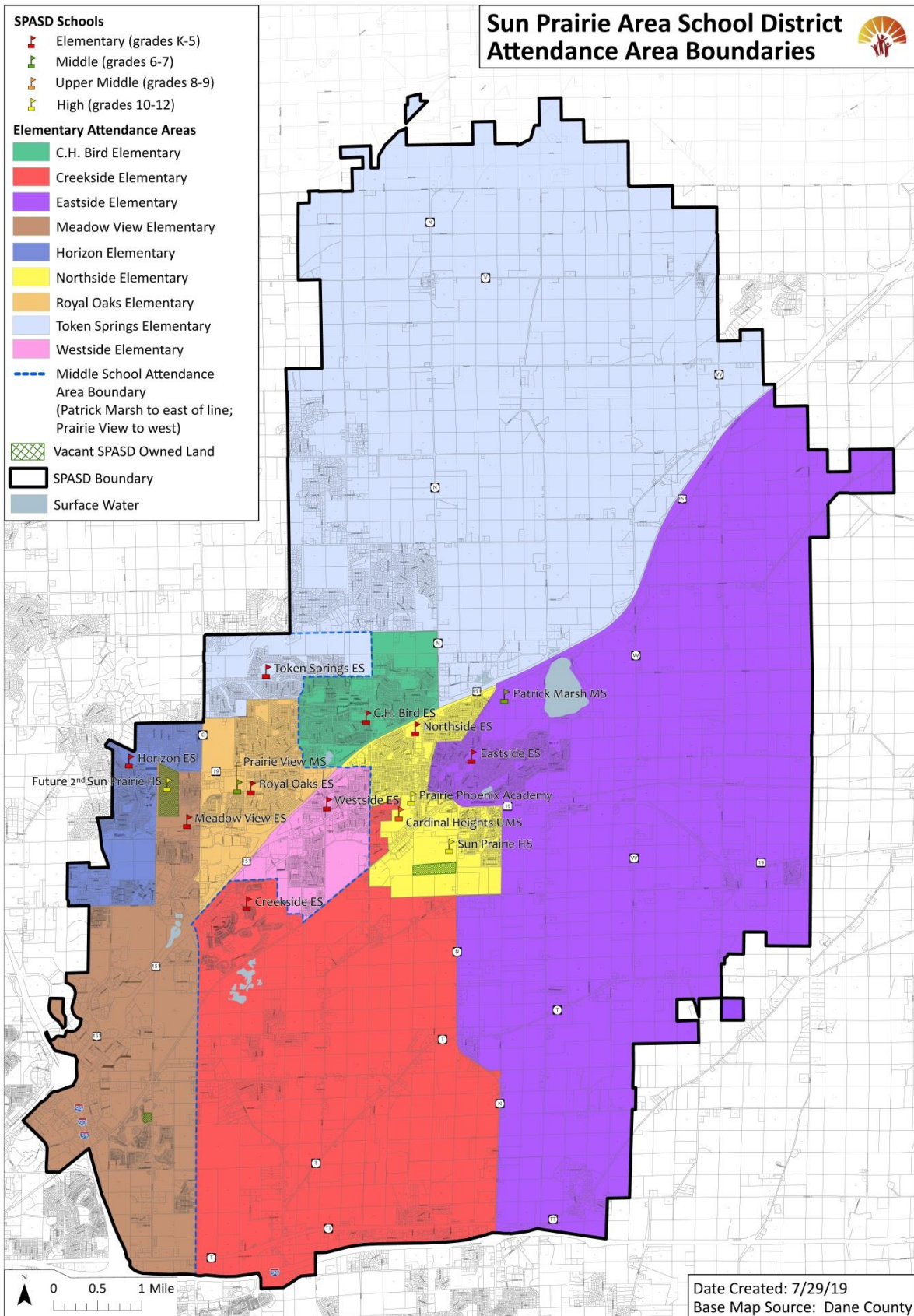
- 1) Voice Vote
- 2) Hand Vote – The chairperson will need to solicit volunteers to count the votes.
- 3) Ballot Vote – The chairperson will need to solicit volunteers to hand out ballots and count the votes.

If a ballot vote is chosen, the following protocol will be used:



District Boundary Map

APPENDIX 8



Vision

Recognized as a high performing district of choice that reflects the cultures of our diverse community.

Mission

Inspire and prepare every child, every day, by providing relevant, engaging and innovative learning experiences in and out of the classroom.

Teaching & Learning Goal

All students surpass their annual academic growth targets and graduate ready for success.

Workforce Focus Goal

Proactively recruit, retain and engage talent that reflects and is responsive to our diverse community.

Community Engagement Goal

Excel in how we serve all stakeholders and build relationships with families, community members, and businesses that promote positive outcomes for students.

Facilities & Operations Goal

Use district resources effectively and efficiently. Facilities and services meet the needs of our diverse and growing student population and community.

Foundational Thread : A Culture of Continuous Improvement

Use evidence-based quantitative and qualitative methods to improve the effectiveness, efficiency, and equity of service delivery processes in classrooms, schools and the district toward the pursuit of better service and outcomes for all students.



**Sun Prairie Area
School District**

Futures depend on us...every child, every day.

Core Values

In the Sun Prairie Area School District we...

Value the diversity of our community

Value the experience and wisdom that each child brings to the learning community

Believe in providing a welcome, safe and nurturing environment

Believe in supporting the social, emotional and academic needs of every child to help them reach their full potential

Believe in inspiring our students and workforce to be lifelong learners

Believe that developing critical thinking and analytical skills will prepare students to become engaged and productive citizens

Believe in teaching ethical behavior and modeling character

Believe in creating a passion for teaching and learning

Believe in preparing students to thrive in a dynamic future

Value and support a highly qualified, diverse and culturally responsive workforce

Believe that collaborative partnerships with students, parents, teachers, staff, businesses and the greater community lead to educational excellence

Believe in continuous improvement in our pursuit of excellence



Sun Prairie Area School District

Futures depend on us...every child, every day.



FOLLOW US ON SOCIAL MEDIA!

We post updates, and reminders and highlight the great things that happen in our schools. Search "Sun Prairie Schools" to find us!

STAY CONNECTED TO THE SUN PRAIRIE AREA SCHOOL DISTRICT



VISIT OUR WEBSITE | WWW.SUNPRAIRIESCHOOLS.ORG

Event calendars, resources for families, menus, community information and more can be found on the website. Each school has its own web page accessible through the website's homepage.

Features on the website to help you stay connected include:

Peachjar Flyers

We connect our families to community events and activities using an electronic flyer system. Watch for a weekly email containing new flyers.

Infinite Campus Parent Portal

Click the "Infinite Campus" icon in the yellow banner at the top of the District home page. The portal gives parents access to grades, assignment due dates, attendance, fees, and much more.

Newsletters

In addition to each school offering a monthly newsletter, the district offers several newsletters a year to keep families and the community connected to the work of our staff and students. You can view the archive of past newsletters under the "Community" tab and "District Newsletters."



FAMILIES RECEIVE EMAILS, PHONE CALLS AND TEXTS

You can choose to be contacted via email, phone, and text message. In addition to school newsletters and messaging, we will contact you in emergency situations such as weather closings or building emergencies.



GET INVOLVED IN OUR SCHOOLS

Tutor in our schools, attend music and sporting events, attend guest artist series and theater events at our Performing Arts Center, and use the High School pool during open hours. Visit our website to learn how to get involved with Sun Prairie schools.